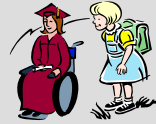


# Community Advisory Committee

For Special Education Advising the Board of Education for San Diego Unified School District

## Welcome to the Community Advisory Committee (CAC)



The mission of the Community Advisory Committee is to improve outcomes for ALL students by supporting need based learning, equal opportunities and appropriate education in the least restrictive environment.

The Community Advisory Committee (CAC) is a place where you can learn about special education, meet other individuals who are concerned about the needs of exceptional children and assist the school district to improve special education services and programs. Everyone is invited to join us for our public meetings. Our meetings are held monthly during the traditional school year. When you come to a CAC meeting, you can also share your ideas and concerns, ask questions, ask for assistance, etc.

In addition to our monthly meetings, the CAC also provides information through our newsletter, parent trainings, our website, informational presentations, etc. For our calendar and information about events, please check the CAC newsletter and the website or contact us directly.

The Community Advisory Committee is a group of volunteers including parents of students with exceptional needs, other parents, school district personnel, adults and students with disabilities, representatives of agencies and organizations and individuals concerned with the needs of individuals with exceptional needs. Members are appointed by the Board of Education.

California Department of Education divides the state into 'areas' for the purposes of planning and monitoring how special education services are delivered to students with disabilities. These areas are called Special Education Local Planning Areas or 'SELPAS'. Each SELPA must submit a Local Plan to the state describing how services will be delivered to special education students in their planning area in accordance with federal and state laws. State law requires that every SELPA have a Community Advisory Committee. One of the responsibilities of the CAC is to work with the school district staff on the special education plan.

The CAC is responsible for duties identified in the law, the local plan, and the CAC Constitution and Bylaws. The committee advises the School Board about issues related to special education, provides training and information for parents, works collaboratively with the school district to improve outcomes for students with exceptional needs, etc.

If you are interested in participating in the CAC, all you need to do is to start coming to our monthly meetings. If you have any ideas about how our committee can help the parents and students with exceptional needs, please contact us and let us know.

After attending three general sessions in a five month period or seven general sessions within a traditional school year (September through June), if you are interested in becoming a member of the CAC, you may complete and submit the attached application for consideration.

*Together we can make a difference!*



# Community Advisory Committee

For Special Education Advising the Board of Education for San Diego Unified School District

## APPLICATION FOR MEMBERSHIP

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### General Information:

NAME \_\_\_\_\_ EMAIL: \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Other \_\_\_\_\_ FAX: \_\_\_\_\_

I am applying for membership in one of the following positions (please check all that apply):

- Parent of student with Exceptional needs  
*(parent, legal guardian or conservator of a child with a disability enrolled in the SELPA or having been enrolled in the SELPA within the past three school years in accordance with bylaw definition of CAC Parent. If you are applying as a parent of a student with exceptional needs, please complete page 3 (three) of the application form)*
- Parent of a student in a private or public school (other than a student with exceptional needs)
- Pupil or Adult with Disability *(If pupil please indicate school of attendance)* \_\_\_\_\_
- Community Agency Representative *(Specify Public or Private Agency/Organization)*  
\_\_\_\_\_
- Individual concerned with the needs of individuals with exceptional needs enrolled in schools in the SELPA
- Special Education Teacher *(specify school / position / program)*  
\_\_\_\_\_
- Other School Personnel *(specify position / program / job title / location)*
- General Education Teacher *(specify school / grade)*  
\_\_\_\_\_

### Interview Questions:

The CAC Constitution and Bylaws require that prospective members attend three (3) general sessions or (7) general sessions within a traditional school year prior to applying for membership. Please specify the dates of the meetings you have attended:

\_\_\_\_\_

Why do you want to join the CAC?

\_\_\_\_\_

The CAC is an advisory committee. Members are required to be actively involved and participate on Standing Committees. What CAC committee(s) will you join? *(Newsletter, Membership, Bylaws)*

\_\_\_\_\_

How do you believe you can contribute to the CAC?

