

**SAN DIEGO UNIFIED SCHOOL DISTRICT**

**Date:** August 7, 2018

**To:** All School Principals, Division and Department Heads

**Subject:** DESIGNATION OF SITE GIFTED AND TALENTED SITE TEAM LEADER  
AND PARENT DISTRICT ADVISORY COUNCIL MEMBER

**Department and/or  
Persons Concerned:** Principals and Vice Principals

**Due Date:** September 10, 2018

**Reference:** None

**Action Requested:** Complete and return the attached form.

**Brief Explanation:**

We ask that you complete and return the attached form designating your site GATE Team Leader and site GATE DAC Representative to our office by September 10, 2018. Our goal is to ensure that site staff members who provide services related to Gifted and Talented programming receive communications regarding training and resources to support your site's compliance with GATE program requirements.

Our intent is to identify the person at each site who, regardless of position title, handles any aspect of GATE education, compliance services, support, and assessment. We will include all such persons on our GATE educator listserv and invite them to all available training and professional development opportunities over the course of the school year.

One GATE District Advisory Committee (GATE DAC) Representative is invited to attend the monthly GATE DAC Meetings. This parent will communicate information gained to your GATE parent community and act as your site's one vote in GATE DAC matters. Should your GATE DAC Representative be unable to attend a meeting, a name as an alternate is also requested to represent/vote on your school site's behalf. Both the GATE DAC Representative and the alternate will be added to the official GATE DAC sign-in sheet in addition to the GATE DAC listserv so that they may receive information about upcoming meetings and handouts provided at GATE DAC meetings.

Please submit the completed GATE Site Information form to Office of Leadership and Learning, Ed. Center, room 2023, Attn: Chris Marra. You can email the form to [cmarra@sandi.net](mailto:cmarra@sandi.net).

APPROVED:



Jim Solo  
Executive Director  
Office of Leadership and Learning

Attachments (2)

**2017-18 GATE Site Information**

**Due: September 10, 2018**

<b>SCHOOL:</b>		<b>PRINCIPAL:</b>	
<b>SITE Contacts:</b>			
Administrator in charge of GATE:	School Phone and Extension:	Email:	
<b>GATE Team Leader Expert:</b> Appoint an experienced, GATE certified teacher who will support staff and parents regarding instructional and social/emotional needs of GATE students and inform the school community of professional development and other activities offered by the GATE Office.			
Name:	School Phone and Extension:	Email:	
<b>GATE District Advisory Committee Representative (GATE DAC):</b> Select a <b>parent</b> representative who will attend a monthly meeting on Monday nights and communicate knowledge and information gained at meetings to the GATE parent community at your site. Your site has one vote on the GATE DAC which is cast through your site representative. Select an alternate representative should the first be unable to attend.			
Name of Parent Representative:	Phone Number:	Email:	
Name of Alternate Parent Representative:	Phone Number:	Email:	
<b>Principal's Signature:</b>			<b>Date:</b>

**PLEASE RETURN THIS FORM ON OR BEFORE SEPTEMBER 10, 2018 TO:**

**Office of Leadership & Learning, Ed. Center, room 2023  
Email: cmarra@sandi.net**

## **2018-2019 GATE DAC Meeting Schedule**

All meetings are held on the second Monday of the month  
at the Ballard Parent Center Auditorium from 6:30 p.m. – 8:00 p.m.

September 10, 2018

October 8, 2018

November 5, 2018

December 10, 2018 (Steering Committee – all welcome)

January 14, 2019

February 11, 2019

March 11, 2019

April 8, 2019

May 13, 2019

June 10, 2019 (Steering Committee – all welcome)

Childcare and translation services are provided for GATE DAC meetings, except for the meetings on  
December 10, 2018 and June 10, 2019.