

ADMINISTRATIVE CIRCULAR NO. 200
Office of School Innovation and Integrated Youth Services

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: February 25, 2019

To: High School Administrators, Counselors and Registrars

Subject: **MODIFIED GRADUATION ELIGIBILITY UNDER AB 167/216, AB 1806, AB 2306, AB 365 and AB 2121**

Department and/or

Persons Concerned: High School Administrators, Counselors and Registrars

Due Date: Within 30 days of student enrollment in SDUSD

Reference: Administrative Procedure No. 4771

Action Requested: Review and submit the Modified Graduation Notification Letter and Modified Graduation Academic Review to the Office of Children and Youth in Transition for students eligible under AB 167/216, AB 1806, AB 2306, AB 365 and AB 2121

Attachments: Attachment 1: Modified Graduation Notification Letter
Attachment 2A: Option A: SDUSD Graduation Requirements Academic Review
Attachment 2B: Option B: Modified Graduation Academic Review
Attachment 3: Course Sequence for students graduating under AB 2121

Brief Explanation:

Under the following Assembly Bills students in transition have special rights to help them remain on track for high school graduation:

- AB 167/216 students in foster care
- AB 1806 students who are experiencing homelessness
- AB 2306 students formally enrolled in juvenile court school
- AB 365 students of active duty military parents/guardians
- AB 2121 currently migratory and newly arrived immigrant students who are participating in an English language proficiency/newcomer program

Students with formal education:

Students in transition who are identified as foster youth, students in homeless situations, those transitioning from the juvenile justice system, active duty military dependents, migratory or newly arrived immigrant students (who are participating in English language proficiency programs, who are newly enrolled in SDUSD schools or transfer schools within SDUSD **after their second year of high school**) may be eligible to graduate by completing the minimum California state graduation requirements if they are not reasonably able to complete all San Diego Unified School District graduation requirements by the end of their fourth year of high school.

Students without formal education:

1. Students in transition who are migratory or newly arrived immigrant students who:
 - Participate in English language proficiency programs
 - Initially enroll in SDUSD schools with no history of formal education
 - Should be in their third or fourth year of high school
 - Students should be enrolled age appropriate and “Class of” must change to reflect appropriate grade level.

may be eligible to graduate by completing the minimum California state graduation requirements if they are not reasonably able to complete all San Diego Unified School District graduation requirements by the end of their fourth year of high school.

2. “Pupil in foster care” means a child who has been removed from his or her home pursuant to Section 309 of the Welfare and Institutions Code, is the subject of a petition filed under Section 300 or 602 of the Welfare and Institutions Code, or has been removed from his or her home and is the subject of a petition filed under Section 300 or 602 of the Welfare and Institutions Code under California Education Code Section 51225.1.

Schools are able to view this data in PowerSchool under student demographics, PreK-12 Enrollment Card question 19a.

3. “Pupil who is a homeless child or youth” means a pupil who meets the definition of “homeless child or youth” under Section 11434a(2) of Title 42 of the United States Code.

Schools are able to view this data in PowerSchool under student demographics, PreK-12 Enrollment Card question 19b.

4. “Former juvenile court school pupil” means a pupil who transfers to a school district, excluding a school district operated by the Division of Juvenile Justice of the Department of Corrections and Rehabilitation, from a juvenile court school under California Ed Code Section 51225.2.

School must contact the Office of Children and Youth in Transition to verify status.

5. “Pupil who is a child of a military family” means a pupil who meets the definition of “children of military families” under California Education Code Section 49701.

Schools are able to view this data in PowerSchool under student demographics, PreK-12 Enrollment Card question 22.

6. “Currently migratory child” means a child who has moved with a parent, guardian, or other person having custody, or without a parent or guardian from one school district to another, either within the State of California or from another state within the 12-month period immediately preceding his or her identification as such a child, in order that the child, a parent, guardian, or other member of his or her immediate family might secure temporary or seasonal employment in an agricultural or fishing activity, and whose parents or guardians have been informed of the child's eligibility for migrant education services under California Ed Code Section 51225.2.

