

**DRAFT**

**District Advisory Council for Compensatory Education (DAC)  
General Meeting Minutes  
October 17, 2007**

Attendance of School Representatives:

**Executive Board Members:** Chair: Page; Executive Members: Balangon, Engle, Green, Hammons, and O'Connell.

**Absent:** Mitchell.

**Elementary Compensatory Schools:** Vattuone/Burbank, Marx/Doyle, Levell/Encanto, Engle/Franklin, Long/Fulton, Hernandez/Hamilton, O'dea/Hancock, Samaniego/Horton, Brandt/Ibarra, Garibay/Jackson, Sanchez-Hillman/Lindbergh-Schweitzer, Willoughby/Marvin, xxxxx/McKinley, Peevy/Penn, Draper/Sequoia.

**Absent:** Adams, Alcott, Angier, Audubon, Baker, Balboa, Barnard, Bay Park, Bayview Terrace, Bethune, Birney, Cabrillo, Cadman, Carson, Carver, Central, Chavez, Cherokee Point, Chesterton, Clay, Edison, Emerson/Bandini, Ericson, Euclid, Fletcher, Florence, Foster, Gage, Garfield (K-5), Golden Hill, Hardy, Hawthorne, Jackson, Jefferson, Johnson, Jones, Juarez, Kimbrough, Knox, Lafayette, Lee, Linda Vista, Logan, Loma Portal, Mason, North Park, Nye, Ocean Beach, Pacific Beach, Perry, Rosa Parks, Ross, Rowan, Toler, Valencia Park, Vista Grande, Walker, Washington, Webster, Wegeforth, Whitman, Zamorano.

**No Rep Designated:** Boone, Chollas/Mead, Crown Point, Cubberley, Dewey, Field, Freese, Marshall Elementary, Miller, Paradise Hills, Perkins, Porter, Rolando Park, Spreckels.

**Middle Level Compensatory Schools:** Faruq/CPMA, Robinson/Marston, Hammons/Montgomery, McCrory/Standley, Page/Taft.

**Absent:** Bell, Challenger, Clark, Correia, Dana, DePortola, Farb, Kroc, Lewis, Mann Expedition, Mann Expression, Pershing, Roosevelt, Wangenheim, Wilson.

**No Rep Designated:** Mann Exploration, Pacific Beach.

**Senior High Compensatory Schools:** Hammons/Kearny DMD, Savage/Kearny Sci-Tech, Haney/Madison, Green/Morse.

**Absent:** Clairemont, Crawford-Champs, Crawford-Idea, Crawford-Law & Business, Crawford-MVAS, Hoover, Kearny-Business, Kearny-Construction, Mission Bay, Point Loma, SD CIMA, SD Leads, SD Business, SD MVPA.

**No Rep Designated:** SD International Studies, Serra.

**Atypical Compensatory Schools:** Newton/SCPA.

**Absent:** Garfield High, Language Academy, Longfellow, MET (SD), New Dawn @ Riley, TRACE.

**No Rep Designated:** ALBA, Muir.

**Non-Title I Schools:** O'Connell/Scripps Ranch High School.

**Charter Schools:** Bozin/O'Farrell Community, Juarez-Juarez/Promise.

**District Staff:** Andrea, Anella, Beldock, Cheatham, Diaz, Foster, Harper, MD Johnson, ML Johnson, Navarro, Reed, Rode, Shannon, Zickert;

**Members of the Public:** Anderson, Alpert, Balangon, Bozin, Fletcher, Harris, Holloway, Izu, J. Juarez, P. Juarez, McPhatter, Morrow, Penick, Perry, Perrymon, Peterson, Ramirez, Rios.

*Due to an unforeseen emergency, the district was unable to provide Spanish translation. The DAC Chairperson asked the general body if anyone was willing to volunteer. Gene Garibay volunteered to translate.*

1. **Call to Order** David Page (Page), DAC Chairperson, called the meeting to order at 5:57 p.m.

2. **Chairperson's Report**

- **Approval of the Minutes:** Minutes of the September 19, 2007, meeting were reviewed. Approval of Minutes moved by (Kearny DMD), seconded by (Franklin). Quorum was met, motion passed. None opposed.
- **Supplemental Early Retirement Program (SERP):** Page explained purpose and scope of SERP. Page presented documents outlining SERP guidelines and implementation. Page continues to work with the district and will provide updates as information becomes available.
- **Family Area Network (FAN) Board:** Page provided information from the October 3, 2007, meeting held in Sacramento. Page asked the general body to pay close attention to the revised 2007-08 DAC Timeline handout. Page strongly encouraged all members to use the timeline as a tool to prepare for events that have critical due dates affecting sites.  
  
Page encouraged members to become involved in the process to select the new Superintendent. A recent e-mail was sent out to DAC members that included district web site and board agenda for the Special Board of Education meeting held on Saturday, October 20, 2007.

3. **Executive Board Report**

- **DAC Election Committee Formation:** Nominations for DAC Executive Board positions of Chairperson, First Vice-Chairperson, and Second Vice-Chairperson will be taken at the November 14, 2007, meeting. Page appointed DAC Executive Board Member Marla O'Connell to chair the Election Committee. O'Connell asked for volunteers from the general body to serve on the Election Committee to assist with the election review process of nominees. Four volunteers were selected: Gene Garibay (Jackson), Bill Hammons (Montgomery), Christina Robison (Marston), Jan Perry (Point Loma). Duties include reviewing biographies of each candidate for the open positions.

