

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 23, 2020

To: All District Employees

Subject: Annual Notice of Process for Reporting Incidents of Board Member Directives or Unprofessional Conduct

Department and/or Persons Concerned: All District Employees

Reference: Board Governance Policies

Brief Description:

Board Governance Policies direct the superintendent to establish and maintain a procedure for employees to report in a safe, non-retaliatory manner instances in which a Board member attempts to direct staff in an operational matter or displays unprofessional conduct.

The superintendent has determined the best way for staff to lodge a complaint is the Ethics Hotline: (800) 539-6621 or <https://secure.ethicspoint.com/domain/media/en/gui/55492/index.html>. Complaints will be logged, as are all reports to the Ethics Hotline, and forwarded to the superintendent. Staff members who prefer to lodge a complaint in writing may submit them directly to the Office of the Superintendent.

If you have questions or need more information, please contact Board Services at board@sandi.net.

APPROVED:

Marty Stultz
Director, Board Services

Cynthia Marten
Superintendent of Public Education

MS:mh