

**District English Learner Advisory Committee (DELAC)
General Meeting Minutes
May 9, 2013**

Executive Board Members Present:

Chairperson Valentina Hernández; Vice Chairperson Gabriela Contreras-Misirlioglu; Secretary Florentina Martínez Moreno; Parliamentarian Luz Maria Portillo-Corona; ELAC Liaison Yazmín Bozín-Mendoza; ELAC Liaison Olivia Ouchen
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Schools Represented:

Adams, Alcott, Audubon, Baker, Balboa, Bayview Terrace, Bell, Bethune, Birney, Boone, Burbank, Carson, Central, Challenger, Chavez, Cherokee Point, Chesterton, Chollas-Mead, Clark, Clay, Correia, CPMA, Crown Point, Doyle, Edison, Emerson-Bandini, Encanto, Euclid, Fay, Field, Florence, Freese, Fulton, Garfield, Golden Hill, Gompers Prep, Grant, Hamilton, Hardy, Hawthorne, Hearst, Henry, Hoover, Innovation, Jefferson, Johnson, Juarez, Kimbrough, Language Academy, Lewis, Lincoln, Lindbergh/Schweitzer, Logan, Mann, Marshall Elementary, Marston, McKinley, Mission Bay, Morse, Muirlands, Normal Heights, Nye, Oak Park, Pacific Beach Elementary, Pacific Beach Middle, Paradise Hills, Penn, Pershing, Point Loma, Rodriguez, Roosevelt, Rosa Parks, Rowan, Sequoia, Sherman, Spreckels, Standley, Toler, Vista Grande, Walker, Washington, Wegeforth, Wilson, Zamorano

District Administrators Present:

Cindy Marten, Superintendent Designee; Phil Stover, Deputy Superintendent; Magdalena Tavasci, Bayview Terrace Principal; Mary Cannie, Boone Principal; Joe Frescatore, Carson Principal; Celia Ramirez, Chavez Principal; Liz Duvall, Crown Point Principal; Derek Murchison, Edison Principal; Lali Barhoumi, Golden Hill Vice Principal; Irene Hightower, Rosa Parks Vice Principal; Joan Nelson, Penn Principal; Rochelle Dawes, Walker Principal; Minerva Salas, Webster Principal
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Office of Language Acquisition Staff Present:

Nevada Allen, Debra Dougherty, Kathy Velasco, Mary Waldron
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Legal Requirement/Training Covered:

X	District English Learner Master Plan for EL programs/services 10/4/12 Instructional Program Options for English Learners 12/6/12 Bilingual Brains = Benefits! 2/21/13 Reclassification Workshop
	Conducting a district-wide needs assessment
X	District program, goals, and objectives for programs and services for English Learners 11/8/12 Comprehensive Evaluation Process for English Learners (CEP-EL) 12/6/12 Seal of Biliteracy 2/21/13 Reclassification Workshop 3/21/13 College Knowledge Parent Workshop
n/a	Development of plan to ensure compliance with applicable teacher requirements
X	Annual language census 5/9/13 R-30 Language Census
X	Review/comment on district reclassification procedures 2/21/13 Reclassification Workshop
	Review written notifications to parents
X	Other topics of interest to DELAC and EL parents 11/8/12 Migrant Education Program 1/17/13 Robert's Rules of Order 2/21/13 Zangle ParentConnect & StudentConnection

Call to Order

Chairperson Valentina Hernandez called the meeting to order at 6:30 p.m.

Reading of Minutes

Minutes of the March 21, 2013 General Meeting were approved as read.

Address by Our Superintendent Designee

Cindy Marten, Superintendent Designee, SDUSD

Ms. Marten shared the story of how she specifically chose to work in the inner city to help children struggling with poverty. She worked at Central Elementary as a classroom teacher, a resource teacher, vice principal and finally as principal before being selected by the Board of Education to serve as our next Superintendent. She feels that it doesn't matter what position a person works in, so long as that person is truly dedicated to helping students achieve. We are all a team – from students, parents, teachers, counselors, nurses, bus drivers, any and all support staff, site-level administrators, district-level administrators, to the Board of Education and the Superintendent. If Central Elementary can build the successes it has seen, the same can be done throughout our district and across our nation.

R30 Annual Language Census

Nevada Allen, Resource Teacher, Office of Language Acquisition

Ms. Allen shared the statistics submitted by 175 district schools for this year's language census of English learners required by the California Department of Education. A new system called CALSPADS is extracting the data from school districts across the state. This data is used to produce reports to the public and to state and federal government. Our district verifies with each school site that the numbers are correct. This helps ensure the maximum allocation of supplemental funding for English Learners. For the total 29,744 English Learner students reported by district schools, the most common home languages are Spanish, Vietnamese, Filipino-Tagalog and Somali. Almost 85% of our EL students are Spanish-speakers. Approximately 71% of our EL students are in Mainstream English Cluster programs, 22% are in Structured English Immersions Programs, and 7% are in Alternative Bilingual Programs. 3,791 students were reclassified district-wide and 2,206 students were approved for placement in our district's Alternative Bilingual Program. Ms. Allen asked DELAC members to go back to their school sites and look at the language census statistics for their own schools, noting any trends they might find, and to think what advice they might give their site administration regarding these trends.

Preparing for DELAC Elections

Debra Dougherty, Program Manager, Office of Language Acquisition

Ms. Dougherty opened the nomination window for the election of a Parliamentarian, two ELAC Liaisons, and a Student Member to a two-year term on the DELAC board. She went over the 2013 Elections Packet for the four open DELAC Executive Board positions and explained the duties of these officers, requirements for nomination, and rules for conducting the election. She urged all in attendance to seek out good candidates and encourage them to consider accepting a nomination to one or more of the open positions.

***Parliamentarian - "The Enforcer"**

This officer advises on parliamentary procedures, keeps a current copy of the bylaws, serves as the timekeeper, reviews information on effective meetings, and meets with other officers and OLA staff to set agendas for meetings.

***Two ELAC Liaison positions - "The Connectors"**

These officers have access to records of site ELACs, collaborate to develop and present an annual report regarding the status of ELACs at each site, encourage others to participate in ELAC activities, and meet with other officers and OLA staff to set agendas for meetings.

***Student Member – "The Learner"**

This high school student attends DELAC general & planning meetings, learns how committees conduct business, offers a student perspective to discussions, and serves in an "advisory only" capacity.

Closure

The meeting adjourned at 7:50 p.m.