



San Diego Unified School District Office of Accountability Monitoring and Accountability Reporting Department



DRAFT General Meeting Minutes

District Advisory Council for Compensatory Education Programs

Harold J. Ballard Parent Center 2375 Congress Street San Diego, CA 92110

23 DAC representatives out of 152 Title 1 schools were present.

October 20, 2010, 6:30-8:30 p.m.

Item	Description/Actions	Meeting Summary
1. Welcome:	Informational: Elneda Shannon, Manager, Harold J. Parent Ballard Center	• Shannon provided a packet of flyers with information about the various workshops and day\evening classes available. Shannon announced the increase in schools participating in the PALs (Parent Academic Liaison) program. Currently there are a total of 14 PALs teachers working at various school sites specifically working with sites to improve Parent Involvement-Parent Engagement. Shannon stated the staff at the Ballard Center is working closely with secondary high schools to assist with helping to increasing student attendance. Contact Elneda Shannon at (619) 293-4431 or via email at eshannon@sandi.net . Visit the Ballard Center website at: http://www.sandi.net/2045101110104248150/site/default.asp to learn more about the services and resources available at the Harold J. Ballard Parent Center.
NOT ON AGENDA – Informal	David Page, DAC Chairperson	 Page explained to the general body how the DAC utilizes the district's Connect Ed system to contact DAC representatives and the general body of meeting reminders and upcoming events. Page stated in order to receive DAC communication, each interested person must fill out a DAC Connect Ed Member Contact Information form. All information is kept confidential. Page reported the district issued a district wide 2010-11 Spending Guidelines (September 14, 2010) which affected SSCs utilizing parent involvement funds to pay for food and travel. Page sited this is a conflict because there are SSCs that had previously written the use of parent involvement funds into their SPSA. Page filed a compliant with the district. The district has since rescinded the 2010-11 Spending Guidelines (Revised October 6, 2010) as it relates to parent involvement activities.
2. Call to Order: ➤ Approval of Minutes	Informational: David Page, DAC Chairperson	Meeting called to order by Page at 6:40 p.m. Minutes from September 22, 2010, were reviewed. Motion to approve made by Franklin. Quorum. None opposed. Motion passed.
3. Chairperson's Report:➤ Local BOE Meeting	Informational: David Page, DAC Chairperson	 Page explained the purpose of the DAC general meetings is to update and provide site representatives useful and meaningful information about Compensatory Education Programs at the district and site level. Handouts are always provided when a presenter is scheduled. In addition, at the end of the general meeting, 1st Vice Chair Jenee Peevy will review with the general body topics of interest representative should report back to their SSC





District Advisory Council Page 2, General Meeting Minutes – DRAFT October 20, 2010

