

**District English Learner Advisory Committee (DELAC)
General Meeting Minutes
February 21, 2013**

Executive Board Members Present:

Chairperson Valentina Hernández; Vice Chairperson Gabriela Contreras-Misirlioglu; Secretary Florentina Martínez Moreno; Parliamentarian Luz Maria Portillo-Corona; ELAC Liaison Yazmín Bozín-Mendoza; ELAC Liaison Olivia Ouchen

Schools Represented:

Adams, Audubon, Bayview Terrace, Bell, Birney, Boone, Cadman, Central, Challenger, Cherokee Point, Chesterton, Clark, Clay, Correia, CPMA, Crown Point, Dana, DePortola, Doyle, Edison, Euclid, Farb, Fay, Field, Florence, Foster, Franklin, Freese, Fulton, Gage, Garfield High, Golden Hill, Hamilton, Hardy, Hearst, Henry, Hoover, Innovation, Jefferson, Johnson, Juarez, Kimbrough, Language Academy, Lee, Lewis, Lincoln, Lindbergh/Schweitzer, Linda Vista, Logan, Madison, Marshall Elementary, Marston, Mason, McKinley, Millennial Tech, Mission Bay, Montgomery, Morse, Muirlands, Nye, Oak Park, Ocean Beach, Pacific Beach Elementary, Pacific Beach Middle, Penn, Paradise Hills, Point Loma, Porter, Rodriguez, Rolando, Roosevelt, Rosa Parks, Ross, Sandburg, SCPA, Sequoia, Sherman, Spreckels, Standley, Taft, Tierrasanta, Twain, University City, Vista Grande, Walker, Washington, Webster, Wegeforth, Zamorano

District Administrators Present:

Sylvia McGrade, Adams Principal; Silvia Martinez, Audubon Vice Principal; Magdalena Tavasci, Bayview Terrace Principal; Jamie Jorgensen, Hearst Principal, Kevin Martin, Mann Vice Principal; Betsy Cook, Marston Principal; Mitzi Lizarraga, SCPA Principal

Office of Language Acquisition Staff Present:

Nevada Allen, Debra Dougherty, Roxana Garcia, Veronika Lopez-Mendez, Kathy Velasco, Mary Waldron,

Legal Requirement/Training Covered:

X	District English Learner Master Plan for EL programs/services 10/4/12 Instructional Program Options for English Learners 2/21/13 Reclassification Workshop
	Conducting a district-wide needs assessment
X	District program, goals, and objectives for programs and services for English Learners 11/8/12 Comprehensive Evaluation Process for English Learners (CEP-EL) 2/21/13 Reclassification Workshop
n/a	Development of plan to ensure compliance with applicable teacher requirements
	Annual language census
X	Review/comment on district reclassification procedures 2/21/13 Reclassification Workshop
	Review written notifications to parents
X	Other topics of interest to DELAC and EL parents 11/8/12 Migrant Education Program 1/17/13 Robert's Rules of Order 2/21/13 Zangle ParentConnection and StudentConnection

Call to Order

Vice Chairperson Gabriela Contreras-Misirlioglu called the meeting to order at 6:30 p.m.

Reading of Minutes

Minutes of the January 17, 2013 General Meeting were approved as read.

Presentation: Reclassification of English Learners

Melody Margetta, English Learner Support Teacher, Marston Middle School

Ms. Margetta shared with DELAC her family story of the importance of education as the key to success and opportunity. She explained what reclassification is, the criteria for reclassification and the advantages of attaining RFEP status. She took members through the Reclassification Workshop she does with her students. Participants practiced completing an "Application for Reclassified English Proficient Status" using information from three

different sample Student History Profiles. She then shared a variety of suggestions of how parents can help their children improve their English proficiency. She ending by challenging parents to formulate at least one idea that they can put into place immediately to help improve their child's academic achievement.

Presentation: Zangle ParentConnect & StudentConnection

Anthony Pham, English Learner Support Teacher, Montgomery Middle School and SCPA

Mr. Pham showed DELAC members the Zangle StudentConnection program. He explained that it is generally used in secondary schools and is a wonderful tool for parents to keep track of student attendance, assignments, grades, and behavior history. Mr. Pham provided a handout that listed step-by-step instructions for using StudentConnection. If any parents have questions about student identification numbers or passwords they should ask their children or go to the school site. Next year the district will have a similar program called PowerSchool Parent Portal.

DELAC Homework and Announcements

Chairperson Valentina Hernandez reminded DELAC representatives to share with their ELAC what they learned about the reclassification process and to help raise the awareness that the ultimate goal of the English Learner program is reclassification to Fluent English Proficient. ELAC Liaison Yazmin Bozin-Mendoza shared a flyer about an informative community forum on Immigration Reform in City Heights on February 22.

Closure

The meeting adjourned at 7:59 p.m.