



**San Diego Unified School District**  
 Office of the Deputy Superintendent  
 Federal and Special Programs Division  
 Program Monitoring Department

**DRAFT**



**District Advisory Council for Compensatory Education Programs**  
 Harold J. Ballard Parent Center  
 2375 Congress Street  
 San Diego, CA 92110

**DRAFT General Meeting Minutes**

**January 20, 2010, 6:30-8:30 p.m.**

Item	Description/Actions	Meeting Summary
1. Welcome:	<ul style="list-style-type: none"> <li>Informational: <i>Presenter Correction:</i> Bea Fernandez, Program Manager, Parent Outreach and Engagement Department, <del>Elneda Shannon, Manager, Harold J. Parent Ballard Center</del></li> </ul>	<ul style="list-style-type: none"> <li>Fernandez provided a flyer with information on a new evening class offered at the Tubman/Chavez Multicultural Center. The class, child care and a light evening meal is provided at no charge to the parent. Fernandez announced the Mobile Computer lab is operating and available to come out to Title I sites. All classes and resources through the Harold J. Ballard Parent Center are free to parents of students attending Title I schools. Fernandez guided members through the new department website and encouraged members to visit the web site at <a href="http://www.sandi.net/2045101110104248150/site/default.asp">http://www.sandi.net/2045101110104248150/site/default.asp</a>. If you have any questions about the services offered, contact Elneda Shannon at (619) 293-4431 or via email at <a href="mailto:eshannon@sandi.net">eshannon@sandi.net</a>.  Fernandez can be contacted via email at <a href="mailto:bfernandez@sandi.net">bfernandez@sandi.net</a> or by phone at (619) 293-4431.</li> </ul>
2. Call to Order: ➤ Approval of Minutes	<ul style="list-style-type: none"> <li>Informational: David Page, DAC Chairperson</li> </ul>	<p>Meeting called to order by Page at 6:38 p.m. Quorum.</p> <ul style="list-style-type: none"> <li>Minutes from December 16, 2009, were reviewed WITH correction made to: <i>Item 3, Chairperson’s Report – Informal Poll, Item not on agenda. The correction in both Questions is shown bolded.</i></li> </ul> <p>Page conducted an informal poll of the general body and asked for a show of hands to the following two questions that <b>were not on the November 16, 2009 surveys:</b></p> <p>Q. How many of you would <u>NOT have voted to keep</u> the 116 teachers and use that (116 teachers) for other purposes within the school site plan. <i>(a show of hands)</i>  <b>Majority of the vote would NOT have voted to keep the 116 teachers and use that (116 teachers) for other purposes within the school site plan.</b></p> <p>Q. How many <u>would have voted to keep</u> the 116 teachers in the elementary and exclude the middle and high schools from the ARRA funds? <i>(a show of hands)</i>  <b>Minority of the vote would have voted to keep the 116 teachers in the elementary and exclude the middle and high schools from the ARRA funds.</b></p> <p>Motion to approve with correction made by Kearny DMD. Motion passed. None opposed.</p>

