

## San Diego Unified School District

Office of the Deputy Superintendent Federal and Special Programs Division Program Monitoring Department



## **District Advisory Council for Compensatory Education Programs**

Harold J. Ballard Parent Center 2375 Congress Street San Diego, CA 92110

DRAFT General Meeting Minutes

## November 18, 2009, 6:30-8:30 p.m.

Item	Description/Actions	Meeting Summary
1. Welcome:	Informational: Presenter Corrections: Bea Fernandez, Program Manager, Program Outreach, Elneda Shannon, Manager, Ballard Center	Bea Fernandez provided handouts and shared information about Quarter I classes. Classes are offered in both English and Spanish. Transportation and childcare are provided for Quarter I classes. Fernandez spoke of classes that can be brought to Title I sites.  For more information on courses offered or to schedule a workshop, contact Elneda Shannon at (619) 293-4431 or via email at <a href="mailto:eshannon@sandi.net">eshannon@sandi.net</a> . Class information is also published to the district's <a href="mailto:Newline">Newline</a> .
2. Call to Order:  ➤ Approval of Minutes	Informational: David Page, DAC Chairperson	Meeting called to order by Page at 6:35 p.m. Quorum.  • Minutes from November 18, 2009 were reviewed. Motion to approve by Serra HS. Motion passed. None opposed.
<ul><li>3. Chairperson's Report:</li><li>Welcome 2009-10 DAC Representatives</li></ul>	Informational: David Page, DAC Chairperson	Page thanked new and returning DAC members. 2009-10 DAC binder contents were provided to all new and returning DAC representatives. Page asked new DAC representatives to speak with their principal about transfer of the site DAC binder from the last year's DAC Representative.
State and Local BOE Meeting		<ul> <li>Page encouraged the general body to go to the district's website for recent reports submitted to the Board of Education. Several web links are posted with valuable state and local BOE information. Go to: <a href="http://www.sandi.net/20451010611403253/site/default.asp?2045Nav= &amp;NodeID=1107.">http://www.sandi.net/20451010611403253/site/default.asp?2045Nav= &amp;NodeID=1107.</a></li> <li>Page reported there is an extensive report on the California State budget posted at The Legislative</li> </ul>
> FAN Board Report		<ul> <li>Analyst Office website at: <a href="http://www.lao.ca.gov/laoapp/PubDetails.aspx?id=1895">http://www.lao.ca.gov/laoapp/PubDetails.aspx?id=1895</a>.</li> <li>Page reported on issues addressed at the recent FAN board meeting. Page shared a draft copy of a proposal called the California State Action Plan for School, Family, and Community Partnership. The proposal is being developed to address best practices for improving parent involvement.</li> </ul>
		Page collaborated with several chairs to address common problems and issues among other districts across the state. Page stated this FAN (Family Action Network) Board meeting provides an excellent opportunity to network and develop goals with several districts on similar issues.
> Special Education Report		Page opened the floor for discussion.

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4.		ecutive Board Report:  DAC Election Slate for 2009-10			
	>	<ul> <li>Subcommittee Reports</li> <li>Parent Involvement Policy Report</li> <li>Attendance Team</li> <li>Finance Team</li> <li>Curriculum Team</li> <li>Solicit Committee Volunteers</li> </ul>			
	>	Discussion of Ideals • ARRA Funds 2010-11			
		• TI Ranking 2010-11			

• Informational: Executive Board Members

• Green, Election Committee Chair, explained the election process and announced the nominees (David Page, Jenee Peevy and Sally Smith). Green opened the floor for additional nominations. No other nominees were submitted. Green asked nominees to submit their biography via email to <a href="majohnson8@sandi.net">mjohnson8@sandi.net</a> on or before Monday, November 30, 2009. The Election Committee will review biographies for eligibility. Copies of all biographies will be distributed via school mail.

Page stated elections will be held at the DAC General Meeting scheduled on Wednesday, December 16, 2009. Page asked for a motion to close election slate and accept nominations (David Page, Jenee Peevy, and Sally Smith). Motion moved by SD Business, seconded by McKinley Elementary. Motion Passed. None Opposed.

- Page gave an update on the progress of the Parent Involvement Policy subcommittee.
- Page gave a summary of each sub-committee (Teams) members of the general body can
  participate. Page stated the various teams meet throughout the year to engage and discuss
  important issues affecting student achievement with in the district. Page asked interested
  members to fill out a Volunteer Information Form. Page will contact interested individuals.

Page asked new members and reminded returning members to submit updated email and phone contact information. Members can only be contacted via email or phone with a DAC Contact Form on file with the Program Monitoring Department.