The DAC is seeking candidates who have regular attendance and are involved in DAC meetings. Qualifications are: Chairperson and First Vice-Chair must have at least two years of DAC membership; Second Vice-Chair must have one year of DAC membership. Candidates for these positions may not be district employees. Candidates must submit a

biography by the November meeting in order to be considered. Policies and procedures for DAC elections are described in the DAC Bylaws.

➤ **Sub-Committee Reports:** None.

Motion to modify agenda by moving the LEA Plan Consultation before the Accountability Progress Report by (Jackson), Seconded by (Marston). None opposed. Voted and passed.

4. District Reports/Training/Collaboration

- **LEA Plan Consultation: Curriculum and Instruction Plan:** Debbie Beldock, Executive Director, Special Projects Division, asked for volunteers to form an LEA Plan sub-committee. Beldock requested anyone interested to fill out and submit Volunteer Form. Selected volunteers will be contacted once a date and time have been confirmed. Beldock explained the purpose of the LEA Plan and how data collected throughout the district by the Office of Curriculum and Instruction would be used to effectively identify and understand district needs pertaining to teaching and learning.

Jennifer Cheatham, Executive Director, Curriculum and Instruction, provided a PowerPoint presentation with slide handouts and a copy of the detailed report. Cheatham shared the district's Plan for Accelerating Gains in Student Achievement and explained how data were collected from a variety of venues. Cheatham addressed the following areas:

- Process
- Goal
- Belief
- Vision
- Theory of Action
- Focus Areas and Specific Actions for 2007-08

The information will be used in the development of the LEA Plan. Cheatham took questions from the general body. Cheatham can be contacted at the Office of Curriculum and Instruction at 619-725-7236 or via email at [jcheatham@sandi.net](mailto:jcheatham@sandi.net).

The Parent, Community, and Student Engagement Office provided the DAC with copies of the PCSE first quarterly newsletter and office review. Its purpose is to provide information about upcoming events and highlight department happenings and initiatives. For further information, please contact Edward Caballero, Administrator, Parent, Community, and Student Department, at 619-725-5519.

- **Accountability Progress Report:** Ron Rode, Manager, Elementary and Secondary Education Act Department, provided a handout of the LEA (Local Educational Agency) Overview - 2007 AYP (Adequate Yearly Progress) Report, and gave a PowerPoint presentation outlining the 2007 District Annual Measurable Objectives. Rode gave a brief demonstration on how to navigate to the Accountability website (<http://studata.sandi.net/accountability>) in order to view a site's individualized data. Rode took questions from the general body. Anyone requesting additional information can contact Ron Rode directly at 619-725-5611 or via email at [rrode@sandi.net](mailto:rrode@sandi.net).

- **Administrative Circulars:** Terri Reed, Program Manager, Program Monitoring Department, provided a handout and gave a summary of each circular:
- Administrative Circular No. 30 *2007-08 Membership Rosters & SSC Training*
  - Administrative Circular No. 31 *Site Title 1 Parent Involvement Policy and Home/School Compact with Guidelines for Implementation*
  - Site Operations Circular No. 1022 *Expenditure of Major Categorical Funds*

Reed directed the general body to important SSC timelines and information for the Single Plan for Student Achievement (SPSA). Reed took questions from the members. DAC representatives were reminded of the importance for the site to submit a correctly-configured SSC Roster by the November 2, 2007 due date. To access these circulars, go to <http://www.sandi.net/staff/circulars/0708/index.html>.

Reed explained the focus of upcoming SSC trainings and encouraged members to participate with their sites teams. The training will include hands-on activities to increase participants' knowledge in the following areas:

- Responsibilities in implementing the Single Plan for Student Achievement.
- Bylaws: How they guide the SSC
- Parliamentary Procedures
- Team Building
- Updated categorical budget guidelines and transfer requirements.

A flyer with the SSC training schedule was distributed to members. Register online at <http://studata.sandi.net/saa/app/trainingreg/> for the October and November 2007 SSC trainings. Translation services will be available at each session. Contact the Program Monitoring Department at 858-496-4048 if you have any questions.

- **Ballard Parent Center:** Elneda Shannon, Supervising Administrative Assistant, Ballard Parent Center, gave an update of the Prop MM construction at Ballard. Shannon stated that although the renovation will not be complete, the Ballard Parent Center auditorium will be available for the DAC meeting scheduled for November 14. Child care will be available on the premises. Shannon announced the Ballard Center and the Center for Parent Involvement in Education (CPIE) are co-sponsoring parent classes at the Tubman Chavez Multicultural Center on Thursday evenings during the month of October. Parent University continues to provide a variety of free parent workshops and classes at Title 1 schools. For information, contact the Ballard Parent Center at 619-293-4431.

Public Comment: Members expressed disappointment that translation was not available. Reed reiterated that an emergency situation precluded having any translators available for the meeting.

Drawing Winners: Burbank and Standley

Meeting adjourned at 7:45 p.m.  
Minutes recorded by Maria D. Johnson.