



San Diego Unified School District
Office of Accountability
Monitoring and Accountability Reporting Department



District Advisory Council for Compensatory Education Programs

Harold J. Ballard Parent Center * 2375 Congress Street * San Diego, CA 92110

6:30-8:00 p.m.

General Meeting Minutes

November 20, 2013

Item	Description/Actions	Meeting Summary
1. Special Meeting Called to Order	<ul style="list-style-type: none"> Action: Moira Allbritton, Election Committee Chair 	<ul style="list-style-type: none"> Special meeting called to order by DAC Chairperson Redding at 6:15 p.m.
2. Business Items <ul style="list-style-type: none"> Election Information 	<ul style="list-style-type: none"> Informational: Moira Allbritton, Election Committee Chair 	<ul style="list-style-type: none"> Committee Chair Allbritton and Executive Team Member Jenkins collaborated over the formation of the election slate. The DAC Chairperson closed the Special meeting at 6:22 p.m.
1. Welcome <ul style="list-style-type: none"> Introduction of District Staff 	<ul style="list-style-type: none"> Informational: Elneda Shannon, Manager, Harold J. Ballard Parent Center Bea Fernandez, Program Manager, Parent Outreach and Engagement department Informational: Amy Redding, DAC Chairperson 	<ul style="list-style-type: none"> <u>Fernandez announced the following events:</u> <ul style="list-style-type: none"> – Special Education Workshop for Parents (PREP) – December 14, 2013 – Youth Advocacy Workshop (PREP) – December 14, 2013 Fernandez shared the center recently received monetary grants from the Jacobs Center, Price Charities, and Target. For information on parenting classes offered in English and/or Spanish or resources available to the school site, go to the department website at: http://www.sandi.net/page/1685. Chairperson acknowledged the presenters and district staff.
2. Call to Order <ul style="list-style-type: none"> Approval of Minutes: October 16, 2013 	<ul style="list-style-type: none"> Action: Amy Redding, DAC Chairperson 	<ul style="list-style-type: none"> Meeting called to order by Chairperson Redding at 6:35 p.m. There was a Motion by Ocean Beach to approve the minutes as written. Seconded by Mason. Motion passed. One abstained.
3. Executive Board Items <ul style="list-style-type: none"> Parent Involvement Policy – Guidelines for Implementation 	<ul style="list-style-type: none"> Action: Amy Redding, DAC Chairperson 	<ul style="list-style-type: none"> The Chairperson brought the Guidelines for Implementation of the district Parent Involvement Policy to the DAC general body for final reading. There was a motion by Bay Park to adopt the guidelines as recommended by the Executive Team. Henry seconded the motion. The Chairperson opened the floor for discussion. Discussion ensued. After discussion, the Chairperson called for a vote to adopt the guidelines as presented. The motion passed. One opposed. Three abstained. The ratified document will go before the Board on December 10, 2013, for ratification.



