

San Diego Unified School District
Office of Language Acquisition

DELAC
Executive Board Meeting Minutes

January 24, 2013

Education Center, Room 2011

Officers Present: Valentina Hernández, Florentina Martínez, Luz Portillo-Corona, Yazmín Bozín, Olivia Ouchen

OLA Staff Present: Nevada Allen, Debra Dougherty, Kathy Velasco, Mary Waldron

Opening and Minutes

Secretary Florentina Martinez called the meeting to order at 6:32 p.m., welcomed everyone, and asked those present to read the minutes. The minutes were approved as read.

Review of January General Meeting

All officers present responded positively to the Robert's Rules of Order training on parliamentary procedures. They agreed that the role-playing helped solidify the learning, but thought that fewer examples or a shorter introduction would have left more time for Questions & Answers. It was also suggested that a "controversial" situation for role-playing might be more realistic for some groups.

Advice to District: Robert's Rules of Order are very helpful for running meetings. The Board of Education might consider becoming a model for other district committees and Associated Student Bodies by using this system of parliamentary procedure.

DELAC Needs Assessment and Link to Legal Tasks

Nevada Allen reviewed the chart of DELAC's legal requirements. It was agreed that the "Written Notification to Parents of Initial language Proficiency and Program Placement for Newly Enrolled Students" could be reviewed at a future Executive Board meeting instead of at a general meeting. Therefore there are only three more legal tasks that need to be addressed at general meetings this year (Reclassification Procedures, Annual Language Census, and Needs Assessment).

Upon review of the topics identified as priorities at the August Executive Board meeting, officers decided that the topic of Reclassification could be linked to informing parents about how they can access information about their child's progress in school online via Zangle Parent Connect, and that these topics would be scheduled for the February 21st General Meeting. In addition, it was decided that the entire **March 21st** General Meeting would be dedicated to providing a "College Knowledge Parent Workshop" to provide in-depth information about the A-G requirements and steps parents should take to ensure their students will be prepared to transition to a four year or two year college upon graduation from high school.

Board of Education Presentation

The Board of Education has invited DELAC to present at its February 12, 2013 meeting. It was agreed that the following topics would be included in DELAC's report: Restoration of Furlough Days, Seal of Biliteracy, and (if time permits) the importance of the ELST program. Debra will help Valentina draft talking points for those topics, then Valentina will finalize the talking points, taking input from other officers into consideration, and be ready to present on February 12. The meeting begins at 5:00 p.m., but a specific time has not been designated for the 10-minute DELAC presentation.

Written Petition to Change DELAC Bylaws

We continued with the last two proposed changes submitted by Valentina. One of the changes – *“Changes to the DELAC bylaws can be submitted at any time throughout the year”* - was voted down 3-2. The vote on the other proposed change - *“If an officer is removed by the Board, it should be brought to the body to ratify (approve) or deny by the majority of the body present”* - resulted in a 2-2 tie. Due to time constraints, it was agreed to table further discussion on that item until the next Executive Board meeting. In the meantime, Valentina will consider concerns expressed about the proposed change and possibly modify her motion for consideration and voting at the next Executive Board meeting. The change(s) proposed by Minerva were also tabled until the next Executive Board meeting.

Quick Announcements

It was requested that, to the extent practicable, OLA staff inform DELAC officers of district community meetings where presentations will be given about programs for English Learners.

Closure

The meeting was adjourned at 8:06 p.m.