**SCHOOLCASH MONTH END REPORTS**

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| **Report #** | **Report Title** | **Comments** |
| **11M** | Monthly Bank Reconciliation Details | Run for the month of reconciliation |
| **5** | Category Umbrella Overview Report | Use for ASB Profit/Loss (Organized ASBs/Secondary) Date range = 7/1/202# to reconciliation end date  **Select Category Umbrella(s) to Include:** hold down the Ctrl key to select ASB General, Equity and Inventory  Note that ASB owns balances in Accounts 1001/1002, holding place for School Cash Register Fees. Can transfer to ASB at year-end as revenue. |
| **9** | Trial Balance | Sort by Account # - Date range = 7/1/202# through reconciliation end date |
| **13** | Two Reports:   1. Transfer Report 2. Journal Entry Report | Have principal sign these reports |