

**District Advisory Council for Compensatory Education (DAC)  
General Meeting Minutes  
April 20, 2005**

Attendance of School Representatives:

**Executive Board Members**: Chair: Page; Executive Members: Balangon, Engle, Mitchell, O'Connell, and Scott;

**Elementary Compensatory Schools**: Yuwiler/Alcott, Lucero/Bethune, Klug/Cabrillo, Bellaart/Clay, Page/Cubberley, Levell/Encanto, Engle/Franklin, Smith/Ericson, Kennedy and Long/Fulton, Page/Hawthorne, Cowan/Horton, Morris/Johnson, O'Connell/Jones, Gomez/Kimbrough, Jubala/Lafayette, Scott/Lindbergh/Schweitzer, Rosa-Weber/McKinley, Searles/Miller, Osawa/Oak Park, Rosevear/Perry, Wentworth/Sequoia, Donohue-Temple/Valencia Park, Harris/Webster, Drury/Wegeforth, Van Pelt/Whitman;

**Middle Level Compensatory Schools**: Santana/Clark, Link/Lewis, Trueblood & Evans/Mann, Douglas/Marston, Page/Taft, O'Connell/Wangenheim;

**Senior High Compensatory Schools**: Savage/Kearny Science, Connections and Technology, Jetonne Jordan/SD High School of Business, Padilla/SD High School of Media, Visual & Perf. Arts, Mitchell/SD High Science Technology;

**Atypical Compensatory Schools**: Balagnon/Gompers High, Newton/SDSCPA;

**Non-Title I Schools**: Larios/Sandburg, Sutherland/Silver Gate, Bell/La Jolla High;

**District Staff**: Andrea, Bachofer, Diaz, Dusharme, Huezo, Navallez, Palkowitz, Reed, Soto;

**Members of the Public**: de Meules, Dickson, Elliott, Eastcott, Hart, Lucero, Pasko, Petrick, Skinner, Wentworth;

David Page (Page), DAC Chairperson, called the meeting to order at 6:33 p.m.

**Chairperson's Report**

➤ **Approval of the Minutes**: Minutes of the March 16, 2005, meeting were reviewed. Moved (Lindbergh/Schweitzer) and approved with the following amendments:

- Santana (Clark M.S) requested to be noted as attending the March meeting. However, after reviewing the attendance sheets for March, her signature did not appear on the sign in sheets.
- Dana Newton/School of Creative and Performing Arts (SCPA), an Atypical School, was not reflected correctly in our past minutes. She was noted in the past as a member of the public and should have been noted as a DAC Representative.

Page acknowledged Carol Dickson's (Dickson) presence at the meeting. Dickson was in attendance on behalf of the Coordinated Compliance Review team.

➤ **Local Board of Education Meetings:** Page summarized the Superintendent selection process. Page also mentioned Parent Voices for Education met regarding the search for a new Superintendent and indicated the district will have a series of community meetings to assist in the selection. Page indicated that a survey was available on the district website ([www.sandi.net](http://www.sandi.net)) for the selection of the Superintendent. The district contracted with Hazard, Young, Attea & Associates, Ltd., a firm that specializes in assisting boards with the identification and selection of superintendents.

Principal Selection Committee: The committee is making progress in modifying the current Principal selection process to better serve the district in having a pool of pre-qualified candidates. The committee is hoping to go to the board with their process by Fall of 2005. Page attended a Local school board meeting and brought up the issue of the Supplemental Early Retirement Program (SERP) within Title I funding. Page is awaiting a response from the U.S. Department of Education.

➤ **California Association of Compensatory Education (CACE):** Page provided informational handouts and briefly summarized the CACE conference as well as:

- 1) Parental Involvement: Title I, Part A. Page indicated the complete guide on Parental Involvement is available on the CDE website ([www.cde.ca.gov](http://www.cde.ca.gov)).
- 2) No Child Left Behind, Federal Education Department is granting waivers for state and school districts that are doing well regarding NCLB.
- 3) California Association for Bilingual Education (CABE) has put together a training program to train parents and teachers in their local schools to become more involved in their School Site Council.
- 4) The Williams Case Settlement.

Page mentioned the next Local CACE meeting will held at the Ballard Parent Center on Thursday, May 12, 6-8 p.m. Anyone is welcome to attend if interested.

