



June 3, 2021

## MINUTES

A meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, June 3, 2021 via Zoom.

- 1. Welcome and Call to Order:** Board Chair Wilson called the meeting to order at 4:07 PM.
- 2. Approval of Minutes from May 13, 2021 Board Meeting:** A motion (Bryant/Wood) to approve the minutes from the May 13 Board Meeting as presented passed with Hahnlein and Smith abstaining.
- 3. Financial Reports for May 2021:** Ortler presented the May bank statement and reconciliation reports. A motion (Wood/Hafermann) to accept the Financial Reports for May passed unanimously.
- 4. CSA Tax Return for 2019:** Ortler shared the proof of submission of taxes, as well as the tax return prepared by Melody Thornton, CPA, of Fitzgerald & Company, LLP. A motion (Bryant/Smith) to accept the tax return as prepared passed with Hafermann abstaining.
- 5. Meeting Schedule for 2021-22:** The proposed meeting schedule was reviewed. A motion (Hahnlein/Vaccarino) to approve the meeting schedule for 2021-22 passed unanimously.
- 6. 2020-2021 Board Grant Allocations:** Ortler shared the grant allocation spreadsheet with the proposed Board grants from the subcommittee reading on March 18 and from the full Board review during the May 13 meeting. Wilson proceeded through the pages of the spreadsheet and board members suggested increasing, deleting, or decreasing the proposed Board grants. When all grants had been reviewed and the grand total was still within budget, a motion (Hahnlein/Vaccarino) to approve the Board Grant Allocations for 2021 passed unanimously.
- 7. Round Table** Einspar shared that June was Refugee Awareness Month and offered to provide resources to any Board member interested in learning more. Hahnlein wished All a wonderful summer with hopes for things being better in the Fall. Wilson thanked All for persevering and for volunteering your time and participating. Wilson noted that a subcommittee focused on increasing membership and donations would meet over the summer. Subcommittee members were: Wilson, Wood, Hafermann, and Ortler. Ortler thanked All and wished All a wonderful summer.

The meeting was adjourned at 5:47 PM.

John Ortler, Secretary/Treasurer

PRESENT: Bryant, Einspar, Hafermann, Hahnlein, Smith, Vaccarino, Wilson, Wood

EXCUSED: Archard, Ehm