

San Diego Unified School District
Office of Language Acquisition

DELAC Executive Board
Special Bylaws Meeting Minutes

April 22, 2014
Education Center, Room 2038

Officers Present: Valentina Hernandez, Gabriela Contreras-Misirlioglu, Florentina Martínez, Rosie Morales, Maricela Soto, Lallia Allali, Daniella Mora.

District Staff Present: Nevada Allen, Debra Dougherty, Mary Waldron

Actions Taken:

- Article VIII – AMENDMENT PROCESS, first bullet: Moved and seconded to change the word “*Member*” to “*Officer.*” Approved 4-0.
- Article III – OFFICERS, *Nominations* paragraph: Moved and seconded to delete the words “*at 7:00 p.m.*” Approved 4-0.
- Article IV OFFICER DUTIES, Parliamentarian, first bullet: Moved and seconded to change the first sentence from “*Advises on parliamentary procedures*” to “*Becomes informed on parliamentary procedures and applies them at all meetings*”. Approved 4-1.
- Article IV OFFICER DUTIES, Parliamentarian: Moved and seconded to add a bullet “*Helps maintain order at meetings.*” Approved 5-0.
- Article V – EXECUTIVE BOARD MEETINGS, first paragraph: Moved and seconded to split one sentence into two and add “*if necessary.*”
“A schedule will be set for Executive Board meetings for the school year and board members or Office of Language Acquisition (OLA) staff may request an additional meeting at any time”
would become “*A schedule will be set for Executive Board meetings for the school year. Board members or Office of Language Acquisition (OLA) staff may request an additional meeting at any time, if necessary.*” Approved 5-0.
- Article V – EXECUTIVE BOARD MEETINGS. Moved, but no second to change the number of Executive Board members required to constitute a quorum from 2 to 3. Motion died.
- Article V – EXECUTIVE BOARD MEETINGS, Sign-in/Minutes, third bullet: Moved, but no second to add “*and other languages if requested.*” Motion died.
- Article VI – GENERAL DELAC MEETINGS, first paragraph: Moved and seconded to add “*or vice versa*” at the end of the second sentence so it would read: “*Meetings will be conducted in English with Spanish interpretation provided or vice versa.*” Approved 4-1.
- Article VI – GENERAL DELAC MEETINGS, first paragraph: Moved and seconded to change “*five*” to “*three*” so that the last sentence in the paragraph would read, “*Interpretation in languages other than Spanish and available through the district Translation Unit, will be*

provided if three or more parents request interpretation in that language at least 15 days prior to the general meeting.” Approved 5-0.

- Article VI – GENERAL DELAC MEETINGS, *At each meeting*, 4th bullet: Moved, but no second to strike “*or discussion*”. Motion died.
- Article VI – GENERAL DELAC MEETINGS, Notification: Moved, but no second to add “*Ed Connect calls made one week before general meeting and one day before. Parents, Teachers, ELSTs.*” Motion died.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved, but no second to strike the first bullet. Motion died.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved, but no second to strike the second bullet. Motion died.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved, but no second to strike the first bullet. Motion died.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP, third bullet: Moved and seconded to add “*and school board members*” so that the sentence would read, “*The DELAC Executive Board will have the opportunity to provide advice and/or recommendations to district staff and school board members during each regularly scheduled Executive Board meeting.*” Approved 5-0.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP, third bullet: Moved, but no second to add “*and general meetings*” at the end of the sentence. Motion died.
- Article VIII – AMENDMENT PROCESS, second bullet: Moved and seconded to split one sentence into two and add “*The board will*” so that the first and second sentences would read: “*At the October or April Executive Board meetings, DELAC Executive Board members and Office of Language Acquisition (OLA) staff will review any written petitions for changes to the bylaws that were submitted within the timeline. The Board will vote on them for approval or denial.*” Approved 5-0.
- Article V – EXECUTIVE BOARD MEETINGS, first paragraph: Moved and seconded to change the word “*members*” to “*officers*” throughout all sections of the bylaws. Approved 5-0.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved and seconded to add a bullet “*The Local Education Agency (LEA) will effectively and efficiently train and provide material to DELAC officers in order to have a sound and competent board, which fulfills state-mandated legal tasks.*” Denied 2-4.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved and seconded to add a bullet “*Training shall be planned in full consultation with DELAC members and officers.*” Denied 2-3-1.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP: Moved and seconded to add a bullet “*OLA will provide board officers DELAC-related*

conference/workshops/forums/symposiums information and dates at Executive Board meetings.” Approved 6-0.

- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP:
Moved and seconded to add a bullet “OLA will present a proposed budget for DELAC program implementation to review and make revisions/recommendations to maximize the best use of funds.” Denied 2-3-1.
- Article VII – DELAC AND OFFICE OF LANGUAGE ACQUISITION (OLA) RELATIONSHIP:
Moved and seconded to add a bullet “OLA will report on DELAC-related topics to Board officers in order to keep them abreast of new developments and take a proactive approach when advising the Board of Education on topics related to DELAC.” Denied 2-3-1.

A number of other proposals were discussed, but no motions were made. Therefore no action took place and, as stipulated in Robert’s Rules of Order,* those other proposals are not recorded in these minutes.

Closure

The meeting was adjourned at 7:41 pm.

**According to Robert’s Rules of Order: “After some discussion, the maker of the motion may realize that he has made a poor motion and request that it be withdrawn. General consent is used to withdraw the motion. The permission of the seconder is not needed. A withdrawn motion does not appear in the minutes. It is as if the motion had never been made.”*