

**FINANCE/AUDIT SUBCOMMITTEES MEETING**

**TIME and DATE:** 4: 00 p.m., Thursday, July 25, 2013  
**PLACE:** Physical Plant and Operations Center, Training room A,  
 4860 Ruffner St., San Diego, California 92111

**MINUTES**

**Subcommittee Members:** Durfee, Flannery, Schoettle,

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Schoettle)	Chair Schoettle called the meeting to order at 4:04pm
Roll Call: (Voyles)	<b>Subcommittee members in attendance:</b> M. Durfee, B. Flannery, K. Schoettle <b>ICOC Support Staff:</b> A. Voyles <b>District Staff:</b> L. Dulgeroff, G. Harris, J. Splittgerber, <b>Other:</b> Ben Leavitt, Christy White and Associate
<b>Public Testimony</b>	Chair Schoettle called for public testimony and there was none
1. Approval of Finance/Audit minutes 6/27/13 (Exhibit)(Action)	<b>APPROVAL OF JUNE 27 MEETING MINUTES</b> <b>Motion:</b> M. Durfee <b>Second:</b> B. Flannery <b>Vote:</b> (3-0); passed
2. Executive Director's Comments on Current and Unfolding Events (Information)	Chair Schoettle introduced Ben Leavitt to the new subcommittee members. Mr. Leavitt is a representative from Christy White and Associates  New elementary school at Salk with groundbreaking on 7 <sup>th</sup> of September; open to the public.  Wrapping up design work on some stadium projects. A lot of construction activity; 3-story building at Millennial Tech. and a large A/C project in the works
3. Select Vice Chair for Finance/Audit subcommittee (Action)	<b>MILES DURFEE FOR VICE CHAIR</b> <b>Motion:</b> B. Flannery <b>Second:</b> K. Schoettle <b>Vote:</b> (3-0); passed
4. Timeline of Audit activities (Exhibit)(Harris)	No action taken
5. Status Report on facilities that have been audited (Harris)	There is a page on district website where all of the completed internal audits are posted for the public.
6. Presentation of Standard Financial Reports of July 2013 (Splittgerber)(Exhibit)(Action)	No action taken
7. ADJOURNMENT Meeting adjourned at 5:10pm to the next meeting date and place stated <b>Next Meeting: Thursday, August 22, 2013 at Physical Plant and Operations, Training Room A, 4860 Ruffner St., 92111</b>	