<p>3. Chairperson’s Report:          ➤ State and Local BOE Meeting</p> <p><b>ITEM not on agenda - ADDED</b></p> <p>➤ DAC Budget Update</p>	<ul style="list-style-type: none"> <li>• Informational: David Page, DAC Chairperson</li> </ul> <p><i>ADDED Action Item:              David Page, DAC Chairperson</i></p>	<ul style="list-style-type: none"> <li>• Page reported the district held several budget Town Hall meetings. These meeting were arranged by members of the BOE (Board of Education) from November through December 2009. The meetings were open to the public. This forum was for the public to speak and learn about the budget crisis affecting the district as a whole. Page continues to encouraged members to stay informed by attending the district’s Board of Education meetings and/or to visit the following websites for up to date information:  <table border="0" style="width: 100%; margin-left: 20px;"> <tr> <td><a href="http://www.sandi.net/boe/site/default.asp">http://www.sandi.net/boe/site/default.asp</a></td> <td>Board of Education, SDUSD</td> </tr> <tr> <td><a href="http://www.cde.ca.gov">http://www.cde.ca.gov</a></td> <td>California Dept. of Education</td> </tr> <tr> <td><a href="http://www.sandi.net/20451010611403253/site/default.asp">http://www.sandi.net/20451010611403253/site/default.asp</a></td> <td>School Budget Crisis, SDUSD</td> </tr> </table> </li> <li>• Page asked the general body for a <b>motion to amend</b> the 01/20/10 General Meetings agenda by removing the three bulleted items from Item 4. District Reports/Training/Collaboration:             <ul style="list-style-type: none"> <li>➤ Con App Part II, 2009-10</li> <li>➤ Centralize Services 2010-11</li> <li>➤ Site Budget Workbooks 2010-11 (including ARRA) &amp; Software</li> </ul> <p><b>Replacing Item 4</b> on agenda with Informational Item: Priority Based Budgeting Process  <b>Presenter:</b> Phil Stover, Interim Chief, Special Projects Officer</p> <p>Motion to remove from the agenda the items listed above and replace with Phil Stover, presenter, made by Mann. Seconded by Correia. Motion passed, agenda amended. None opposed.</p> <p>Page stated he is in receipt of a revised DAC budget showing an increase of funding to the 2009-10 DAC budget. Page stated the increase in funds would allow for additional parent training. A detailed report will be provided at the February 17<sup>th</sup> general meeting.</p> </li> </ul>	<a href="http://www.sandi.net/boe/site/default.asp">http://www.sandi.net/boe/site/default.asp</a>	Board of Education, SDUSD	<a href="http://www.cde.ca.gov">http://www.cde.ca.gov</a>	California Dept. of Education	<a href="http://www.sandi.net/20451010611403253/site/default.asp">http://www.sandi.net/20451010611403253/site/default.asp</a>	School Budget Crisis, SDUSD
<a href="http://www.sandi.net/boe/site/default.asp">http://www.sandi.net/boe/site/default.asp</a>	Board of Education, SDUSD							
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<p>4. Executive Board Report          ➤ Sub-Committee’s          ➤ District Parent Involvement Policy</p> <p>➤ New Executive Board Members</p>	<ul style="list-style-type: none"> <li>• Informational: David Page, DAC Chairperson</li> </ul>	<ul style="list-style-type: none"> <li>• Page updated the general body on the work (in progress) to bring a final draft copy of the district Program Improvement (PI) Policy. Page stated a draft copy that has been previously reviewed by the sub-committee (formed 2/18/09) will be provided to the general body via school mail before the next scheduled monthly DAC meeting. Page asked the general body, after reviewing, to submit comments in writing directly to the district PI Policy Sub-committee for their consideration. Page stated the district PI Policy will come before the general body for ratification at the February 17<sup>th</sup> general meeting.</li> <li>• Page announced his choice to appoint DAC representative Nannie Osawa of Oak Park Elementary to the DAC Executive Board. Page asked the general body for a motion to accept and ratify Nannie Osawa as a new member of the DAC Executive Board, motion by Morse, seconded by Challenger. Motion passed. None opposed.</li> </ul>						

<p><b>ITEM not on agenda - ADDED</b></p>	<p><i>ADDED Action Item:                  David Page, DAC                  Chairperson</i></p>	<p>Page announced that the 2<sup>nd</sup> Vice Chair position has become vacant. Page stated a new election to fill the 2<sup>nd</sup> Vice-Chair seat will need to be held. Page therefore asked for volunteers to form a new election committee. Gene Garibay (Mann) has volunteered to Chair the election committee. Helen Green (Morse), Bill Hammons (Kearny DMD), and Frank Engle (SCPA) volunteered to form the election committee. Page stated at the February 17<sup>th</sup> DAC meeting nominations for 2<sup>nd</sup> Vice-Chair will be accepted. Nominees will be asked to submit a biography to the election committee. At the March 24<sup>th</sup> DAC meeting, all nominations will be voted on as a slate.</p>
<p>5. District Reports/Training/Collaboration                  ➤ Special Education Updates</p> <p><i>Amendment to Agenda:                  Voted and approved by general body</i></p>	<p>Informational: Joe Fulcher, Interim Chief, Student Services Officer</p> <p>Susan Martinez, Executive Director, Special Education</p> <p>Informational: Phil Stover, Interim Chief, Special Projects Officer</p>	<ul style="list-style-type: none"> <li>• Fulcher introduced himself as Interim Chief of the Student Services Division. Fulcher described the various programs he oversees including Special Education. Fulcher reported on the recent changes to improve services to students with IEP’s (Individualize Education Plan) and the overall task to bring special education students into the general education environment at their home or neighborhood schools. Fulcher stressed the law states, every students has a right to be educated in the least restrictive environment. Fulcher explained that students will continue to receive a continuum of services as appropriate to their IEP. Fulcher took questions from the general body.</li> </ul> <p>Martinez reported on the reorganization of special education division that has taken place. Several departments were streamlined to better service the students and parents of the district. Martinez stated that all specialize settings have one program manager. A new program manager was added to support Parent Services and Charter Schools Martinez spoke on the three main goals of the Special Education Division:</p> <ol style="list-style-type: none"> <li>1. Improve achievement for students with disabilities.</li> <li>2. Work more closely with general education team to raise achievement.</li> <li>3. Work with general education to develop a system of Response to Intervention (RtI). Eliminate inappropriate referral of students into special education.</li> </ol> <p>Fulcher can be reached via email at <a href="mailto:jfulcher@sandi.net">jfulcher@sandi.net</a> or by phone at (619) 260-5460.</p> <p>Susan Martinez can be reach via email at <a href="mailto:smartinez7@sandi.net">smartinez7@sandi.net</a> or by phone at (619) 725-7650.</p> <ul style="list-style-type: none"> <li>• Stover provided handouts and reported on the district’s Priority Based Budgeting Process. Stover explained how the process is to work. The district must clearly establish priorities (identify Problem – Process – Product) and take into account the minimum requirements to operate the core district. Stover shared the process timeline and explained what the minimum requirements are for the district. Stover shared the process timeline for the district and gave details about the minimum requirements. Stover is available to meet with small or large groups to further discuss the proposed district’s Priority Based Budgeting Process.</li> </ul> <p>Stover can be reached via email at <a href="mailto:pstover@sandi.net">pstover@sandi.net</a> or by phone at (619) 725-8190.</p>

