

**District Advisory Council (DAC) for Compensatory Education Programs**  
Executive Board Meeting – February 4, 2015 6:30 - 8:00 p.m.  
Harold J. Ballard Parent Center, 2375 Congress Street, San Diego, CA 92110

**DAC Executive Minutes**  
**February 4, 2015**

1. Chairperson Amy Redding called meeting to order at 6:38pm with quorum established. Also present were Sally Smith, Ursula Kroemer, Beatrice Fernandez, Debbie Foster, Elneda Shannon, Eric Gonzales, Helen Green, Suzy Reid, and Emilia Castillo. Robert Dorsey and Imani Robinson joined the meeting in process.

Gonzales moved, with Smith seconding, approval of January 7, 2015 Exec Committee meeting minutes; motion carried, 6-0-0.

2. Business:

- Title I Central Budget Update:
  - Debbie reported that there is a time certification process for personnel that get paid using Title I funds.
  - The Translation Dept will be getting more money; they have already finished their budget.
  - The Translation Dept. budget will come to the DAC Exec team on March 4th.
  - The Central Office budget will come back to the Executive team for review.
  - Summer school is part of the Central Office budget, and is set to go to the Board of Ed for a vote next Tuesday, February 10th.
    - Amy will review the budget and send Debbie notes/questions
  - Summer school was discussed briefly, with the suggestion that the District should review those teachers who are teaching summer school.
    - Teachers who don't want to have special education students in their classrooms which results in classes where the teacher may have more special ed students and doesn't have the proper credentials or professional development.
  - Debbie will check to see if they are running "full formula" for summer school classes.
- Discussion and Plan to Seek Input Concerning the Redesign of Parent Involvement for the 2015-16 School Year
  - The state of Parent Involvement now:
    - One member suggested that there isn't enough parent involvement in schools north of interstate 8.
    - Another member said that there is not enough parent involvement in Cluster meetings.
    - One participant said that sometimes parent involvement in the classrooms is discouraged, and that the word "Cluster" tends to have a negative connotation.

- The same participant believes that email communication is limiting, and that the all-call (robo-call) is a better idea.
  - One District rep told us that the text alerts have been better and more effective.
  - An Executive Board member reminded the group that email is limited to those with access.
- It was suggested that there be rules for parent involvement at each individual school site.
- One member suggested that teachers may not know how to utilize their parent volunteers.
- Another member gave an example of a teacher putting volunteer needs and wants on the class syllabus/class intro so parents are aware of what the class needs are up front.
- District staff said that there is a universal volunteer form in the works.
  - [www.peachjar.com](http://www.peachjar.com) will be going District-wide soon
- How do we get feedback from stakeholders?
  - Using site surveys (both incoming and exit)
  - Mail out surveys, postage paid
  - Survey PTA/PTO/Foundations
- Who do we want to do outreach to?
  - Advisory Councils, Cluster groups
- What do the Clusters want?
  - Call outs from site principals for Cluster meetings
- Ideas for increasing parent involvement:
  - One member suggested doing a “Bring your parent to school day
  - Another participant gave an example from one District school that has Family Fridays along with Principal’s coffee
- An Executive Board member suggested that the group needed to establish the *value* of Parent Involvement.
- Another member said that parent involvement is more than just going into classes, that it doesn’t all take place at school and can be as simple as reading at home with the kids.
- A member suggested a poster campaign – “What does Parent Involvement Look Like?” using posters depicting various ways a parent can get involved...”The Faces of Parent Involvement”
- It was suggested using incentives for participating using prizes or honoring parents once a year; door prizes for parents who come to school with their kids for “Bring parent to school day” like ‘Police Chief’ for a day.
- The DAC Chair asked the group whether the DAC Executive Board should form a focus group that could gather all the data from stakeholder surveys.
  - Should the DAC as a body handle the data or form an outside group to handle the data?
  - Could we get DAC reps to commit to return to each of the Clusters, to bring information back to the DAC or to the external body?
  - Groups to include: DELAC, GATE DAC, CAC, Clusters, DAC

- A member asked about at-home parent involvement and what that might look like.
- It's not the what or the who, it's the why
- An Executive Board member suggested the implementation of a Home-School Compact template (a tri-fold pamphlet given as an example at the 2013 Title I Convention in San Diego) for the District, to be grade specific with standards, expectations, which could also feature a section on "What parent involvement could look like" in the classroom and tie it to grade expectations.

### 3. Agenda Setting:

- Set February General DAC Meeting Agenda
  - Call for Parent Involvement for Clusters
  - Title I site allocation work group – Chair has some ideas for potential reps
  - SPSA
  - Budget Training – Dario, Mary, Susan – who is responsible for what schools plus their contact information
  - LCAP with feedback: Broad and Challenging Curriculum: Emphasis on UC a-g Completion with C or Better and Participation in weighted courses and GATE services

### 4. For March agenda:

- Title I County representative to share information on the following:
  - What is allowed for spending; how can it be allocated?
  - What is Title I? What new rules/policies exist?
  - What codes are under the purview of the School Site Council?
- Greeters
  - February – Sally and Emelia
  - March – Suzy and Eric
  - April – Imani and Helen

### 5. Public Comment

- EIS – Elementary Institute of Science, proposed speaker, 5 min

Meeting adjourned,