

High School: _____

School Code: _____

Non-Athletic Extended Day Unit Assignment

DA: 2020-2021 School Year

TO: _____

FR: _____

RE: **Non-Athletic Extended Day Unit Assignment**

You have been assigned the following non-athletic extended day units:

Assignment: _____ # of Units: _____ Amount \$: _____

I accept this offer: _____ I decline this offer: _____

You are employed pursuant to Education Code Section 44919 (b) to serve in a limited assignment supervising activities of pupils.

Signature

Date

Fill out timecard below: *C3 is for certificated teaching staff and *L4 card is for walk-on staff.



C3

Certificated Extended Day Pay
Authorization

Empl ID	<input type="text"/>	Name (Last, First):	Location No:	<input type="text"/>
---------	----------------------	---------------------	--------------	----------------------

Extended Day Pay

Account Code:

FROM DATE

TO DATE Report in Time & Labor

Describe Extended Day Assignment (Enter in Comments field in Time & Labor)

TIMEKEEPER: See time reporting instructions below

of Units

EMPLOYEE SIGNATURE

PRINCIPAL SIGNATURE

I CERTIFY THIS WAS APPROVED IN ADVANCE IN ACCORDANCE WITH ADMINISTRATIVE PROCEDURE 7232-7233 AND IS AN ACCURATE STATEMENT OF SERVICES RENDERED BY THIS EMPLOYEE.

TIMEKEEPER SIGNATURE

DATE ENTERED IN TIME & LABOR

REGULAR CONTRACT TEACHERS EXTENDED DAY PAY AUTHORIZATION:

This payment authorization card shall be used for above employees of the San Diego Unified School District who have performed extended day assignments as designated in section 7.02 of the Teachers' Salary Schedule and approved in advance by the assistant superintendent. Report the number of units with the **EXP** time reporting code into Time & Labor using the "To Date" as the date reported.

EXP Extended Day Pay