



## 2020-21 Sexual Health Education Parent Notification Verification Form

Per district leadership, after your school site has distributed Parent Notification Letters to parents of all students receiving the comprehensive sexual health education via one of the methods described below and completed an autodialer message to these parents, and provided an opportunity for parents to preview the curriculum, principals will complete and submit a brief online form stating that they have completed this process. Please email Summer Hellewell at [shellewell@sandi.net](mailto:shellewell@sandi.net) if you have any questions about this form or the parent sexual health instruction notification process.

**Read and submit the online form no later than Friday, October 9, 2020 or at least 14 days prior to instruction.**

*NOTE: Step 4 will occur closer to instruction, and by submitting the verification form you understand your site's responsibility for this additional parent notification step.*

1. Parent Notification Letters (letter templates in multiple languages are available [here](#)) need to be distributed to parents/guardians of all students receiving the comprehensive sexual health education via *at least one of* the following methods:
  - a. Included in the enrollment packet distributed to students.
  - b. Mailed to the homes of parents/guardians.
  - c. Emailed to parents/guardians.
  - d. Distributed to parents/guardians in another method commonly used by your site.
2. Arrange an autodialer message to parents/guardians of those students receiving the instruction to notify them of the letter being sent home.
3. At a minimum of two weeks prior to the curriculum being taught, the school will send families a [link to pre-recorded curriculum previews](#) (in English and Spanish). This communication should include a message that if parents have questions they should contact their school's principal. If the principal cannot answer the question, they may forward it to Rachel Miller, SHEP Resource Teacher, at [rmiller@sandi.net](mailto:rmiller@sandi.net) for assistance.
4. Approximately two weeks prior to the curriculum being taught, send a reminder notification to parents/guardians.
5. Complete the online **Sexual Health Education Parent Notification Verification Form**, verifying that parents/guardians have been notified by both letter (electronic or written) and autodialer, have been sent the link to the pre-recorded curriculum previews, and will be reminded again at least two weeks prior to instruction.

By completing this online form, I verify that I have read all of the above steps to ensure that parents/guardians have been notified of San Diego Unified School District's comprehensive sexual health instruction and have been provided with an opportunity to preview the curriculum:

[www.surveymonkey.com/r/ParentNotificationVerification](http://www.surveymonkey.com/r/ParentNotificationVerification)