- Page explained the purpose and scope of the ARRA (American Recovery Reinvestment Act)
   Funds received by the district. DAC members were provided a survey and asked to consider
   several proposed choices in how the ARRA Funds could best be utilized though out the
   district. Page opened the floor for discussion. Page stated the results of the survey will be
   tabulated and brought back for discussion at the general meeting scheduled in December.
- Page summarized the history of the law and process involved to determine Title I Ranking and funding. DAC members were provided a survey and asked to consider several choices. Page interpreted each scenario available for DAC review and consideration. Page explained how the various allocations could affect the Title I Schools for 2010-11. Page opened the floor for discussion. Results of the survey will be tabulated and brought back for discussion at the general meeting scheduled in December.

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<ul><li>5. District Reports/Training/Collaboration:</li><li>➤ SSC Information and Updates</li></ul>	Informational: Mary Johnson, Resource Teacher, Program Monitoring Department	Johnson reported on the SSC Trainings and gave an update of SSC Rosters received by the Program Monitoring Department. Johnson encourages representatives to speak to their principal if they were unable to vote at the general meeting due to an invalid roster on file. Call the Program Monitoring Department at 619-725-7786 if you have any questions.
> LEA Addendum Draft	Informational: Brenda Campbell, Executive Director, Federal and Special Programs Division	Campbell provided the members with a one page summary of the draft LEA Plan Addendum for discussion purposes only. Campbell gave a history on the development of the LEA Plan. Campbell encouraged members to visit the district web site to view the 2009-2014 LEA Plan, <a href="http://www.sandi.net/2045107201145/blank/browse.asp?a=383&amp;BMDRN=2000&amp;BCOB=0&amp;c=56238&amp;20451072011451730Nav= &amp;NodeID=425">http://www.sandi.net/2045107201145/blank/browse.asp?a=383&amp;BMDRN=2000&amp;BCOB=0&amp;c=56238&amp;20451072011451730Nav= &amp;NodeID=425</a> . Campbell explained why the district has not met AYP and stressed the importance to collect input from the various groups.
		Campbell provided the general body with a copy of the LEA Plan Addendum, First Reading (for discussion only) dated December 1, 2009. Campbell explained the accountability requirements and outlined how the district was obtaining data in order to address the key areas where assistance and intervention is needed in order to meet AYP. Campbell encourages the general body to submit input via email at <a href="mailto:mjohnson8@sandi.net">mjohnson8@sandi.net</a> until November 30, 2009.
		The LEA Addendum (1 <sup>st</sup> reading) is schedule to go to the BOE on December 1, 2009, then to the BOE for the second reading December 15, 2009. The Board approved LEA Addendum is due to the CDE (CA Dept. of Education) on January 11, 2010.
	Action Item ADDED: Extend meeting time	Page asked for a motion to extend motion to extend meeting 10 minutes from 8:30 p.m. to 8:40 p.m. Motion made by Kearny DMD, seconded by Roosevelt Middle. Motion passed. None opposed.
Con App Part I	Informational: Norma Casas, Manager, Office of Resource Development	David Page, DAC Chairperson, spoke on behalf of Norma Casas. Page asked the general body to visit the district web site in order to view pages of the Con App Part I specific to each site <a href="http://www.sandi.net/21832072115547763/blank/browse.asp?a=383&amp;BMDRN=2000&amp;BCOB=0&amp;c=56178&amp;21832072115547763Nav= &amp;NodeID=378">http://www.sandi.net/21832072115547763/blank/browse.asp?a=383&amp;BMDRN=2000&amp;BCOB=0&amp;c=56178&amp;21832072115547763Nav= &amp;NodeID=378</a> . Or do the following steps: visit the district web site click School Board tab, click Committee tab, and click DAC link and click Related Resources. The Con App Part I 2009-10 links are posted.
		Page asked members to review the data specific to their site. The Con App Part I 2009-10 will be brought back for presentation and further discussion to the next DAC general meeting scheduled in January 2010.

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➤ Title I Ranking Timeline for 2010-11	Informational: Brenda Campbell, Executive Director, Federal and Special Programs Division	This item was shared by David Page discussed with general body earlier in the meeting.
➤ ARRA Funds Timeline for 2010-11	Informational: Brenda Campbell, Executive Director, Federal and Special Programs Division	• Campbell provided a handout (ARRA Funds - Ideas to Increase Parent Engagement) outlining options for spending funds. Campbell gave an explanation of the percentage of Title I funds the district is required to set aside (1% off the top = about \$160,000 divided among 184 schools). Campbell stated the funds are to be used to increase parent involvement at the site. Campbell explained the specific guidelines of the funds in how it can be spent. Campbell asked the DAC representatives to share the handout with their SSC, Principal and ILT begin discussion on how to spend the funds. Campbell address the differences in the guidelines for spending the 1% off the top funds and the regular Title I funds the district receives.
6.		Floor was open for public comment.

Meeting adjourned at 8:43 p.m. Minutes recorded. Transcribed by M. Johnson