

**District Advisory Council for Compensatory Education (DAC)**  
**General Meeting Minutes**  
**September 19, 2007**

Attendance of School Representatives:

**Executive Board Members:** Chair: Page; Executive Members: Balangon, Engle, Green, Hammons, Mitchell, and O'Connell.

**Elementary Compensatory Schools:** Anderson/Alcott, Peterson/Birney, Vattuone/Burbank, Engle/Franklin, Long/Fulton, Hernandez/Hamilton, Maffioli/Horton, Brandt/Ibarra, Garibay/Jackson, Sanchez/Lindbergh-Schweitzer, O'Keefe/McKinley, Osawa/Oak Park.

**Absent:** Adams, Angier, Audubon, Balboa, Barnard, Bay Park, Bayview Terrace, Bethune, Cabrillo, Cadman, Carson, Carver, Central, Chavez, Cherokee Point, Chesterton, Clay, Doyle, Edison, Emerson/Bandini, Encanto, Ericson, Euclid, Fletcher, Florence, Foster, Gage, Garfield (K-5), Golden Hill, Hancock, Hardy, Hawthorne, Horton, Jackson, Jefferson, Johnson, Jones, Juarez, Kimbrough, Knox, Lafayette, Lee, Linda Vista, Logan, Loma Portal, Marvin, Mason, North Park, Nye, Ocean Beach, Pacific Beach, Penn, Perry, Rosa Parks, Ross, Rowan, Sequoia, Toler, Valencia Park, Vista Grande, Walker, Washington, Webster, Wegeforth, Whitman, Zamorano.

**No Rep Designated:** Boone, Chollas/Mead, Crown Point, Cubberley, Dewey, Field, Freese, Marshall Elementary, Miller, Paradise Hills, Perkins, Porter, Rolando Park, Spreckels.

**Middle Level Compensatory Schools:** Robinson/Marston, Hammons/Montgomery, McCrory/Standley, Page/Taft, Moreno/Wilson.

**Absent:** Bell, Challenger, Clark, Correia, CPMA, Dana, DePortola, Farb, Kroc, Lewis, Mann Expedition, Mann Expression, Pershing, Roosevelt, Wangenheim.

**No Rep Designated:** Mann Exploration, Pacific Beach.

**Senior High Compensatory Schools:** Hammons/Kearny DMD, Savage/Kearny Sci-Tech, Haney/Madison, Green/Morse, Mitchell/SD Sci-Tech.

**Absent:** Clairemont, Crawford-Champs, Crawford-Idea, Crawford-Law & Business, Crawford-MVAS, Hoover, Kearny-Business, Kearny-Construction, Madison, Mission Bay, Point Loma, SD CIMA, SD Leads, SD Business, SD MVPA.

**No Rep Designated:** SD International Studies, Serra.

**Atypical Compensatory Schools:** Newton/SCPA, Mikulanis/Twain.

**Absent:** Garfield High, Language Academy, Longfellow, MET (SD), New Dawn @ Riley, TRACE.

**No Rep Designated:** ALBA, Muir.

**Non-Title I Schools:** O'Connell/Scripps Ranch High School.

**Charter Schools:** Bozin/O'Farrell Community.

**District Staff:** Andrea, Anella, Beldock, Campbell, Diaz, Flores, Harper, M. Johnson, M. Johnson, Navarro, Palkowitz, Reed, Shannon, Zickert.

**Members of the Public:** Anderson, Ashton-Gray, Bankhead, Baker, Bonillas, Brown, Contreras, P. Juarez, J. Juarez, Jubala, Muhammad, O'Connell, Penick, Perry, Rios, Shannon.

1. Call to Order David Page (Page), DAC Chairperson, called the meeting to order at 6:30 p.m.

2. Chairperson's Report

- **Approval of the Minutes:** Minutes of the June 13, 2007, meeting were reviewed. Approval of Minutes moved by (SD SciTech), seconded by (Montgomery). Quorum was met, motion passed. None opposed.

Page stated that the October 17<sup>th</sup> DAC Meeting will be held at the Malcolm X Library and asked for volunteers to assist with the set-up and break-down of the meeting room. Page asked interested volunteers to provide their name and contact information to Debbie Beldock, Executive Director, Special Projects, after the meeting. Volunteers will be contacted prior to the meeting. Page and Beldock expressed gratitude to the members for their assistance.

- **Supplemental Early Retirement Program (SERP):** Page shared recent SERP information received from the California Department of Education (CDE). The update specifically addressed the use of Title I funds and some state funds toward the early retirement of district staff. In December 2006, the CDE gave guidance to school districts that disallowed these restricted funds from being used for SERP. Page will meet with district officials to discuss the timeline for return of funds paid out and in what manner that will be implemented.
- **Title 1 Funding Update:** Page will arrange to have a staff member from the district Finance Department give a brief presentation at the next general meeting of recent budget developments and their effect on district and site Title I funding.
- **DAC Timeline:** Page directed members to the DAC Timeline handout developed by the Program Monitoring Department. The Timeline provides information about key issues brought before the DAC for consultation purposes. Timeline also includes upcoming SSC and SPSA trainings that are offered by Program Monitoring.
- **Family Area Network (FAN) Board:** Page summarized purpose and scope of FAN Board, a statewide parent advisory group that networks with state leadership in the area of parental involvement. Page was invited to attend the six scheduled FAN Board meetings held in Sacramento this year. Page asked for funds in the amount of \$900 to be set aside in order to reimburse him for travel to and from Sacramento. A motion by (Jackson) to increase amount to \$1000 to cover travel expenditures was seconded by (Lindberg-Schweitzer). Motion to increase funds passed. None opposed.
- **DAC Mission Statement:** Page presented draft DAC Mission Statement that was developed by the Executive Board during their summer planning workshops. The