3. Chairperson's Report - continued:➤ Local BOE Meeting	Informational: David Page, DAC Chairperson	Page reported there are 29 schools that do not receive federal dollars (Title I funds) but do receive state dollars (State Compensatory Education funds). Page stated the 29 schools that do receive State Compensatory Education funds should have representation at the DAC. Page has been persistent in asking the district to address this issue. Page has filed a formal complaint with the district.
DAC Retreat	Informational: David	Page reported on a situation where an SSC meeting was held without a full SSC council in order to move funds. Page explained all members of the SSC must be present. Page stated when such a situations occur the remaining members of the SSC can initiate a complaint under the Green Act. Contact Mary Johnson, Monitoring and Accountability Reporting Department at (619)-725-5611 or via email at mjohnson8@sandi.net if you have any questions about SSCs meeting procedures.
 Attendance Incentive Program 	Page, DAC Chairperson • Informational: David	• Page reported the Executive Board members' met over the summer to plan for the 2010-11 year. Attendance is an area of great concern. Page reported this year the executive members will be proactive in contacting the principals of the sites where DAC representatives who are not attending.
Auchdance meentive Program	Informational: David Page, DAC Chairperson	Page reported the second item that will be initiated is the incentive program. SSC Communication Topic - Evidence of Completion is a task given to all members to complete before the next DAC meeting. Signature of the site principal or SSC Chair verifies the task was completed. Task cards returned to the Monitoring and Accountability Reporting Department will be able to participate in a raffle to win a prize for the school at the November DAC general meeting. Page allowed all members (non-DAC reps/DAC reps) of the general body to receive a task card.
4. Executive Board Report➤ DAC Budget	Action Item: David Page, DAC Chairperson	Page provided a copy of the 2010-11 DAC Financial Overview. Page guided members through the allocations. Page stated there were some areas of the DAC budget still under review. Page stated once all budget issues have been resolved a final copy will be provided to the general body.
		Page reported the executive members requested summer training to be provided by the California Association of Compensatory Education (CACE) hosted at the offices of the Voluntary Employees Benefits Association in Mission Valley (VEBA) on July 10, 2010 from 8-12 p.m. The title of the training was "Planning Best Practices for District Advisory Councils". Page provided an invoice to the general body the amount in of \$200.00 for ratification of full payment of the training workshop.
		Page asked for a motion to ratify the use of DAC funds to pay for the training (Invoice #A6-100). A motion to remit payment for the total cost of the training made by San Diego. Seconded by Morse. None opposed. Motion Passed. Invoice #A6-100 was turned over to the Monitoring and Accountability Reporting Department for processing.
DAC Election Committee Formation	Action Item: David Page, DAC Chairperson	• Page announced Gene Garibay as his selection for Election Committee Chair. Page asked for four volunteers to assist Garibay with the formation of the election review committee. Volunteers interested in participating on the committee were asked to provide Garibay with their contact information. Garibay explained what the criteria of the three open executive board positions; DAC Chair (2 years as a DAC representative), First Vice-Chair (2 years as a DAC representative), and Second Vice-Chair (1 year as a DAC representative). Employees of the district can not run.

DRAFT

Action Item: David Page, DAC Chairperson	 Page explained at the November 17th DAC general meeting the Election Chair will ask for nominations. Nominees will then be asked to submit a biography of themselves addressed to the DAC stating why they would make a good candidate. All candidate biographies will be reviewed and DAC Representative status verified will be by the Election Committee. Elections will be held at the December 15th DAC general meeting.
Action Item: David Page, DAC Chairperson	Page announced Jenee Peevy, 1 st Vice Chair as his selection for LEA (Local Education Agency) Committee Chair. Page asked for volunteers to assist Peevy with the formation of the LEA Committee. Volunteers interested in participating on the committee were asked to provide Peevy with their contact information. Parents, teachers and staff can volunteer on the LEA Committee. Page briefly explained the purpose and scope of the LEA and the work expected of the LEA Committee. Contact Mary Johnson at the Monitoring and Accountability Reporting Department at 619-725-5611 or mjohnson8@sandi.net if you decide to participate on the LEA Committee.
Action Item: David Page, DAC Chairperson	Page did an informal poll of the general body of members who did received DAC information from their school site (DAC mail envelope). Page reported that the executive members addressed the issue of working more diligently to improve DAC general meeting attendance.
	Frank Engle, 2 nd Vice Chair gave a report on the 2009-10 DAC attendances. Engle explained how the executive committee decided to address improving attendance. Engle asked for volunteers to form an Attendance Committee to assist with contacting school site principals. Engle requested volunteers to submit their contact information.
Explanation: David Page, DAC Chairperson	• 2010-11 Consolidated Application, Part I report is not available. Page has asked the district to bring the item back to the November 17 th DAC general meeting.
Action Item: David Page, DAC Chairperson	Morse asked for a motion to carry the 2010-11 Consolidated Application, Part I presentation to the November 17 th DAC general meeting. Seconded by San Diego.
Informational: Nellie Meyer, Deputy Superintendent of Academic	 Schedule conflict. Report not available. Item tabled. Page stated the presenter had a previous commitment and is unable present. Page asked the district to bring the item back to the November 17th DAC general meeting. Page announced there will be <u>a change</u> in the order of the items presented in section 5. District Reports/Training/Collaboration: Accountability Progress Report Update LEA Plan 2010-11
	 Page, DAC Chairperson Action Item: David Page, DAC Chairperson Action Item: David Page, DAC Chairperson Explanation: David Page, DAC Chairperson Action Item: David Page, DAC Chairperson Informational: Nellie Meyer, Deputy Superintendent of