It was suggested that the DAC approve for the 2005-06 school year the attendance of DAC members to the 2 CACE Conferences being held next year.

Moved (Mann), seconded (Horton) and approved, to send 2 DAC members to each CACE conference (2 members for Fall and 2 members for Spring) for the 2005-06 school year not to exceed \$4,000.00.

#### Executive Board Report

➤ **Site Travel:** Page is working on providing a flow chart at the May DAC meeting to show how school sites can approve attending training or conferences utilizing Parent Involvement monies. Page suggested chartering a bus if a large group of parents get approval to attend the CACE conference in March 10-12, 2006, in Los Angeles.

#### District Reports/Training/Collaboration

➤ **Williams Legislation:** Ricardo Soto (Soto), Deputy General Counsel, reviewed the Williams Case and the District's implementation regarding the complaint procedures. Soto provided the following handouts:

- 1) Williams v. California;
- 2) Administrative Procedure 1700, which is the Uniform Complaint Procedure;
- 3) Uniform Complaint Forms 17022-1 and 1700-2, which are located at your school site or the district's Office of General Counsel, Room 2148.

Attendees had numerous questions regarding complaints. Soto summarized on the process for filing complaints. He mentioned that Attachment 3 of the Uniform Complaint Form should be posted at each school site. Per State Law, this notice allows parents and guardians to submit a complaint if the school is in need of repair or has inadequate textbooks and/or instructional materials.

➤ **Academic Performance Index (API) Base:** Dr. Karen Bachofer, Executive Director, Standards, Assessment, and Accountability, provided handouts and summarized the API Base Report released March 2005. Bachofer stated the *API Base* report is released in the Spring, and it provides schools with their starting points (goals to meet) and rankings. The *API Growth* report is released in the Fall and displays schools and district results. Bachofer summarized how to read the Base report, provided information about the district's API Base, and how our district compares to other significantly large districts within the state.

Bachofer indicated a Board Report written by the Planning and Accountability Department on API would provide further breakdown on understanding the Academic Performance Index (API). The report is available on the District's Board of Education website, dated April 12. Other websites available for accountability information are:

<http://api.cde.ca.gov>

<http://studata.sandi.net/saa>.

<http://ayp.cde.ca.gov>

<http://www.sandi.net/nclb/>

➤ **Local Educational Agency (LEA) Plan Revision :** Dr. Bachofer also discussed the process for the LEA Plan Revision. Surveys were collected through April 15, 2005. There have been approximately 200 responses. The next LEA Plan meeting is scheduled at The Ballard Parent Center on April 27, 2005, 6:30-8:30 p.m. The LEA Plan group will meet again on May 26, 2005. A draft of the revised LEA Plan will be provided at the May meeting. The LEA Plan guides the district on the use of its categorical money.

➤ **Coordinated Compliance Review (CCR):** Linda Dusharme, Manager, Planning and Accountability, provided updates on the CCR process. Schools were visited by CCR teams, reviewing state funded programs and providing feedback on their findings. The CCR Team will meet at the Ed Center Auditorium on Friday, April 22, 2005, to read their findings. Dusharme will provide additional information at next month's DAC meeting.

➤ **Ballard Parent Center:** Maria Moore-Flagg was not present. Handouts were available on Ballard Center updates.

➤ **Public Comment:** Page thanked Korkey's for their coffee contributions.

Richard Scott (Lindbergh/Schweitzer), asked if there was additional information on the relocation of The Ballard Parent Center. No additional information was available.

A question was raised concerning carry over from 2004-05 school budgets to 2005-06. Page mentioned discussing this issue with Finance and the district's concern with too much carryover not being spent on the current year's plan. Monies allocated to schools sites each year are for the intended use of that year's plan and students. Dusharme confirmed the district's concern, but had not heard that carryover would be eliminated from the 2005-06 school budgets.

(Mann) questioned what to do with the "Williams v. California" handout provided by Soto. Page suggested the documents be shared with the school principal. Page recommended all handouts provided at DAC meetings be placed in the DAC binder and taken to your SSC for their review.

Mitchell (SD High Science Technology) suggested talking to SSC regarding the use of Parent Involvement funds to send parents to future CACE meetings. Page also suggested that schools can include this within the School Site Plans.

Meeting adjourned at 8:37 p.m.

Minutes recorded by JoAnna Andrea