<ul style="list-style-type: none"> <li>➤ Title I Ranking Report 2010-11</li>   <li>➤ DAC Budget Update</li>   <li>➤ SSC/ILT Training</li>   <li>➤ ARRA Funded Ideas for Parent Engagement</li> </ul>	<p>Informational: Brenda Campbell, Executive Director, Federal &amp; Special Programs</p> <p>Informational: Debbie Foster, Financial Planning Manager</p> <p>Informational: Vikki Henton, Program Manager, Program Monitoring Department</p> <p>Informational: Bea Fernandez, Program Manager, Parent Outreach and Engagement</p>	<ul style="list-style-type: none"> <li>• Campbell provided a handout of the revised Title I Ranking Report 2010-11. Campbell explained there was a miscalculation in Scenario 2 (sliding scale) voted on by the DAC on December 16, 2009. Campbell explained that the calculation has to be redone due to a state law which states that all schools with 75% to 100% F/R lunch must receive the same % allocation within that range of the same dollar amount at every grade level. The new proposal will be presented to the BOE on February 9<sup>th</sup> for the 1<sup>st</sup> reading and for final vote at the February 23<sup>rd</sup> Board meeting.</li>   <li>• Campbell gave an update to the ARRA Funds – Proposals 2010 voted on by the DAC in December 2009 (see December 16, 2009 minutes for details). Campbell stated the draft proposal scheduled to be heard at the January 26<sup>th</sup> Board meeting will have a change from DAC proposal #1. Campbell stated the district will propose <b>to keep the same program in place</b> with the 116 teachers for CSR (Class Size Reduction) at the same sites and funded at the same K1-2 level. This item will be presented at the January 26<sup>th</sup> Board meeting. Full description can be found at the Board of Education website <a href="http://www.sandi.net/21832072015467900/site/default.asp">http://www.sandi.net/21832072015467900/site/default.asp</a>, (G.04, Approval of the Expenditure of 2010-11 Title I ARRA funds).</li>   <li>• Item postponed. Foster will provide a detailed report at the February 17<sup>th</sup> DAC general meeting.</li>   <li>• Henton reported on the status of the upcoming SSC/ILT trainings offered in February (dates, times, location to be determined). The second module (aka training) will focus on leadership. The remaining modules are scheduled throughout the year. Henton recommends the site register as a group in order to collaborate on the specific needs of the site. Site data will be provided to each group at each of the trainings. Henton asked members to check the Program Monitoring department and DAC websites for registration of the upcoming SSC/ILT trainings.  <a href="http://www.sandi.net/20451095142025457/site/default.asp">http://www.sandi.net/20451095142025457/site/default.asp</a>      Program Monitoring website  <a href="http://www.sandi.net/21832072115547763/site/default.asp">http://www.sandi.net/21832072115547763/site/default.asp</a>      DAC (Board of Education) website</li>   <li>• Fernandez guided members through the handout describing uses of the ARRA (Parent Involvement) funds. Fernandez reported the Title I school principals have been allocated their ARRA funds. Schools must use their allocated funds by the end of the 2009-2010 school year. DAC representatives can contact the Program Monitoring Department at (619) 725-7786 to find out the actual amount allocated to the site. Fernandez encourages the members to engage their SSC in the decision making process of how to best utilize the ARRA (Parent Involvement) funds.</li> </ul>
<p>6. Public Comment</p>		<p>Page opened the floor for public comment. Additional handouts were provided by a parent to the general body offering ways to be more involved in their student’s education.</p>