Schools are able to view this data in PowerSchool under student demographics, PreK-12 Enrollment Card question 26.

7. “Pupil participating in a newcomer program” means a pupil who is participating in a program designed to meet the academic transitional needs of newly arrived immigrant pupils that has as a primary objective the development of English language proficiency under EDC § 5444.

In SDUSD, these students must be enrolled in ELD courses: ELD 1, 2 or ELD 3, 4 or ELD 5, 6, they must also meet the eligibility criteria for transferring after their second year of high school. See course sequence for student’s graduating under AB 2121 (Attachment 3).

Effective Enrollment:

Newly arrived students to the United States, as identified in Power School “First Enrollment in USA”, will have to be enrolled into SDUSD effective the last three years and meet all eligibility requirements.

Graduation Options:

Option A: Reject the exemption and graduate using SDUSD requirements in 4 or 5 years
Option B: Accept the exemption and graduate under the minimum state requirements in 2 years or less

Notification Requirements:

The new school must determine whether the student is eligible under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 within 30 days of the students transfer into a new school. This determination, as well as the impact of AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 graduation on admissions to a four-year university must be provided in writing to the student, their educational rights holder, and social/worker/probation officer, if applicable, within 30 days of enrollment.

Who Decides:

Only the educational rights holder or student over 18 years old can determine whether graduating under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 is in the student’s best interest. The decision can be changed at any time prior to the student’s graduation

Steps to Follow:

Follow the steps below as outlined in the Modified Graduation Notification Letter to determine if a student is eligible for modified graduation under AB 167/216, AB 1806, AB 2306, AB 365 or AB 2121:

1. Within 30 calendar days of student's enrollment, determine eligibility after careful review of student's educational records.
2. If the student is a migratory or a newly arrive immigrant and has no history of formal education, use the provided course sequence to properly enroll the student into courses (Attachment 3).
3. If the student is eligible, provide written notification of the students eligibility for AB 167/216, AB 1806, AB 2306, AB 365 or AB 2121 graduation to the student, their educational rights holder, and social worker/probation officer, if applicable, to allow selection of a graduation option (**Attachment 1**).

Graduation Options:

Option A: Attempt to graduate high school at the end of the student's fourth or fifth year of high school by completing all school district graduation requirements. Students may attempt to accomplish this by concurrently enrolling in a community college, continuation school, or independent study program or by enrolling in district approved alternative methods for course completion. The right to a fifth year of high school applies even if the student will be older than 18 years old during that additional school year. The student will be allowed to remain at the local high school and will not be required to transfer to a continuation school, independent study program, or adult school to complete the fifth year.

Option B: Graduate by completing California state requirements in two years or less and accept AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 eligibility. Please note that there are advantages and disadvantages to graduating under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121. While a student may graduate with classmates, if completed in 4 years, and receive a regular high school diploma, they may sacrifice important learning opportunities that are necessary to succeed in higher education and employment. Students who graduate under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 Option B are not eligible to apply directly to a California State University (CSU) or University of California (UC) schools.

4. If the educational rights holder and the student select to graduate under Graduation Option B, indicated above, Counselor/Registrar must complete Modified Graduation Academic Review and submit paperwork to secondarieschools@sandi.net, (**Attachment 2b**).

*Students entering 11th or 12th grade with no formal education should be enrolled in the course sequence provided (Attachment 3).

5. Provide the student with one copy of the Modified Graduation Notification Letter (**Attachment 1**) regardless of option selection and one copy of the Academic Review (**Attachment 2b**) if the educational rights holder and the student select to graduate under AB 167/216, AB 1806, AB 2306, AB 365 or AB 2121). Place the original in the student's cumulative file and submit one copy of the completed document to the Office of School Innovation and Integrated Youth Services (secondaryschools@sandi.net).
6. Once paperwork has been submitted, AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 eligibility will be uploaded and posted onto the student's transcript.

Should you have any questions concerning this circular, please email secondaryschools@sandi.net or call 619-725-7284.

