

San Diego USD Prop “Z” Charter School Committee

Project Grant Review Rubric & Application

- Purpose:** Prop Z funding has been set aside to fund Project Grants. The purpose of the project grant will be to assist these organizations to undertake facility projects
- Deadline:** Applications for the Prop Z Project Grants to be reviewed the first round and begin the prioritization ranking must be received by October 31, 2013. Grants maybe rewarded at anytime.
- Use of Funds:** Project Grants will not result in a payment to the charter organization. Rather, the charter organization will be required to work with the district to secure in-house or district approved contracted services particular to their needs. Any funds not expended within 1 year of approval may be retained for other charter school facility project needs.
- Criteria:** To be considered for a Project Grant, an organization (CMO) must have a minimum of one-year experience in operating one or more SDUSD authorized charter schools.

To apply for the Project Grant please provide the following information to the Committee by the deadline above. Further information may need to be provided and a member of the Committee or a designee will contact you.

Name of Applicant Organization:

Existing SDUSD Charter Operated by Organization:

Contact Name:

Title:

Contact email address:

Contact phone:

CDS CODE:

1. WHAT KIND OF PLANNING PROJECT:

1. New Construction
2. Health Safety (including ADA)
3. Modernization
4. Purchase or lease project
5. Other

2. PROJECT DESCRIPTION:

Please describe your project, targeted date for occupancy and provide the following documents. (Depending on project type. Not all documents may be applicable)

1. Feasibility Study which may address the following:
 - Options to achieve end goal
 - Facility, or concept, can be modify to accomplish end goal
 - Site review
 - Enrollment capacity – current facility and proposed
 - Program Requirements
2. Attach cost – order of magnitude cost estimate
3. Schematics documents:
 - a. Completed by contracted architect and or engineering firm
4. Facility assessment
5. General scope of work
6. Schematic drawing (areas of work)
7. CEQA process determination (Pre-CEQA – form) - Environmental Impact report
8. Schematic cost estimate

3. PROPERTY

Provide the following information regarding the property where the project will be located:

- Location, if one has been decided.
- If a property has been identified:
 - Current ownership of the property
 - Evidence of willingness to sell or long-term lease to the charter or district
 - Physical description of the property (include information on existing structures, location, why this particular property meets your requirements, etc.)
- If not decided, define the property requirements (e.g. acreage, amenities, general location) and what steps have already been taken to identify a suitable property.

Please address items #4-5 if applicant did not apply for preliminary or advanced planning grant

4. CHARTER

Is this project intended to replace existing facilities for an existing school, expand, or replicate?

If yes, please describe why the current facilities are unsuitable or insufficient for your needs.

5. ENROLLMENT

What is your current enrollment? P-2?

Potential Growth?

Please attached 3-5 year enrollment plan.

Rubric:

Criterion	Very High	High	Medium	Low	Very Low
<p>1a) Need: TOTAL of 10 points</p> <p>Need will be measured by ONE of the follow criteria A,B or C. Choose the best option:</p> <p>Space to expand</p>	<p>School/organization currently lacks adequate space for basic functions, space limits enrollment and growth. (10 points)</p>	<p>School/organization currently lacks adequate space for some important functions. (7 points)</p>	<p>School/organization has adequate space for basic functions and most or all other important functions. (5 points)</p>	<p>School/organization has adequate space for basic functions and most or all other important functions. (3 points)</p>	<p>School/organization has adequate space for all basic and important functions. (1 point)</p>
<p>1b) Need:</p> <p>Condition</p>	<p>School/organization facilities present imminent health/safety concerns. (10 points)</p>	<p>School/organization facilities are dilapidated and/or present several health/safety concerns (7 points).</p>	<p>School/organization facilities are in adequate condition for basic functions. Minor health/safety concerns (5 points).</p>	<p>School/organization facilities are in fair condition for basic functions. No health/safety concerns. (3 points)</p>	<p>School/organization has quality facility conditions (New building or recently rehab) for all basic and important functions. (1 point)</p>
<p>1c) Need:</p> <p>Facility Cost</p> <p>(Please provide Itemization)</p>	<p>School/organization pays; >20% percent of general-purpose revenues for facility cost (10 points)</p>	<p>School/organization pays; >15% percent of general-purpose revenues for facility cost (7 points)</p>	<p>School/organization pays; >10% percent of general-purpose revenues for facility cost (5 points)</p>	<p>School/organization pays; >5% percent of general-purpose revenues for facility cost (3 points)</p>	<p>School/organization pays; >3% percent of general-purpose revenues for facility cost (1 point)</p>
<p>2) School strength and track record</p>	<p>School/organization is in “good standing” per district oversight staff, audit reports “clean” for prior year, and cash reserves are growing and exceeded 7 percent of prior-year</p>	<p>School/organization is in “good standing” per district oversight staff, audit reports “clean” for prior year, and cash reserves exceeded 5 percent of prior-year expenditures.</p>	<p>School/organization is in “good standing” per district oversight staff, audit reports “clean” or resolved for prior year, and cash reserves exceeded 3 percent of prior-year</p>	<p>School/organization is in initial 2 years of operation, school is in “good standing” per district oversight staff, audit reports “clean” for prior years, and cash reserves exceeded</p>	<p>School/organization is in initial year of operation, school is not in “good standing” per district oversight staff, “findings” have been reported on audit reports for prior year,</p>

	<p>expenditures. Evidence that both board and administrative staff are substantively engaged in facilities planning activities and possess expertise in facilities planning concepts. (10 points)</p>	<p>Evidence that both board and administrative staff are substantively engaged in facilities planning activities. (7 points)</p>	<p>expenditures. Evidence that either board or administrative staff is substantively engaged in facilities planning activities. (5 points)</p>	<p>3 percent of prior-year expenditures. Little evidence that board and/or staff is engaged in facilities planning activities to-date. (3 points)</p>	<p>and cash reserves do not exceeded 3 percent of prior-year expenditures. No evidence that board and/or staff is engaged in facilities planning activities to-date. (zero points)</p>
<p>3a) Project Quality as determined by Project Description</p> <p>(Degree to which project has been vetted through appropriate professional review and recommended by approved district personnel and/or departments)</p>	<p>Project has been vetted and approved by professional review and shows no significant zoning, airport proximity, environmental, building code, or other issues, and no additional planning, reports, studies, or information is needed. (10 points)</p>	<p>Project has been vetted and approved by professional review and shows no significant zoning, airport proximity, environmental, or other issues, but additional planning, reports, studies, or information is needed in one or two significant areas. (7 points)</p>	<p>Project has been vetted and approved by professional review and shows no significant zoning, airport proximity, environmental, or other issues, but additional planning, reports, studies, or information is needed in multiple significant areas. (5 points)</p>	<p>Project has been vetted and approved by professional review and shows no significant zoning, airport proximity, environmental, or other issues, but additional planning, reports, studies, or information and vetting is needed in multiple significant areas. (2 points)</p>	<p>Project has been vetted and approved by professional review and shows one or more significant zoning, airport proximity, environmental, or other issues, and additional planning, reports, studies, or information and vetting is needed in multiple significant areas. (zero points)</p>