



December 9, 2021

MINUTES

A meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, December 9, 2021 via Zoom.

- 1. Welcome and Roll Call for Quorum:** Board Chair Wilson called the meeting to order at 4:06 PM.
- 2. Approval of Meeting Minutes from September 30 and November 18 2021:** A motion (Bryant/Archard) to accept the September 30 minutes passed with one abstention by a member who had not been present at that meeting. A motion (Hahnlein/Wilson) to accept the November 18 minutes passed with one abstention by a member who had not been present at that meeting.
- 3. Financial Reports for September, October, and November 2021:** A motion (Bryant/Einspar) to accept the September financials passed unanimously. A motion (Hahnlein/Smith) to accept the October financials passed unanimously. A motion (Hahnlein/Vaccarino) to accept the November financials passed unanimously.
- 4. Holiday Donations:** Wilson and Ortler shared a spreadsheet listing last year's holiday donations approved by the Board of Directors in order to start the discussion on this year's donations. Ortler said that there was up to \$13,000 in the budget for holiday donations this year. He explained that the Board had not done spring donations and also he had been overly conservative on the grant allocations during last year's grant review cycle. After discussion, a motion (Hahnlein/Smith) to donate \$800 to each of 16 agencies on the list for a total of \$12,800 passed unanimously, with Einspar abstaining from the vote on CYT and Smith abstaining on the vote for MOCBC.
- 5. Budget for 2021-2022, including a request to be reimbursed for paying for printing of CSA flyers and for purchasing office supplies:** Ortler reviewed the budget with the Board. Board members agreed that approval of reimbursement was unnecessary when the items were already budgeted and approved previously.
- 6. Message from the Board for the January, 2022 CSA Newsletter:** After a brief discussion the item was tabled until further information was available about the results of the membership drive.
- 7. Membership Drive Update:** There was no further outreach to report. Board members suggested adding a link to the Payroll deduction form in the PowerPoint presentation that had been prepared for the membership drive. Ortler agreed to do that.

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- 8. Round Table:** Hahnlein wished all Happy Holidays. Einspar reported that volunteers were sought for a district food drive. Board Chair Wilson and Secretary Ortler both thanked everyone for attending the meeting and wished everyone safe and happy holidays.

The meeting was adjourned at 5:24 PM.

Minutes taken by: John Ortler, CSA Secretary/Treasurer

PRESENT: Archard, Bryant, Einspar, Smith, Hahnlein, Vaccarino, Wilson

EXCUSED: Ehm, Hafermann, Wood