

**District English Learner Advisory Committee (DELAC)  
General Meeting Minutes  
November 3, 2016**

**Executive Board Members Present:**

Chairperson Lallia Allali, Vice Chairperson Lourdes Garcia, ELAC Liaison Maricela Soto, ELAC Liaison Yasmin Bozin

**Schools Represented:**

Barnard, Burbank, Carson, Carver, Clark, Ericson, Fay, Florence, Franklin, Green, Henry, Horton, Innovation, Jefferson, Kearny, La Jolla Elementary, La Jolla High, Language Academy, Lincoln, Lindbergh-Schweitzer, Mission Bay, Muirlands, Rodriguez, Rolando Park, Roosevelt, Rowan, Sherman, Spreckels

**District Administrators Present:**

Ana Gray, Vice Principal Audubon; Brenna Baringer, Vice Principal Correia; Hernan Baeza, Vice Principal Logan; Nella Landau, Vice Principal Mission Bay

**Office of Language Acquisition Staff Present:**

Nevada Allen, Sandra Cephas, Theresa Laskowski, Marilyn Snovel, Kathy Velasco

**Legal Requirement/Training Covered:**

X	<b>District programs, goals, and objectives for programs and services for English Learners</b> 11/3/16 Strategy to Build Academic Language – ELA & ELD Framework
	<b>District English Learner Master Plan for EL programs/services</b>
X	<b>Conducting a district-wide needs assessment</b> 10/6/16 Review results of June needs assessment
n/a	<b>Development of plan to ensure compliance with applicable teacher requirements</b>
	<b>Annual language census</b>
	<b>Review/comment on district reclassification procedures</b>
	<b>Review written notifications to parents</b>
	<b>Other topics of interest to DELAC and EL parents</b>

**Call to Order**

Chairperson Lallia Allali called the meeting to order at 6:35 p.m. and introduced the DELAC officers.

**Reading of Minutes**

It was moved, seconded and carried unanimously to approve the minutes of the June 16, 2016 General Meeting as read.

**Table Talk**

DELAC members were seated by Areas and listened to ELAC members to record feedback on their site challenges and concerns.

**Special Election**

*Nevada Allen, EL Resource Teacher, Office of Language Acquisition*

One person was nominated for the mid-term vacancy of DELAC Parliamentarian: Valentina Hernandez. When members DELAC cast their ballots, Valentina Hernandez received the majority of the votes and was declared the winner. Valentina will complete the term as Parliamentarian through June 30, 2017.

An audience member attempted to make a motion, but was informed that per DELAC bylaws, “only elected members of the DELAC who are parents/guardians of an EL, RFEP, or IFEP student enrolled at the school for which they are voting at the time of the meeting and Executive Board officers have the opportunity to make motions, recommendations or vote on agenda items at General DELAC meetings.” Then a DELAC member moved that we change the DELAC bylaws to authorize all DELAC representatives to vote. It was then clarified that per DELAC bylaws only “DELAC officers and/or Office of Language Acquisition (OLA) staff may present a written petition to amend or change the bylaws at least two weeks prior to the October or April Executive Board meetings.”

### **Strategy to Build Academic Language**

*Sandra Cephas, OLA Director*

*Theresa Laskowski, OLA Program Manager*

Sandra gave the presentation in the auditorium in Spanish. Theresa gave the presentation in room 1 in English. They shared a PowerPoint about the California ELA & ELD Framework as well as the Circles of Implementation for the Framework. They then shared a strategy of text reconstruction to build academic language. The participants engaged with a “mentor text” (a definition of community by the National Equity Project) in order to experience the text reconstruction as a learner. The task was intellectually challenging and highlighted the value of partnerships and collaboration.

### **Title III Expenditures**

*Sandra Cephas, OLA Director*

The 2016-17 Proposed Budget for Title III LEP and Immigrant Funding was shared. The items discussed were: Carryover funds, Projected Title III/LEP Immigrant new money, and proposed district contributions. The discussion included how the funds were being spent, on positions: 47.1 ELSTs, 9.0 International Center Teachers, 9.4 OLA Resource Teachers. It was moved, seconded and carried unanimously to approve the proposed Title III expenditures.

### **LCAP Update**

*Sandra Cephas, OLA Director*

*Theresa Laskowski, OLA Program Manager*

Sandra and Theresa shared a PowerPoint regarding LCAP Goal 2: Access to Broad and Challenging Curriculum. DELAC members may give feedback on the LCAP via “Pink Slips” at General DELAC meetings, online at <https://www.surveymonkey.com/r/LCSP17> or via email to [lcap@sandi.net](mailto:lcap@sandi.net).

### **Public Comment**

*Lallia Allali, Chairperson*

Lallia moderated as three people spoke during Public Comment. Topics were the local Mini-CABE, the statewide CABE, and DELAC.

### **Closure**

Chairperson Lallia Allai adjourned the meeting at 7:55 p.m.