



SAN DIEGO UNIFIED SCHOOL DISTRICT  
Proposition Z School Bond  
Charter School Facility Committee

**Prop. Z Charter School Facility Committee**

**TIME and DATE:** 9:30 AM, Monday, June 10, 2013  
**PLACE:** Physical Plant and Operations, Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111

**MINUTES**

**Committee Members:** Bixby, Dahab, Durfee, McElrath (*Vice Chair*), Parsons, Premack (*Chair*), Sciarretta.

| AGENDA ITEMS                                                                                                                    | ASSIGNMENTS/UNDERSTANDINGS                                                                                                                                                                                                                                                                                                                         |
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| Call to Order ( <i>PREMACK</i> )                                                                                                | Chair <i>PREMACK</i> called the meeting to order at 9:40 AM.                                                                                                                                                                                                                                                                                       |
| Roll Call: (Action)                                                                                                             | Committee members in attendance: Bixby, <i>DURFEE</i> , <i>McELRATH</i> ( <i>Vice Chair</i> ), <i>PARSONS</i> , <i>PREMACK</i> ( <i>Chair</i> ), <i>SCIARRETTA</i> . ( <i>DAHAB</i> was not in attendance).<br><br>SDUSD Staff: <i>CHONG</i> , <i>DULGEROFF</i> , <i>HARRIS</i> , <i>PARK</i> , <i>RILEY</i> , <i>SPLITTGERBER</i> , <i>WEBB</i>   |
| <b>Public Testimony:</b> Chair <i>PREMACK</i> called for public testimony and there was none.                                   |                                                                                                                                                                                                                                                                                                                                                    |
| 1. Review and Approval of 5/20/13 Minutes (Exhibit) ( <i>PREMACK</i> )(Action)                                                  | Motion to approve: <i>DURFEE</i><br>Second: <i>MCELRATH</i><br>Vote: (6-0) passed                                                                                                                                                                                                                                                                  |
| 2. Confirmation of Exhibits ( <i>PREMACK</i> )                                                                                  | No exhibits were presented.                                                                                                                                                                                                                                                                                                                        |
| 3. Mission Statement ( <i>PREMACK</i> , <i>PARSONS</i> , <i>SCIARRETTA</i> ) (Action/Discussion)<br>Report out of Sub Committee | A DRAFT Mission Statement was submitted by <i>PREMACK</i> ( <i>Handout 3.1</i> ) for committee review and discussion. With minor wording changes, the Mission Statement was unanimously approved.                                                                                                                                                  |
| 4. Survey and Cover Letter ( <i>PREMACK</i> , <i>BIXBY</i> , <i>DAHAB</i> ) (Action/Discussion)<br>Report out of Sub Committee  | <i>PREMACK</i> distributed a DRAFT Needs Assessment Survey ( <i>Handout 4.1</i> ) and requested committee input. <i>McELRATH</i> was added to the ad hoc committee to assist in refining the survey. Ad hoc will incorporate committee input and return with a completed package for the June 24 meeting.                                          |
| 5. Site Discretionary Spending and Legal Issues ( <i>DURFEE</i> , <i>BIXBY</i> ) (Discussion and Possible Action)               | The ad hoc committee met with SDUSD staff relative to the process of accessing site discretionary funds for purchasing. Staff is working with legal for a definitive determination of qualified expenses. Ad hoc committee to circle back and report to full committee at a future meeting.                                                        |
| 6. Financial/Legal ( <i>PREMACK</i> , <i>DURFEE</i> , <i>BIXBY</i> )<br>Report out of Sub Committee                             | <i>DURFEE</i> provided a handout ( <i>Handout 6.1</i> ) with a breakdown of questions associated with the ownership, leasing, and zoning and permitting, of charter facilities. Also raised was the issue of co-mingling of bond funds and State Facilities Funding.                                                                               |
| 7. Prop. Z Technology Issues                                                                                                    | SDUSD has applied for E-rate and i21 for Charters on District property and has received preliminary approvals. Raises question of how to make needed local match. Some projects had been matched with Prop. S funds and district now plans to match with Pro. Z funds. Raises question of how to handle charter schools located on district sites. |

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|                                                                                                                                                                                                                                                                                 | <p><i>McELRATH</i> provided a handout (<i>Handout 7.1</i>) detailing Prop. S/Prop. Z Spending Strategy which was briefly discussed and will be revisited after members and staff have an opportunity to review in depth. <i>DULGEROFF</i> suggested an ad hoc or other small group be formed to include <i>SPLITTGERBER</i> to more thoroughly research the issue.</p> |
| <p>8. Future Meetings Dates (Discussion/Action)</p>                                                                                                                                                                                                                             | <p>June 24, 2013 will be the last of previously scheduled/posted CSFC meeting dates. Future dates were decided as follows:</p> <p>July 8, 2013<br/>July 22, 2013<br/>Aug 5, 2013<br/>Aug 19, 2013</p> <p>All meetings are held on Monday(s) at 10:00 AM at the SDUSD Physical Plant Operations Facility, Training Room(s) A &amp; B, 4860 Ruffner St. SD 92111</p>     |
| <p>9. ADJOURNMENT (<i>PREMACK</i>) (Action)</p>                                                                                                                                                                                                                                 | <p>Meeting was adjourned by Chairman <i>PREMACK</i> at 12:10 PM.</p>                                                                                                                                                                                                                                                                                                   |
| <p>All future meetings to be held bi-weekly in the PPO Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111 unless otherwise indicated.</p> <p><b>NEXT MEETING: Monday, June 24, 2013 10:00 a.m. PPO Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111</b></p> |                                                                                                                                                                                                                                                                                                                                                                        |

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