



SAN DIEGO UNIFIED SCHOOL DISTRICT  
Proposition Z School Bond  
Charter School Facility Committee

**Prop. Z Charter School Facility Committee**

**TIME and DATE:** 9:30 AM, Monday, June 10, 2013

**PLACE:** Physical Plant and Operations, Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111

**MINUTES**

**Committee Members:** Bixby, Dahab, Durfee, McElrath (*Vice Chair*), Parsons, Premack (*Chair*), Sciarretta.

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Call to Order ( <i>PREMACK</i> )	Chair <i>PREMACK</i> called the meeting to order at 9:40 AM.
Roll Call: (Action)	<p>Committee members in attendance: Bixby, <i>DURFEE</i>, <i>McELRATH</i> (<i>Vice Chair</i>), <i>PARSONS</i>, <i>PREMACK</i> (<i>Chair</i>), <i>SCIARRETTA</i>. (<i>DAHAB</i> was not in attendance).</p> <p>SDUSD Staff: <i>CHONG</i>, <i>DULGEROFF</i>, <i>HARRIS</i>, <i>PARK</i>, <i>RILEY</i>, <i>SPLITTGERBER</i>, <i>WEBB</i></p>
<b>Public Testimony:</b> Chair <i>PREMACK</i> called for public testimony and there was none.	
1. Review and Approval of 5/20/13 Minutes (Exhibit) ( <i>PREMACK</i> )(Action)	<p>Motion to approve: <i>DURFEE</i>                      Second: <i>MCELRATH</i>                      Vote: (6-0) passed</p>
2. Confirmation of Exhibits ( <i>PREMACK</i> )	No exhibits were presented.
3. Mission Statement ( <i>PREMACK, PARSONS, SCIARRETTA</i> ) (Action/Discussion) Report out of Sub Committee	<p>A DRAFT Mission Statement was submitted by <i>PREMACK</i> (<i>Handout 3.1</i>) for committee review and discussion. With minor wording changes, the Mission Statement was unanimously approved. The final wording follows:</p> <p>“...The mission of the Prop Z Charter Schools Facilities Committee is to serve current and future charter school students through recommendations to the SDUSD Board regarding responsible, efficient, equitable, and transparent use of Prop Z facilities funds and related District policies and practices. The Prop Z Committee, in collaboration with District staff, will strive to ensure full legal compliance and accountability to the voters while preserving the innovative nature of charter schools...”</p>
4. Survey and Cover Letter ( <i>PREMACK, BIXBY, DAHAB</i> ) (Action/Discussion) Report out of Sub Committee	<i>PREMACK</i> distributed a DRAFT Needs Assessment Survey ( <i>Handout 4.1</i> ) and requested committee input. <i>McELRATH</i> provided input to the ad hoc committee to assist in refining the survey. Ad hoc will incorporate committee input and return with a completed package for the June 24 meeting.
5. Site Discretionary Spending and Legal Issues ( <i>DURFEE, BIXBY</i> ) (Discussion and Possible Action)	The ad hoc committee met with SDUSD staff relative to the process of accessing site discretionary funds for purchasing. Staff is working with legal for a definitive determination of qualified expenses. Ad hoc committee to circle back and report to full committee at a future meeting.
6. Financial/Legal ( <i>PREMACK, DURFEE, BIXBY</i> ) Report out of Sub Committee	<i>DURFEE</i> provided a handout ( <i>Handout 6.1</i> ) with a breakdown of questions associated with the ownership, leasing, and zoning and permitting, of charter facilities.

<p>7. Prop. Z Technology Issues</p>	<p>SDUSD has applied for E-rate and i21 for Charters on District property and has received preliminary approvals. Raises question of how to make needed local match. Some projects had been matched with Prop. S funds and district now plans to match with Pro. Z funds. Raises question of how to handle charter schools located on district sites.</p> <p><i>McELRATH</i> provided a handout (<i>Handout 7.1</i>) detailing Prop. S/Prop. Z Spending Strategy which was briefly discussed and will be revisited after members and staff have an opportunity to review in depth. <i>DULGEROFF</i> suggested an ad hoc or other small group be formed to include <i>SPLITTGERBER</i> to more thoroughly research the issue.</p>
<p>8. Future Meetings Dates (Discussion/Action)</p>	<p>June 24, 2013 will be the last of previously scheduled/posted CSFC meeting dates. Future dates were decided as follows:</p> <p>July 8, 2013 July 22, 2013 Aug 5, 2013 Aug 19, 2013</p> <p>All meetings are held on Monday(s) at 10:00 AM at the SDUSD Physical Plant Operations Facility, Training Room(s) A &amp; B, 4860 Ruffner St. SD 92111</p>
<p>9. ADJOURNMENT (<i>PREMACK</i>) (Action)</p>	<p>Meeting was adjourned by Chairman <i>PREMACK</i> at 12:10 PM.</p>
<p>All future meetings to be held bi-weekly in the PPO Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111 unless otherwise indicated.</p> <p><b>NEXT MEETING: Monday, June 24, 2013 10:00 a.m. PPO Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111</b></p>	

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