

San Diego Unified School District
Office of Language Acquisition

DELAC
Executive Board Meeting Minutes

May 30, 2013

Education Center, Room 2011

Officers Present: Valentina Hernández, Gabriela Contreras-Misirlioglu, Florentina Martínez, Luz Portillo-Corona, Yazmín Bozín, Olivia Ouchen

OLA Staff Present: Nevada Allen, Debra Dougherty, Kathy Velasco, Mary Waldron

Opening and Minutes

Vice Chairperson Gabriela Contreras-Misirlioglu called the meeting to order at 6:04 p.m., welcomed everyone, and asked those present to read the minutes. The minutes were approved as corrected, adding Luz Maria Portillo-Corona as present at the 3/28/13 executive board meeting.

Review of May General Meeting

Debra refreshed our memory on the agenda items that were covered: Address by Superintendent Designee Cindy Marten, R-30 Language Census, and Opening of Election Window. All officers present responded positively to Ms. Marten's address. They felt she was very positive and responsive to parents. We were reminded to use courteous, professional behavior during DELAC meetings. It was suggested that board officers be given an opportunity to speak before elections open. It was also suggested that items needing updating (such as the needs assessment and end of year reports) be included ahead of time for review prior to the meeting.

Gabriela read a letter of complaint regarding Yazmin Bozin.

Advice to District: Please try to schedule Community Advisory Committee for Special Education (CAC) and DELAC meetings on different evenings so parents are have the opportunity to attend both. Debra will speak about this to a staff member who works with CAC. Valentina will speak to the CAC Chairperson.

DELAC Officer Suggested Topics for June 6 General Meeting

- a. Elections
- b. Annual Needs Assessment
 - It was suggested that the Needs Assessment be posted online with the agenda so interested members of the public could view it prior to the meeting.
 - The group came to consensus on several changes and additions to the 2012 version of the Needs Assessment that would make it more relevant for 2013.
- c. Chairperson's Report
 - It was determined that this year's report should include a summary of topics covered at DELAC general meetings over the course of the year and focus on some of DELAC's priority advocacy efforts on behalf of English Learners.

- Advocacy efforts to be covered will be: (a) lobbying to safeguard English learner funding, (b) maintenance of the ELST program, and (c) support for biliteracy, specifically expansion of dual language programs and the Seal of Biliteracy.
- d. ELAC Liaison Reports
- It was determined that there would be two ELAC Liaison reports this year: Olivia's report will focus on the status of ELACs in the district, while Yazmin's will focus on memorable school visits.
- e. Perfect Attendance Certificates

Items tabled from previous meetings

- a. Question regarding January Executive Board Vote
Luz was present for the January 24, 2013 Executive Board meeting, but, because her child was ill, she had to leave the meeting before it ended. Therefore the vote recorded for Luz that was against the proposal that "*Changes to the DELAC bylaws can be submitted at any time throughout the year*" should not be counted. Instead of 3 "no" votes and 2 "yes" votes for that item, the results are 2 "no" votes and 2 "yes" votes. This same proposal is included in another officer's suggested bylaws changes so it will be addressed again in the future.
- b. CAFE Report
Valentina briefly showed a few materials she received at the CAFE conference, including the CAFE & Californians Together award presented to the district for our work on the Seal of Biliteracy, but she and Olivia did not have time to speak about the conference, so the *CAFE Report* will be an agenda item for the next regularly scheduled DELAC Executive Board meeting.

Continue the Written Petition to Change DELAC Bylaws

Time ran out before we could address any more of the proposed changes to the bylaws. It was agreed that scheduling an additional meeting specific only to Bylaws would be a good idea, as long as everyone could be present at that meeting. The meeting was scheduled for Monday, June 17, 2013 from 6:00 -8:00 pm.

It was noted that June is when the district receives information about the Consolidated Application, so it is important that item be on the agenda for the next DELAC Executive Board meeting.

Closure

The meeting was adjourned at 8:15 p.m.