

CUSTODIAL WORK BEAT INSPECTION FORM										3 – MEETS STANDARD 2 – REQUIRES IMPROVEMENT 1 – UNSATISFACTORY 0 – NOT INSPECTED				
School:														
Name:														
Date:					Time:									
Room #	Trashcans/ Pencil Sharpener		Dusting	Walls/Doors Windows/ Ledges		Furniture Cleaned/ Straightened		Sinks/ Mirrors						
Restroom	Sinks		Toilets/ Urinals		Walls		Mirrors		Floors		Trashcans/ Sanitary cans		Dispensers	
Hallways:	Dusting		Sweeping		Mopping		Doors/ Ledges		Windows/ Glass					
Outside Sweeping	Graffiti		Drinking Fountains		Litter		Gum on sidewalks							
Summary:														
Inspected by:										Overall Rating:				
Received by:														
Signature does not necessarily indicate agreement. Only that the information was reviewed by employee. This form is used to communicate results of periodic inspections of the custodian's work beat. The "Custodial Work beat Inspection Form" is <u>not</u> a formal performance evaluation.														

