

**District English Learner Advisory Committee (DELAC)  
General Meeting Minutes  
June 6, 2013**

**Executive Board Members Present:**

Chairperson Valentina Hernández; Vice Chairperson Gabriela Contreras-Misirlioglu; Secretary Florentina Martínez Moreno; ELAC Liaison Yazmín Bozín-Mendoza; ELAC Liaison Olivia Ouchen

**Schools Represented:**

Adams, Alcott, Audubon, Baker, Balboa, Bayview Terrace, Bell, Bethune, Birney, Boone, Burbank, Cabrillo, Carson, Carver, Central, Challenger, Cherokee Point, Chesterton, Clark, Clay, Coleman, CPMA, Crown Point, Doyle, Edison, Emerson-Bandini, Encanto, Erickson, Euclid, Farb, Fay, Foster, Franklin, Gage, Garfield, Golden Hill, Hamilton, Hardy, Hawthorne, Hearst, Henry, Hoover, Horton, Innovation, Jefferson, Johnson, Juarez, Kimbrough, Language Academy, Lee, Lewis, Lincoln, Linda Vista, Lindbergh/Schweitzer, Mann, Marshall Elementary, Marston, Mason, McKinley, Mission Bay, Montgomery, Muirlands, Nye, Oak Park, Pacific Beach Elementary, Paradise Hills, Penn, , Rolando, Roosevelt, Rosa Parks, Ross, Rowan, San Diego HS, SCPA, Sequoia, Sherman, Spreckels, Standley, Toler, Valencia Park, Walker, Washington, Wegforth, Whittier

**District Administrators Present:**

Phil Stover, Deputy Superintendent; Magdalena Tavasci, Bayview Terrace Principal; Stephanie Mahan, Carver Principal; Tom Liberto, Clark Principal; Liz Duvall, Crown Point Principal; Derek Murchison, Edison Principal; Edna Mikulanis, Emerson-Bandini Vice Principal; Julie Ashton-Gray, McKinley Principal; Joan Nelson, Penn Principal; Minerva Salas, Webster Principal

**Office of Language Acquisition Staff Present:**

Nevada Allen, Debra Dougherty, Veronika Lopez-Mendez, Kathy Velasco

**Legal Requirement/Training Covered:**

<b>X</b>	<b>District English Learner Master Plan for EL programs/services</b> 10/4/12 Instructional Program Options for English Learners 12/6/12 Bilingual Brains = Benefits! 2/21/13 Reclassification Workshop
<b>X</b>	<b>Conducting a district-wide needs assessment</b> 6/6/13 Needs Assessment
<b>X</b>	<b>District program, goals, and objectives for programs and services for English Learners</b> 11/8/12 Comprehensive Evaluation Process for English Learners (CEP-EL) 12/6/12 Seal of Biliteracy 2/21/13 Reclassification Workshop 3/21/13 College Knowledge Parent Workshop
<b>n/a</b>	<b>Development of plan to ensure compliance with applicable teacher requirements</b>
<b>X</b>	<b>Annual language census</b> 5/9/13 R-30 Language Census
<b>X</b>	<b>Review/comment on district reclassification procedures</b> 2/21/13 Reclassification Workshop
<b>X</b>	<b>Review written notifications to parents</b>
<b>X</b>	<b>Other topics of interest to DELAC and EL parents</b> 11/8/12 Migrant Education Program 1/17/13 Robert's Rules of Order 2/21/13 Zangle ParentConnect & StudentConnection 5/9/13 Address by Superintendent Designee Cindy Marten

**Call to Order**

Chairperson Valentina Hernandez called the meeting to order at 6:30 p.m.

**Reading of Minutes**

Minutes of the May 30, 2013 General Meeting were approved as read.

### **DELAC Needs Assessment**

Ms. Dougherty explained that the DELAC Needs Assessment is a document that the executive board uses to decide what topics will be presented at DELAC general meetings the following year. She gave members 15 minutes to answer the questions and to provide feedback.

### **DELAC Chairperson's Report**

Ms. Hernandez presented her report, reminding us of the topics covered and trainings provided at DELAC meetings this year, which included: Instructional Program Options for English learners, Bilingual Brains = Benefits, the Seal of Biliteracy, the Migrant Education Program, Comprehensive Evaluation Process for English learners (CEP-EL), R-30 Language Census, Robert's Rules of Order, Reclassification Workshop, College Knowledge Parent Workshop, Zangle Parent Connect and Student Connect, and videos of English language development instruction. She also shared DELAC's top three advocacy efforts, which have been to protect supplemental English Learner funding, to avoid reductions to the English Learner Support Teacher (ELST) program, and to support the expansion of biliteracy programs for district English learners.

### **DELAC Elections**

The following nine people were nominated for DELAC Parliamentarian: Lallia Allali, Minerva Espejo, Suehelen Gomez, Sylvia Herrera, Nancy Lemarroy, Rosie Morales, Martha Moreno, Miriam Rodriguez, and Maricela Soto. When DELAC members cast their ballots for Parliamentarian, no one received a majority of the votes, so a run-off was held between the top two vote earners: Lallia Allali and Rosie Morales. When ballots were cast in the run-off, Rosie Morales received a majority of the votes and was declared the winner.

The following seven people were nominated for ELAC Liaison position #1: Lallia Allali, Suehelen Gomez, Sylvia Herrera, Nancy Lemarroy, Rosie Morales, Leslie Ramirez, and Maricela Soto. Rosie Morales and Leslie Ramirez declined the nomination. When DELAC members cast their ballots for ELAC Liaison position #1, no one received a majority of the votes. There was also a tie for the second most votes, so a run-off was held between the top three vote earners: Lallia Allali, Sylvia Herrera, and Maricela Soto. When ballots were cast in the run-off, Lallia Allali received a majority of the votes and was declared the winner.

The following seven people were nominated for ELAC Liaison position #2: Lallia Allali, Suehelen Gomez, Sylvia Herrera, Nancy Lemarroy, Rosie Morales, Leslie Ramirez, and Maricela Soto. Lallia Allali, Rosie Morales, and Leslie Ramirez declined the nomination. When DELAC members cast their ballots for ELAC Liaison position #2, no one received a majority of the votes, so a run-off was held between the top two vote earners: Nancy Lemarroy and Maricela Soto. When ballots were cast in the run-off, Maricela Soto received a majority of the votes and was declared the winner.

Daniella Soto was the only nominee for the position of DELAC Student Member. Ballots were cast and Daniella was declared the winner.

### **Special Recognitions**

Ms. Dougherty presented Perfect Attendance certificates to eight DELAC members for attending all general DELAC meetings this year. She then presented certificates of appreciation to the DELAC officers for their service this year on the DELAC executive board.

### **ELAC Liaison Reports**

The meeting was running late, so the ELAC Liaisons were unable to present their reports. Members were encouraged to read the reports in their handouts and share the information at their school sites.

### **Closure**

The meeting adjourned at 8:20 pm.