

SITE OPERATIONS CIRCULAR NO. 1020

Office of the Chief Operations Officer Interim

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: May 26, 2015
To: All Employees
Subject: PEST CONTROL

**Department and/or
Persons Concerned:** All Employees

Reference: Healthy Schools Act of 2000

Brief Explanation:

In January 2001, the enactment of the Healthy Schools Act of 2000 (Assembly Bill 2260) put into place right-to-know requirements such as notification, posting, and recordkeeping for pesticides used at schools.

Pest infestations, such as ants, roaches and rodents in buildings are largely the result of food in the buildings. To reduce pest infestations and to comply with the Healthy Schools Act of 2000, it is essential that staff and students understand how food sources contribute to the problem and how important it is to deny food to pests.

The District's Pest Control staff will do everything possible to identify and resolve pest problems. However, your cooperation in observing the guidelines listed below will prevent or reduce insect and rodent infestations and ultimately reduce the need for pesticide applications. **The use of any pesticides at school sites or on district property by unauthorized personnel is unlawful and a violation of the District's Integrated Pest Management Policy.** Pesticides will only be used as a last resort, after other safer methods have been considered.

All staff members are asked to observe the following Integrated Pest Management program guidelines.

- Keep your work area clean.
- Eat only in designated dining areas when possible.
- Store food in glass or metal sealed containers. Clean up spills, crumbs, etc., as soon as possible when they occur.
- Promptly place all food waste in garbage cans. These cans should be placed outside. It is advisable that all garbage cans have plastic liners and that liners be changed daily.
- Rinse out beverage cans being saved for recycling purposes and ensure that these cans are removed from the recycling containers frequently.
- Clean coffee cups, dirty dishes, and utensils promptly and empty sink strainers regularly.
- Dispose of newspapers and excess paper promptly (excess paper provides harborage for pests).
- Send all artwork created with foodstuff home as soon as possible.

Staff can be notified 72 hours before a pesticide is applied at their work location by registering online at <http://www.sandi.net/page/1825> or for further information regarding notification or the Healthy Schools Act, contact the Integrated Pest Management Office at 858-627-7223

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APPROVED:



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