Veronica Ortega
Operations
Specialist
School of Innovation

APPROVED:



Cheryl Hibbeln
Executive Director
Office of School Innovation and Integrated Youth Services
Attachments (3)

San Diego Unified School District Modified Graduation Notification Letter
AB 167/216/1806/2306/365/2121

TO:

Student Name (Last, First):	Student ID:	Grade Level:
Address:	Date of Birth:	
Current High School:	Date of Enrollment:	
Educational Rights Holder (ERH):	Phone:	
Probation Office/Social Worker (if applicable):	Phone:	

The purpose of this document is to notify the above student and Educational Rights Holder of the determination of eligibility for modified graduation requirements and options for meeting graduation requirements.

Under Assembly Bills 167/216 students identified as foster, AB 1806 students living in a homeless situation, AB 2306 students transitioning from a juvenile justice system school, AB 365 students of active duty military parents/guardians, and AB 2121 migratory and newly arrived immigrant students who are participating in English language proficiency programs have special rights to help them remain on track for high school graduation.

Students in transition (foster youth, students in homeless situations, and those transitioning from a juvenile court school) who transfer schools after their second year of high school may be eligible to graduate by completing the minimum California state graduation requirements if they are not reasonably able to complete all San Diego Unified School District graduation requirements by the end of their fourth year of high school. Completing second year of high school is defined as either a) completing two years of high school; or b) completing sufficient high school credits to be considered a high school junior or senior.

Graduation Options:

Option A: Reject the exemption and graduate using SDUSD requirements in 4 or 5 years

Option B: Accept the exemption and graduate under the minimum state requirements in 4 or 5 years

Graduation Options for Eligible Students under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121

Option A: Attempt to graduate high school at the end of the fourth or fifth year by completing all school district graduation requirements. Students may attempt to accomplish this by concurrently enrolling in a community college, continuation school, or independent study program. Students may attempt to accomplish this by enrolling in district approved alternative methods for course completion. The right to a fifth year of high school applies even if the student will be older than 18 years old during that additional school year. The student will be allowed to remain at the local high school and will not be required to transfer to a continuation school, independent study program, or adult school to complete the fifth year.

Option B: Graduate by completing California state requirements in two years or less and accept AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 eligibility. Please note that there are advantages and disadvantages to graduating under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121. While a student may graduate with classmates, if completed in 4 years, and receive a regular high school diploma, they may sacrifice important learning opportunities that are necessary to succeed in higher education and employment. Students who graduate under AB 167/216, AB 1806, AB 2306, AB 365, or AB 2121 Option B are not eligible to apply directly to a California State University (CSU) or University of California (UC) schools.

Once the student and the Ed Right Holder has made a decision on the graduation option, please notify us by checking the appropriate box below and returning this form. Please note that a he school cannot allow a student to with a modified diploma without receiving this paperwork.

As the Education Rights Holder, my student and I choose to:

Option A: Reject the exemption and graduate using SDUSD requirements in 4 or 5 years

Option B: Accept the exemption and graduate under the minimum state requirements in 2 years or less

Education Rights Name: _____ Signature: _____ Date: _____

Student Name: _____ Signature: _____ Date: _____

School Counselor Name: _____ Signature: _____ Date: _____

San Diego Unified School District
_____ High School
“UC ‘a-g’ for All” Academic Review and Graduation Requirement Record

Student Name: _____ **Class of:** _____ **Counselor:** _____ **Dates of Review:** _____

Grade	A. History (6 credits required)	Grade Earned / In Progress
9 or 10	World History & Geography 1*	
9 or 10	World History & Geography 2*	
11	U. S. History 1*	
11	U. S. History 2*	
12	Government 1*	
12	Economics 1*	

Grade	D. Science (6 credits required)	Grade Earned / In Progress
9	Physics 1* or Adv. Physics 1*	
9	Physics 2* or Adv. Physics 2*	
10	Biology 1*	
10	Biology 2*	
11	Chemistry 1*	
11	Chemistry 2*	

