

San Diego Adult Education Regional Consortium Board



Minutes March 23, 2018 2:00-4:00pm

Purpose: SDAERC is the decision-making body on issues pertaining to AB104 and Adult Education in the region and includes member agencies from San Diego Unified School District and San Diego Continuing Education. The SDAERC’s role is to: 1) Establish the Consortium’s strategic agenda, including objectives and annual plans, 2) Set priorities for the operating budget and financial plan of the Consortium, and review quarterly, year-end, and annual reports, 3) Evaluate the needs in the community, 4) Prioritize and direct resources toward serving the unmet needs of the community, 5) Evaluate the annual performance measures and student data, and 6) Appoint committees as necessary and prescribe roles and duties for them.

1. Call to Order	2:08pm
<i>Members Present: Megan Johnson SDUSD, Andrea Vinson Principal Adult Education SDUSD, Michelle Fischthal Vice Present of Instruction SDCE, Lorie Crosby Howell Dean SDCE, Magdalena Kwiatkowski Facility SCDE (through phone), Mia Funk SDUSD Public Present: Mark Reyonds Teacher SDUSD, Al Love Director SDUSD, Mark Wesbit I Budget SDCE, Jacqueline Sabanos Vice President of Administrative Services SDCE</i>	
2. Adopt Agenda	2:09pm
<i>Motion to adopt the agenda – Megan Johnson moves, Lorie Crosby Howell second –Unanimous</i>	
3. Non-Agenda Public Comments (3 minutes)	2:11pm
<i>None</i>	
4. Consent Items: a. Approval of Minutes	2:12pm
<i>Move to consent the previous minutes from February board. Michelle Fischthal move to approve minutes- Andrea Vinson second - Unanimous</i>	

<p>5. Discussion/Action Items a. 2018-19 Adult Education Block Grant Allocation</p>	<p>2:13pm</p>
<p><i>Michelle Fischthal Open discussion leading to action for the 2018-2019 adult ed allocation</i></p> <p><i>Michelle Fischthal Created a context</i> – <i>The Consortium Fiscal Administration Declaration (17/18) submitted to the state indicated:</i></p> <p><i>"The members agreed to a 25/75 % split for funding purposes the first "public hearing meeting held in late 2015 (25% - San Diego Unified School District and 75% - San Diego Continuing Education-SDCCD)."</i></p> <p><i>The actual allocation dollar amounts listed on the CFAD were not equal to the 25/75% split.</i></p> <p><i>No consortium minutes have been found that speaks to the CFAD in either 16/17 or 17/18. Assumptions have been made that there was a misinterpretation of the regulations that indicated "members are to receive not less than what they received in 15-16" - the MOE was separate and should not have been considered in the allocation dollar amount from 15/16 to 17/18.</i></p> <p><i>Michelle Fischthal Reviews the 25% and 75% CFAD document. Dollar amounts do not match the split – recently discovered on March 1st. No consortium minutes have been found that indicate the misunderstanding. The MOE – was closed out and should have been taken out of the funding equation.</i></p> <p><i>This verbiage was from Neil Kelly, California Community College Chancellor's Office (CCCCO) Adult Education Block Grant Office when asked for clarification between the percentage of allocation and the dollar amount:</i> <i>"MOE is closed out. So we need to take that term and funding out of the equation. The common practice is that consortia use the 17-18 funding percentage as a benchmark to allocate 18-19 funds – which includes the COLA. That's how people are dealing with it – no arguments, no disagreements."</i></p> <p><i>Magdalena Kwiatkowski calls in at 2:14</i></p> <p><i>Michelle Fischthal and Mia Funk discussed due diligence on both sides to research the history of how the allocation was determined. More effective documentation and notes to be collected moving forward.</i></p>	

Mia Funk Reviews excel sheet that explains the variance of the (464,909) SDUSD and 647,157 SDCE

Andrea Vinson has discussion about impact 18/19 and 19/20 – we can use the carryover from 17/18 to cover 18/19 – describes impact of this which will result in layoffs that will be determined by management of SDUSD – to re-design

Mia Funk explains background of classified positions for SDUSD secretary –and independent study assistants, filled late 2017-18 year

Recent reorganization of Adult Education in San Diego Unified Board approving based on pervious allocation awards 16-17 and 17-18, and allocation letter

Michelle Fischthal and Mia Funk discuss the importance of the minutes. There was a previous understanding of legislation that stated “not less than” 2015-16 funding.

Mia Funk In a moment we will be asking members to vote on allocation amount

If there was a disagreement – it reverts back to the 25% to 75% - because of annual plan submitted in 2015-16, per Neil Kelly.

Mia Funk In the spirit of a long term positive relationships between districts – our voting will reflect the stewardship of our district and the impact of potential layoffs.

Assembly bill 86 – was the planning year of how consortiums will work – Creation of Plan

Assembly Bill 104 –plan implementation for three years: 16-17, 17-18, 18-19

Voting is for just 18/19 allocation – on CFAD moving forward

Discussion that there was acknowledgement that there is was a discrepancy in the past where the CFAD had stated 75% 25% but the actual was 36% 64% given as there was a misinterpretation of the legislation

Michelle Fischthal: I move that the Fiscal Administrative Declaration indicate for the 18/19 year be at a 25/75% split with San Diego Unified at 25% and San Diego Continuing Education at 75%; with the dollar amount for San Diego Unified at \$1,156,830 and San Diego Continuing Education at \$3,470,489.

4- Yes: Megan Johnson SDUSD , Michelle Fischthal Vice Present of Instruction SDCE, Lorie Crosby Howell Dean SDCE, Magdalena Kwiatkowski faculty SDCE (through phone),

2- No: Andrea Vinson Principal Adult Education SDUSD, Mia Funk Director SDUSD

7. Informational Items:

- a. Preliminary Allocations: CFAD Due May 2, 2018
- b. PY 16/17 & PY 17/18 Expenses Due June 1, 2018
- c. Next Regular Meeting: May 3, 2:30 – 4:00 PM
- d. Final program year report due and student data report due (Q4) Due August 01, 2018
- e. Annual plans due for 18/19 Due August 15, 2018

7. Non-Agenda Public Comments (3 minutes)

2:45pm

Michelle Fischthal: Discussion about the Director position, we need to re-connect and discuss to find a Director. Introduced the idea of Kelly Henwood taking on some of the Director tasks under the consortium as just a preliminary discussion - acknowledged the idea had not been vetted internally at SDCE. To help us stay apprised with Adult Education. We are open to consider that idea.

Mia Funk: Did we need to have board minutes approved prior to the CFAD May 2

Andrea Vinson: said no because it is an automatic default

Al Love: Asks about following Brown Act. *Michelle Fischthal and Mia Funk responded yes*

8. Adjournment

2:55pm

Educational Cultural Complex, Room 121
4343 Ocean View Blvd.
San Diego, CA 92113

For more information about the SDAERC and AEBG: Please go to the State Website: www.aebg.cccco.edu