<ul style="list-style-type: none"> Election Committee Information LCFF/LCAP SSC Input Rollout <i>LCFF = Local Control Funding Formula</i> <i>LCAP = Local Control Accountability Plan</i> 	<ul style="list-style-type: none"> Action: Moira Allbritton, Election Committee Chair Informational: Amy Redding, DAC Chairperson 	<ul style="list-style-type: none"> Jenkins opened the floor for additional nominations. With no further nominations, Jenkins closed the nominations and announced the nominees: Chairperson Amy Redding Fletcher Elementary 1st Vice-Chair Suzy Reid Ocean Beach Elementary 2nd Vice-Chair Eric Gonzales Mason Elementary Each nominee addressed the general body regarding their qualifications. Voting will take place at the December 18, 2013 DAC general meeting. The Chair presented a report detailing the role of the DAC in the development of the district’s plan (LCAP). A DAC subcommittee was formed to create a survey inviting input from the SSC members district wide. The survey will be released after the November 2013 break. There will be an opportunity to take the survey at the Ballard Center on the night of the December 2013 general meeting. All data will be analyzed and the findings will be reported to the DAC during the February 2014 general meeting. Additional information on the Local Control Funding Formula is posted at the district website: http://www.sandi.net/lcff.
<p>4. District Items</p> <ul style="list-style-type: none"> District Updates How to Read A Budget Code Tutorial Title I 2012-13 Balance by School Report Title I 2012-13 District Balances Report and Spending Plan 	<ul style="list-style-type: none"> Informational: Ron Rode, Executive Director-Office of Accountability Informational: Debbie Foster, Budget Operations Informational: Debbie Foster, Budget Operations Informational: Debbie Foster, Budget Operations 	<ul style="list-style-type: none"> No report. Foster presented a tutorial on the district’s 32 digit budget code and guided the general body through the Budget Operations website. Foster stated the budget report for each school site can be found posted at the Budget Operations department website http://www.sandi.net/page/367. Foster encouraged the general body to use the budget report as a tool when the SSC is developing their future site plan and to follow the spending at the site during the school year. Foster presented a report on the remaining balances from the 2012-13 categorical funds. The floor was opened for discussion on the use of the leftover 2012-13 funds: allocate to school sites push/pull teachers parents centers librarians restore OCILE programs transportation summer school resource teachers full-time counselors buses for after school SWD support Foster asked the DAC body to discuss the recommendations with their SSC and to return with ideas for discussion at the December general meeting.



<ul style="list-style-type: none"> 2014-15 Title I Ranking Report First Draft – Tentative 	<ul style="list-style-type: none"> Informational: Ron Rode, Executive Director-Office of Accountability 	<ul style="list-style-type: none"> Rode gave a presentation on the 2014-15 Title I Ranking report process and explained how the funds are determined. A copy of the report without the financial data for each site was provided. Rode stated the sliding scale method was approved by the Board in 2012-13. There is speculation that the Board would select the sliding scale method for 2014-15. <p>The floor was opened for questions. Rode confirmed the financial portion of the report will be provided at the December 2013 general meeting in order to consult with the DAC body.</p> <p>The Title I Ranking report will go to the Board (First reading) on January 14, 2014. Second reading and adoption by the Board on January 28, 2014 for implementation in the 2014-15 school year.</p>
<p>EXTEND MEETING</p>		<p>Motion by De Portola to extend meeting by ten minutes (8:10 p.m.). Motion passed to extend the meeting from 8:00 p.m. to 8:10 p.m.</p>
<ul style="list-style-type: none"> LCFF Data Collection from Provision 2 Schools Report <i>LCFF = Local Control Funding Formula</i> <i>CDE = California Department of Education</i> <i>F/R Lunch = Free and Reduced Lunch</i> 	<ul style="list-style-type: none"> Informational: Ron Rode, Executive Director-Office of Accountability 	<ul style="list-style-type: none"> Rode explained how a school receives Provision 2 status. Rode stated in order for the district to receive the most LCFF funds (concentration and supplemental grants) the district must verify every child who would be able to qualify for Free/Reduced lunch from all Provision 2 schools. <p>Rode stated the district created a form with questions asking families to verify income and number of household members. Rode stressed the importance for every family fill out the form, sign and return to the school site.</p> <p>Contact the Office of Accountability at Phone: (619) 725-7166 if you have questions regarding the LCFF Data Collection form.</p>

Meeting adjourned at 8:13 p.m. Minutes transcribed by M. Johnson2.

The next Executive Board Meeting is scheduled on **Wednesday, December 4, 2013, from 6:30-7:30 p.m.**
 held at the Harold J. Ballard Parent Center, 2375 Congress Street, CA 92110

The next General Meeting is scheduled on **Wednesday, December 18, 2013, from 6:30-8:00 p.m.**
 held at the Harold J. Ballard Parent Center, 2375 Congress Street, CA 92110

Free Child Care and Spanish Translation during the General Meeting will be provided

All handouts, slide presentations, minutes, agendas and audio recordings are posted to the District Advisory Council (DAC) website <http://www.sandi.net/Page/53173>.