Grade	Additional Elective Credits (8)	Grade Earned / In Progress
9-12		
9-12		
9-12		
9-12		
9-12		
9-12		
9-12		
9-12		

Grade	B. English (8 credits required)	Grade Earned / In Progress
9	English 1*	
9	English 2*	
10	English 3*	
10	English 4*	
11	American Lit. 1*	
11	American Lit. 2*	
12	Senior Eng. 1*	
12	Senior Eng. 2*	

Grade	E. Language Other Than English (4 credits required)	Grade Earned / In Progress
7-12	World Language 1*	
7-12	World Language 2*	
7-12	World Language 3*	
7-12	World Language 4*	

Courses needing remediation for graduation or UC/CSU Eligibility and/or to meet credit expectations	Date or Session	Grade Earned / In Progress

Grade	F. Visual/ Performing Art (2 credits required)	Grade Earned / In Progress
9-12	VAPA 1*	
9-12	VAPA 2*	

Grade	C. Math (6 credits required)	Grade Earned / In Progress
8 or 9	Integrated Math I A or Algebra 1*	
8 or 9	Integrated Math I B or Algebra 2*	
9	Integrated Math II A*, Geometry 1* or Algebra 1*	
9	Integrated Math II B*, Geometry 2* or Algebra 2*	
9-12	Integrated Math III A*, Geometry 1* or Int. Alg. 1*	
9-12	Integrated Math III B, Geometry 2* or Int. Alg. 2*	
9-12	Int. Alg. 1* or Pre-Calc. 1*	
9-12	Int. Alg. 2* or Pre-Calc. 2*	
12	Senior Math 1* (not required)	
12	Senior Math 1* (not required)	

Grade	G. College Prep Elective Completed through 3 rd year Science	See “D” Above

Grade	Physical Education (4 credits required)	Grade Earned / In Progress
9-12		
9-12		
9-12		
9-12		

***Can be UC “a-g” eligible if the course is on your school’s UC “a-g” list at the time of enrollment. Some schools have site-adopted courses that meet these requirements.**

ADDITIONAL REQUIREMENTS:
 Please Note: Additional requirements for diploma by June of graduation year:

- ____ 2.0 cumulative, weighted GPA in grades 9-12
- ____ 44 credits in grades 9-12
- To begin 10th Grade: 10 credits
- To begin 11th Grade: 21 credits
- To begin 12th Grade: 31 credits

Student Signature: _____

Parent Signature: _____

San Diego Unified School District Modified Graduation Academic Review
AB 167/216/1806/2306/365/2121

Student Name (Last, First):		Student ID:	
Date of Birth:		Current Grade:	Class of:
Select one Eligible Criteria:			
<input type="checkbox"/> Foster	<input type="checkbox"/> Homeless	<input type="checkbox"/> Military Dependent	<input type="checkbox"/> Former juvenile court school pupil
		<input type="checkbox"/> Migratory/Newly arrived immigrant	
Current High School of Attendance:		Previous High School of Attendance:	
Mandatory Evaluation Timeline			
Date of school entrance/transfer in date:			
30 day deadline to notify student of eligibility:			
Date of Academic Review:			

All courses must be YEARLONG courses except for Economics and Government

History	Grade Earned
World History & Geography 1	
World History & Geography 2	
U. S. History 1	
U. S. History 2	
Government 1	
Economics 1	
English Language Arts	Grade Earned
Three yearlong courses, including 1 semester of American Literature	
English	
English	
English	
English	
English	
English	
Math	Grade Earned
Two yearlong courses must be completed in grades 9-12	
Integrated Math IA or Algebra 1	
Integrated Math IB or Algebra 2	
Additional High School Math	
Additional High School Math	

VAPA or CCTE or LOTE	Grade Earned
Must be one yearlong course	
VAPA or CCTE or LOTE	
VAPA or CCTE or LOTE	
Physical Education	Grade Earned
Physical Education	
Physical Education	
Physical Education	
Physical Education	
Science	Grade Earned
Physical Science	
Physical Science	
Biology 1	
Biology 2	

