



December 8, 2016

MINUTES

The monthly meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, December 8, 2016 in Room 2249 of the Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA, 92103. Chairperson Felix called the meeting to order at 4:13 p.m.

Approval of November Meeting Minutes: A motion (Ward/Ortler) to accept the minutes of November 17, 2016 as submitted was approved 8-0, with Bryant abstaining.

Financial Reports for June-October: A motion (Jimenez/Fowler) to accept the June-October financial reports was unanimously approved.

Acknowledgement of Outgoing Board Members – Felix presented outgoing board members Camille Fowler, Marie deJesus Jimenez and John Ortler with certificates of appreciation and thanked them for their service on the board. Fowler said she has enjoyed her tenure and is very impressed by the work that has been accomplished to update the way in which business is conducted. Fowler indicated that she would consider serving another term in the future. Ortler thanked everyone for their dedication and for the work that was undertaken during the time the former Secretary/Treasurer was transitioning from the job. Jimenez said she was appreciative of her tenure on the board and believes that all CSA members would benefit from the experience.

As Ortler completed a full three-year term of service, the Board of Directors gifted him with a \$300 donation to the charity of his choice. Ortler named the Garfield Foundation. The funding will be used to support the students of Garfield High School, e.g., textbooks for college-bound students, educational field trips, items for the culinary program, etc.

Announcement of Newly-elected Board Members: Felix announced that Kristie Calton, psychologist, Office of Children and Youth in Transition Program; Judy Fiedler, Administrative Assistant II, Integrated Technology Support Services; and Naomi Raffel, teacher, Crawford High School; won the election held in November and would be joining the CSA Board of Directors in January.

Bargaining Unit Meetings Update: Kleiner spoke at the OTBS meeting on Thursday, November 17, 2016. She was pleased to see that many of the people in the room knew about CSA, and there seemed to be a great deal of interest in the association's work. Asaro spoke at the Paraeducators meeting held on Monday, December 5, 2016. She said the audience was receptive; several individuals picked up Payroll Deduction Forms with the intention of becoming CSA members. Felix will be speaking at the POA meeting on Friday, December 16, 2016.

Yearly Cycle: Asaro shared a yearly cycle overview that she developed reflecting the work of the CSA Board of Directors.

Budget Update: Asaro reviewed the budget for 2016-2017, including a listing of budget line items and expenditures to date.

Round Table: Felix said he just became aware that the Tuesday after Thanksgiving is referred to as "Giving Tuesday," a global day of giving and philanthropy that is highly publicized by the power of social media. The Board might want to take advantage of the marketing for this event next year. Ortler shared a draft of the December newsletter featuring the Elementary Institute of Science. Bryant said that she very much enjoyed the comments from agency representatives at the 60th Anniversary/Membership Drive Kickoff held on October 4, 2016, and would like to explore the possibility of taping comments next year. Felix said he has been contacted by John Cashmon, Director of Internal Audit, concerning the financial audit of CSA records. Felix and Asaro will be meeting with Cashmon and the assigned auditor in January.

The meeting was adjourned at 4:45 p.m.

Barbara Asaro
Secretary/Treasurer

PRESENT: Bryant, Felix, Fowler, Hippe, Jiminez, Kleiner, Ortler, Ward, Wilson

EXCUSED: Wood