

**District Advisory Council for Compensatory Education (DAC)  
General Meeting Minutes  
May 18, 2005**

Attendance of School Representatives:

**Executive Board Members:** Chair: Page; Executive Members: Balangon, Engle, Green, Mitchell, O'Connell, and Scott;

**Elementary Compensatory Schools:** Yuwiler/Alcott, Gibbons/Barnard, Lucero/Bethune, Klug/Cabrillo, Skinner/Chesterton, Page/Cubberley, Engle/Franklin, Long/Fulton, Hernandez/Hamilton, Page/Hawthorne, Cowen/Horton, Garibay/Jackson, O'Connell/Jones, Gomez/Kimbrough, Jubala/Lafayette, Scott/Lindbergh/Schweitzer, Rose-Weber/McKinley, Searles/Miller, Osawa/Oak Park, Rosevear/Perry, McConnell/Spreckels, Farnum/Toler, Donohue-Temple/Valencia Park, Harris/Webster;

**Middle Level Compensatory Schools:** Santana/Clark, Field/Lewis, Page/Taft, O'Connell/Wangenheim;

**Senior High Compensatory Schools:** Savage/Kearny Science, Connections and Technology, Green/Morse, Padilla/SD High School of Media, Visual & Performing Arts, Mitchell/SD High Science Technology;

**Atypical Compensatory Schools:** Balangon/Gompers High, Newton/SD S.C.P.A.;

**Non-Title I Schools:** Freeman/Marvin, Larios/Sandburg;

**District Staff:** Andrea, Diaz, Dusharme, Hightower, Moore, Navallez, Quezada;

**Members of the Public:** de Meules, Drew, Fernandez, Gaytan, Hart, Kidd, Pasko, Rios, Schenk, Taylor; Watry.

David Page (Page), DAC Chairperson, called the meeting to order at 6:45 p.m.

**Chairperson's Report**

➤ **Approval of the Minutes:** Minutes of the April 20, 2005, meeting were reviewed. Moved (Webster) and approved.

➤ **Local Board of Education Meetings:** The Principal Selection Committee has been meeting. The committee will be submitting a proposal to the district Board of Education in June, 2005, regarding the Principal Selection process. The committee is suggesting a more open process so that school site interview committees are aware of each step of the process.

➤ **State Board of Education (SBE) Meeting:** The SBE approved an updated version of the Uniform Complaint Procedure (UCP). One issue discussed was the inability of a complainant to file a UCP due to barriers such as language or illiteracy. State Law requires the district to assist with the completion of the form if necessary.

Also approved by SBE was the template for the School Accountability Report Card (SARC). Current SARC's for district schools can be viewed at:  
<http://studata.sandi.net/research/sarcs/index.asp>

➤ **LEA Plan Revision Committee Meeting:** The next LEA Plan Revision meeting is being held at the Ballard Parent Center on May 26, 2005, at 6:30 p.m. The committee is reviewing surveys and revising the LEA Plan to more closely resemble the work the district is currently doing.

#### Executive Board Report

➤ **Superintendent Search:** The proposal was submitted to the district's school board by Hazard, Young, Attea & Associates, Ltd. The criteria for the superintendent search can be found on the district website: [http://www.sandi.net/issue/supt\\_search/index.htm](http://www.sandi.net/issue/supt_search/index.htm)

#### District Reports/Training/Collaboration

Mr. Page acknowledged the schools that are being recognized as Title I Achieving Schools at the 21<sup>st</sup> Annual Academic Achievement Awards Conference being held in Anaheim, CA on May 25-27, 2005. The schools are Jones, Bethune, Mason, Nye, Ocean Beach, Sequoia and Wegeforth.

➤ **Coordinated Compliance Review (CCR) Update:** Linda Dusharme (Dusharme), Program Manager, Planning and Accountability, summarized the CCR Notification of Findings provided by the CCR team. The CCR team commended the district on several programs, as well as the engagement of students at the schools they visited. Ms. Dusharme included copies of the Notification of Findings in the DAC Representatives envelopes. There were 33 noncompliant items out of 196 total items reviewed. The district has 45 days to correct these items and respond to the state by June 6, 2005. Ms. Dusharme will attempt to have the noncompliance items translated into Spanish and possibly posted to the district website.

➤ **Parent Involvement Policy & Home-School Compact:** Ms. Dusharme summarized two noncompliant items: The District Parent Involvement Policy and the Home-School Compact. Currently, the Home-School Compact is sent home in the *Facts for Parents Handbook*. The law on the Home-School Compact has changed it now must be a "Site" Home-School Compact. An administrative circular is being revised and every school site will have to develop their own compact in the fall.

The CCR team felt that although a District Parent Involvement Policy existed, there was not enough evidence that the policy had been jointly developed with and distributed to parents of Title I students.

Ms. Dusharme provided "Draft" handouts and discussed a District Parent Involvement Policy. Spanish speaking parents raised a concern over materials not being translated into Spanish. They felt it was very difficult to provide input over topics they cannot fully understand, and therefore cannot relay information to their School Site Council's that are also made up of Spanish speaking parents. Dusharme indicated due to the short timeline, translated documents were not available. After much discussion, the DAC membership felt they would like more time than the June 6, 2005, deadline to provide input for the District Parent Involvement Policy.

Lindbergh/Schweitzer, moved that a sub-committee be developed of DAC members to work on input for the District Parent Involvement Policy during the summer, and provide a draft to schools with appropriate translations in September 2005. Hamilton seconded, motion approved. A sub-committee list was developed at the meeting. Ms. Dusharme will notify Leslie Fausett, Deputy Superintendent, that the DAC will require more time to revise the District Parent Involvement Policy. Mr. Page provided related handouts on District-Wide Parental Involvement Policy, SAMPLE TEMPLATE, as well as the 2003 Parent Communications and Involvement Standards.

➤ **SSC Configurations 2005-06:** Irene Hightower, Resource Teacher, Planning and Accountability, provided handouts and summarized on new School Site Council (SSC) Configurations for 2005-06:

Middle schools must choose either the Elementary or Secondary model for SSC membership;

An "Other Staff" member must be included on each school's SSC;

The minimum membership for Elementary School SSC's is 10;

The minimum membership for Secondary School SSC's is 12.

SSC rosters must be in parity in order to be approved by the Planning and Accountability (P&A) Department. An administrative circular will be revised for fall 2005 to reflect these changes. For any questions on the SSC, please contact the P&A Department at 858/496-4048 or contact your resource teacher(s) directly.

➤ **Consolidated Application Part I, 2005-06:** Art Palkowitz, Manager, Resource Development was scheduled to provide an update on Consolidated Application. The California Department of Education did not upload their information to their website and therefore, Art had no documents to share at the meeting. This update will be rescheduled for the June 8, 2005 meeting.

➤ **Ballard Parent Center Update:** Maria Moore-Flagg, Supervising Administrative Assistant, Ballard Parent Center, provided information packets on the Ballard Center and new updates. Ms. Moore-Flagg indicated the Ballard Center has had continued growth. In the third quarter, most

of the classes were closed due to capacity. She also mentioned that a Parent Academic Liaison (PAL) will now be available at the middle school level. A PAL is a certificated teacher who supports parent involvement at the school site. For additional information, please contact the Ballard Parent Center at 619/293-4431.

➤ **Public Comment:** Mitchell (San Diego High Science Technology) suggested if anyone had useful information to be added to the DAC binder for next year to provide ideas/suggestions at the June DAC meeting.

Mr. Page thanked Korky's for their coffee contributions.

Meeting adjourned at 8:25 p.m.

Minutes recorded by JoAnna Andrea