****Science must include one yearlong course in BIOLOGY and one yearlong course in a physical science. For AB 167/216/1806/2306/365/2121, a physical science is any science other than Biology such as Earth Science, Chemistry, or Physics.**

Site Counselor Name: _____

Date: _____

Principal Approval: _____

Date: _____

CYT or OLA Administrator Approval: _____

Date: _____

Operations Specialist Approval: _____

Date: _____

For a 4x4 School**Entering 3rd year at a 4x4 school (11th grader) FALL:**

Year 1 (11 th grade)	Fall	Spring	Summer
Per. 1	ELD 1, 2	ELD 3,4	ELD 5,6
Per. 2	IM I A-B	IM II A-B	Gov
Per. 3	LOTE or VAPA	World Hist. 1,2	
Per. 4	PE	PE	
Year 2 (12 th grade)	Fall	Spring	Summer
Per. 1	Eng 3,4	Am Lit 1,2	
Per. 2	US Hist 1,2	Econ	
Per. 3	Bio 1,2	Chem 1,2	
Per. 4	AVID	AVID	

Entering 3rd year at a 4x4 school (11th grader) SPRING:

Year 1 (11 th grade)	Fall	Spring	Summer
Per. 1		ELD 1,2	ELD 3, 4
Per. 2		IM I A-B	IM II A-B
Per. 3		LOTE or VAPA	
Per. 4		PE	
Year 2 (12 th grade)	Fall	Spring	Summer
Per. 1	ELD 5,6	Eng 3,4	Gov/Econ
Per. 2	World Hist. 1,2	US Hist. 1,2	
Per. 3	Bio 1,2	Chem 1,2	
Per. 4	PE	Am Lit 1,2	

Entering 4th year at a 4x4 school (12th grader) FALL:

Year 1 (12 th grade)	Fall	Spring	Summer
Per. 1	ELD 1, 2	Eng 1,2	Gov/Econ
Per. 2	IM I A-B	IM II A-B	Am Lit 1,2
Per. 3	ELD 3,4	Eng 3,4	VAPA or LOTE
Per. 4	PE	PE	
Per. 5	Bio 1,2	Chem 1,2	
Per. 6 or 0	World Hist 1,2	US Hist 1,2	

Entering 4th year at a 4x4 school (12th grader) SPRING:

Year 1 (12 th grade)	Fall	Spring	Summer
Per. 1		ELD 1,2	ELD 3, 4
Per. 2		IM I A-B	IM II A-B
Per. 3		LOTE or VAPA	
Per. 4		PE	
Year 2 (5 th Year)	Fall	Spring	Summer
Per. 1	ELD 5,6	Eng 3,4	Gov/Econ
Per. 2	World Hist. 1,2	US Hist. 1,2	
Per. 3	Bio 1,2	Chem 1,2	
Per. 4	PE	Am Lit 1,2	

For a Traditional School**Entering 3rd year at a Traditional (11th grader) FALL:**

Year 1 (11th grade)	Fall	Spring	Summer
Per. 1	ELD 1	ELD 2	ELD 5,6
Per. 2	ELD 3	ELD 4	IM II A-B
Per. 3	IM I A	IM I B	
Per. 4	PE	PE	
Per. 5	World Hist 1	World Hist 2	
Per. 6	Bio 1	Bio 2	
Year 2 (12th grade)	Fall	Spring	Summer
Per. 1	Eng 3	Eng 4	Gov/Econ
Per. 2	US Hist 1	US Hist 2	
Per. 3	Chem 1	Chem 2	
Per. 4	Am Lit 1	Am Lit 2	
Per. 5	LOTE or VAPA 1	LOTE or VAPA 2	
Per. 6	PE	PE	

- A student enrolling at a traditional site in the spring of the 11th grade year or the fall of the senior year should consider a 5th year to complete the modified diploma requirements or enrollment at a 4x4 site.
- If student fails math in the spring, teacher should issue IP (*and follow process accordingly*) and student must be enrolled in Summer School.