



# San Diego Unified School District

Office of the Deputy Superintendent  
Federal and Special Programs Division  
Program Monitoring Department



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**District Advisory Council for Compensatory Education Programs**  
Harold J. Ballard Parent Center  
2375 Congress Street  
San Diego, CA 92110

## General Meeting Minutes

**October 15, 2008, 6:30-8:30 p.m.**

## General Meeting Minutes

Item	Description/Actions	Meeting Summary
1. Welcome:	<ul style="list-style-type: none"> <li>Informational: Elneda Shannon, Operations Specialist, Harold J. Ballard Parent Center</li> </ul>	<ul style="list-style-type: none"> <li>Shannon gave updates on recent activities and provided handouts of upcoming parenting classes. For more additional information, call the Ballard Parent Center at 619-293-4431, or visit the district website at <a href="http://www.sandi.net/depts/pcse/ballard.html">http://www.sandi.net/depts/pcse/ballard.html</a>.</li> </ul>
2. Call to Order: <ul style="list-style-type: none"> <li>➤ Approval of Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Action Item: Approval of Minutes for September 17, 2008</li> </ul>	<p>Meeting called to order by Page at 6:33 p.m.</p> <ul style="list-style-type: none"> <li>Minutes from September 17, 2008, were reviewed. Approval of minutes moved by Kearny DMD, seconded by Linda Vista. Motion passed.</li> </ul>
3. Chairperson's Report: <ul style="list-style-type: none"> <li>➤ National Science Foundation and Supplemental Early Retirement Plan (SERP)</li> <li>➤ State and Local Board of Education Meeting</li> <li>➤ Family Area Network (FAN) Board</li> </ul>	<ul style="list-style-type: none"> <li>Informational: David Page, DAC Chairperson</li> <li>Informational: David Page, DAC Chairperson</li> <li>Informational: David Page, DAC Chairperson</li> </ul>	<ul style="list-style-type: none"> <li>Page shared recent federal review of district spending by the National Science Foundation.</li> <li>At the October 14 Board of Education meeting, Page proposed a Back-to-School event to provide parents and students from all communities with valuable information and access to district resources at one centralized location. Page referred to the "Parent Summit" held by Los Angeles Unified as an example of a districtwide parent forum.</li> <li>Page gave a summary of the FAN board report including parent involvement and statewide DACs. The question going around the state is whether districts are required to have DACs. Page stated that the ConApp requires that districts may/shall have DACs, but there is no full requirement to have a DAC. Our district does have a DAC because it is best practice and it helps get information out to the sites. The state is looking into this issue.</li> </ul>
3. Executive Board Report: <ul style="list-style-type: none"> <li>➤ DAC Election Committee Formation</li> </ul>	<ul style="list-style-type: none"> <li>Action Item: David Page, DAC Chairperson</li> </ul>	<ul style="list-style-type: none"> <li>Page announced the appointment of Marla O'Connell and Helen Green, DAC Executive Members, as Chair of the Election Committee. Page asked for volunteers to form an Election Committee. Information regarding elections can be found in the DAC Bylaws. Open positions are DAC Chair, First Vice-Chair, and Second Vice-Chair. Candidates interested in any of the open positions must submit a written biography to the Program Monitoring Dept. by November 14, 2008.</li> </ul>

Item	Description/Actions	Meeting Summary
Continued - Executive Board Report: ➤ Subcommittee Reports	<ul style="list-style-type: none"> <li>• Informational: Committee Chairs</li> </ul>	<ul style="list-style-type: none"> <li>• Page stated the Attendance Committee is working to find ways to increase attendance at the monthly meetings.</li> <li>• Page asked for volunteers to be part of the Finance Committee.</li> <li>• Page asked for volunteers to assist the Social Committee with snack preparation before and after meetings and to pick up snacks provided by local businesses. A sign up sheet was circulated and interested volunteers were asked to leave their contact information.</li> </ul>
4. District Reports/Training/Collaboration: ➤ DataDirector – Question and Answer  ➤ Final LEA Plan 2008-09  ➤ Administrative Circulars: <i>SSC Training, Membership Rosters, Expenditure of Major Categorical Funds, and Site Title 1 Parent Involvement Policy and Home/School Compact.</i>	<ul style="list-style-type: none"> <li>• Informational: Karen Bachofer, Executive Director, Research and Evaluation</li> <li>• Informational: Terri Reed, Program Manager, Program Monitoring Department</li> <li>• Informational: Terri Reed, Program Manager, Program Monitoring Department</li> </ul>	<ul style="list-style-type: none"> <li>• Bachofer provided handouts of DataDirector, a new user-friendly online data and assessment management system that can be accessed by district personnel. Bachofer summarized the characteristics of DataDirector and how it can be used to obtain vital student assessment information. Additional support and training information for district staff is available on the district website <a href="http://www.sandi.net/datadirector/">http://www.sandi.net/datadirector/</a>.</li> <li>• The revised 2008-09 LEA Plan was approved by the Board of Education on 10/14/08. Reed summarized the process involved in revising the LEA Plan, beginning with DAC consultation. The revised report and attachments are posted to the Board of Education website at <a href="http://www.sandi.net/indices/board.htm">http://www.sandi.net/indices/board.htm</a>, Item E.02.</li> <li>• Reed gave an update on circulars and emphasized specific due dates of interest to the DAC body. Reed also provided SSC Training handout. To register go to <a href="http://www.sandi.net/depts/programmonitoring/trainingreg/">http://www.sandi.net/depts/programmonitoring/trainingreg/</a>.</li> <li>• Reed provided a handout on “Free and Reduced Price Lunch” and stated the applications are used to determine the official student count for the 2009-10 Title 1 funding allocation to school sites. For information on Free and Reduced Price Lunch or for a copy of the application, go to <a href="http://www.sandi.net/food/meal.htm">http://www.sandi.net/food/meal.htm</a>.</li> </ul>
5. Public Comment:		For information about Proposition “S” and improvements planned for your neighborhood school, visit <a href="http://www.sandi.net/PropS">www.sandi.net/PropS</a> or call 858-725-5588 (English) or 619-725-7419 (Spanish).