DRAFT



EXTEND TIME OF MEETING

passed

Motion by Frank Engle, Seconded by

Crown Point. One opposed. Motion

October 20, 2010			
5. District Reports/Training/Collaboration – continued			
➤ Accountability Progress Report	Informational: Ron Rode, Executive Director, Office of Accountability	 Rode provided handouts and gave a PowerPoint presentation on the Accountability Progress Report or APR. Rode stated APR consist of the following three (3) components: AYP (Adequate Yearly Progress) results – Federal Accountability System API (Academic Performance Index) results – State Accountability System PI (Program Improvement) – Federal Sanctions Intervention Program 	
		Rode spoke on the differences in data and how the district interprets the test data. Rode stated the district looks at two subject areas for AYP reporting (English/Language Arts and Mathematics).	
		Rode guided the body through the Program Improvement (PI) Timeline and pointed out the schools currently in PI and those school sites that have exited PI. Rode took questions from the general body. Rode can be contacted at rrode@sandi.net or go to the district web site:	
		Go to District web page Click Departments Click Accountability, Office of Click Performance Management and Evaluation Click Accountability and Assessment Reports Screen opens up to a list: AYP, API, PI, CST and CAHSEE(10 th grade)	
➤ Update LEA Plan 2010-11	Informational: Ron Rode, Executive Director, Office of Accountability	• Rode gave a presentation on the LEA (Local Education Agency) review. Rode summarized the five (5) goals and stated the importance for the district to increase student achievement. Rode stated work groups will be formed to assist with the review of LEA and data. Rode stated the timeline for the LEA review is November and December and bring to the Board of Education for ratification after December. The current LEA Plan can be found at the DAC web page:	
		Go to District web page Click Board of Education Tab Click Committees Click DAC (District Advisory Council) Left side click Related Resources Look for LEA Plan (revised July 2009). Next to it is the LEA Plan Addendum (revised June 30, 2010)	
		Rode stated when the district went into Program Improvement year 1 an addendum was submitted by the district. The addendum focused on the two specific groups which put the district into PI. Rode stated DAC volunteers interested in participating on an LEA work group submit your names. Rode's office will be coordinating the date and time of the first meeting.	

• Action Item: David

Page, DAC Chairperson

Motion from Franklin to extend the general meeting fifteen (15) minutes. None opposed. The motion passed to extend the general meeting from 8:30 p.m. to 8:45 p.m.

DRAFT

 5. District Reports/Training/Collaboration continued Title I & ARRA Funds ➤ SSC/ILT/SPSA Schedule & Summary 	Debbie Foster, Director, Budget Operations Informational: Mary Johnson, Resource Teacher, Monitoring & Accountability Reporting presenting instead of Vikki Henton, Program Manager	 Foster introduced Ron Little, Chief Financial Officer who began with the district a few weeks ago. Little commented on the financial challenges to close the achievement gap with limited and shrinking resources. Little can be reached via email at rlittle@sandi.net or call (619) 725-7561. Foster provided handouts and gave a report on last years federal resources. Foster addressed the areas of the report where it shows funds not spent last year. Foster pointed out that the balances left on June 30, 2010 are Title I funds not spent by the school sites. Schools can not keep any carry over funds. Foster reported unspent Title I dollars automatically go back centrally and get redistributed among the schools. Foster took questions from the general body. Johnson reported on the SPSA (Single Plan for Student Achievement) November 1st deadline. Johnson stated SSC (School Site Council) trainings will be held in November 2nd through November 12th. The Monitoring and Accountability Reporting Department (MAR) is available to provide one on one support to all the sites in need of assistance. Contact the MAR Department at (619) 725-5609 to be directed to the resource teacher assigned to your site/area. Additional information can be found out the MAR web page at:
6. Public Comment		
7. Closing	Informational: Jenee Peevy, 2 nd Vice Chair DAC	Jenee Peevy, 1 st Vice Chair asked the general body questions of tonight's general meeting DAC representatives are asked to share the information from the DAC meeting at the next SSC meeting.

Meeting was extended 15 minutes from 8:30-8:45 p.m. Adjourned at 8:47 p.m. Minutes recorded. Transcribed by M. Johnson