Executive Board made a recommendation to the DAC to accept the Mission Statement. Page opened the floor for discussion to see if there were any objections to the draft. No objections. (Montgomery MS) moved to accept the DAC Mission Statement as written. Seconded by (Morse HS). Motion passed. None opposed. The DAC Mission Statement will be enlarged and posted at all future DAC meetings.

### 3. Executive Board Report

➤ **Sub-Committee Reports:** Executive Board members reported on several sub-committee meetings held over the summer:

- **Social Committee:** Tracy Mitchell and Nellie Balangon  
Mitchell shared plans for Executive Board members to make themselves available before, during, and after general meetings to assist new members and answer questions.
- **Attendance Committee:** Marla O'Connell and Helen Green  
O'Connell shared suggestions to increase attendance at the general meeting. Committee is working on ways to provide additional support at SSC meetings.
- **Finance Committee:** David Page and Bill Hammons  
Hammons and Page will continue to attend district meetings to learn finance process. Committee will bring updates to the general meeting throughout the year.

Page introduced several forms which were developed over the summer in order to improve communication and participation within the membership:

- Volunteer Information Form
- Contact Information Form
- Communication Card
- Motion Card

Page stated all forms will be made available at every DAC meeting. Members may complete forms and leave with any executive member or Program Monitoring staff.

### 4. District Reports/Training/Collaboration

- **Accountability Overview:** Geno Flores, Deputy Superintendent, gave a presentation on the mandatory tests that make up the STAR (Standardized Testing and Reporting) Program and related parent reports. Flores covered specific areas of the reports and provided sample handouts. Flores pointed out how parents can use the information to review their child's progress with teachers. Flores took questions from the general body.
- **Program Improvement: Supplemental Educational Services (SES) and School Choice:** Ron Rode, Manager, Elementary and Secondary Education (ESEA) Act, explained in a presentation how the district and schools must demonstrate "adequate yearly progress" in order to reach the Federal requirement for accountability under the No Child Left Behind (NCLB) Act. Rode provided information regarding Choice options under No Child Left Behind. Rode took questions from the general body. For additional information, contact Ron Rode at 619-725-5614.

Brenda Campbell, Program Manager, NCLB Supplemental Educational Services (SES), gave a presentation on supplementary educational services offered to students at schools in Program Improvement. Services are designed to assist students in improving their academic achievement. Campbell provided handouts about SES and summarized the eligibility and application process. Campbell also provided a summary of statistics on the number of students who were provided SES services during 2006-07. Campbell; Page; Dorothy Harper, Associate Superintendent, Parent, Community, and Student Engagement; and Debbie Beldock, Executive Director, Special Projects, took questions from the general body. Parents can contact the SES office at 619-725-5610 for more information.

- **LEA Plan Update:** Debbie Beldock, Executive Director, Special Projects Division, gave a presentation on the LEA Plan summarizing last year's revisions. Beldock explained the five goals and discussed the plan for Accelerating Gains in Student Performance. Beldock will invite the new Executive Director of Curriculum, Jennifer Cheatham, to give a presentation to the general body at the DAC meeting on October 17, 2007. The current LEA Plan can be found at <http://sandi.net/board/reports/2007/0626/7b2> (SDUSD website, Board of Education, June 26, 2007, Reports).
- **Administrative Circulars:** Terri Reed, Program Manager, Program Monitoring Department, stated that circulars covering SSC Membership Rosters, Expenditure of Major Categorical Funds, and Site Title 1 Parent Involvement Policy and Home/School Compact are in progress and should be posted soon to the district's website.

Reed provided a flyer about upcoming SSC trainings. The focus of the first part of the training is Title 1 requirements and upcoming SSC elections. The October trainings will provide more in-depth guidance for principals, SSC chairs, and new and/or returning SSC members. Register online at <http://studata.sandi.net/saa/app/trainingreg/>. Contact the Program Monitoring Department at 858-496-4048 if you have any questions.

There was a motion (Jackson) to extend the meeting ten minutes beyond 8:30 p.m. Seconded by (Montgomery), and approved.

- **Ballard Parent Center:** Eleneda Shannon, Supervising Administrative Assistant, Ballard Parent Center, provided updates and handouts of the classes available to parents and staff. New parenting classes begin in October and are open to parents and staff of students at Title I schools who would like to conduct training and organize parent involvement activities at the site. For additional information about any of these programs, please contact the Ballard Parent Center at 619-293-4431.

Public Comment: None.

Meeting adjourned at 8:35 p.m.  
Minutes recorded by Maria D. Johnson.