\_\_\_\_\_

Do you have any other interests related to the CAC? Yes  (*explain*) No

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Do you have any questions about the CAC? Yes  (*please note questions*) No

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Are you or have you ever been affiliated with any other related groups, or organizations? Yes  No

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Are you currently employed by SDCS or the San Diego County Office of Education (SDCOE) or working under contract with either of those entities, or working for anyone is under contract with them? Yes  No

Have you previously been employed by SDCS or the SDCOE or worked under contract with either of those entities, or worked for anyone was under contract with them? Yes  No

If you answered yes to either of the above two questions please indicate name of employer, dates of employment and position:

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Do you have any other potential conflict of interest?

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Do you have any suggestions about ways to improve the CACSE or ways to reach out to other parents and the community?

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**Commitment Statement:**

The Community Advisory Committee for San Diego Unified School District, Special Education Local Planning Area, is an active committee. In accordance with the requirements, the committee is called to advise the Board of Education about issues related to special education. The committee fulfills duties in accordance with the State Education Code, the Local Plan and the Constitution and Bylaws. Each member is required to participate on Standing Committees and support other activities on behalf of the CAC.

It is the intent of the CAC to strive to maintain a voting membership of 'Parent' representatives (*as defined in the CAC Constitution and Bylaws as a parent of a student with exceptional needs enrolled in the SELPA*) reflective of the diversity in the SDUSD SELPA. Furthermore, the CAC strives to ensure the committee has balanced representation from other groups.

I commit to be an active participant on the committee. In doing so, I will work to improve outcomes for all students by supporting needs based learning, equal opportunities and free appropriate public education in the least restrictive environment. I will attend scheduled general meetings and Standing Committee meetings as called for, to the best of my abilities. I will work collaboratively and follow the CAC Bylaws.

I hereby submit my application for membership on the Community Advisory Committee, and certify that I have attended three consecutive general sessions and that the information I have provided on this application is complete and correct and understand that failure to provide full disclosure or provision of incorrect or inaccurate information will result in forfeiture of membership. I further certify that I have read the current Constitution and Bylaws of the committee and understand the requirements for application and membership on the CAC.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Parent Application: Student Information**

If you are the parent of a student with exceptional needs enrolled in San Diego Unified School District (SDUSD) Special Education Local Plan Area (SELPA), we appreciate your completion of the following form to provide the committee and the Board of Education with information relevant to the selection procedure and the legal requirements for constituting a committee representative of the legal requirements and the diversity in the school district. If you have more than one child, it would be helpful if you would complete an addendum for each child. You may attach as many addendum pages as needed.

Parent Name \_\_\_\_\_

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Grade Level \_\_\_\_\_

School Attending \_\_\_\_\_ School of Residence \_\_\_\_\_

Please Check All Boxes That Apply:

IEP     504 Plan     GATE     Early Childhood     General Education     Other \_\_\_\_\_

Where does your child spend the majority of the school day?

General Education     Special Day Class (*Specify*) \_\_\_\_\_

Non-public School (*Specify*) \_\_\_\_\_     Non-Public Agency (*Specify*) \_\_\_\_\_

Atypical School (Name) \_\_\_\_\_     OTHER \_\_\_\_\_

Federal Handicapping Condition (as listed on front page of IEP, if applicable)

<input type="checkbox"/> Learning Disabled (LH/SLD)	<input type="checkbox"/> Orthopedic Impaired (OI, or OH)	<input type="checkbox"/> Mentally Retarded (MR)
<input type="checkbox"/> Autistic (Aut)	<input type="checkbox"/> Deaf (D)	<input type="checkbox"/> Speech Impaired (SI)
<input type="checkbox"/> Emotional Disability (ED)	<input type="checkbox"/> Multiple Handicapped (MH)	<input type="checkbox"/> Vision Impaired (VI)
<input type="checkbox"/> Deaf / Blind (DB)	<input type="checkbox"/> Hard of Hearing (H / H)	<input type="checkbox"/> Other Health Impaired (OHI)
<input type="checkbox"/> Traumatic Brain Injury (TBI)		

Other Disabilities that Impact the Student's Ability to Learn: (*list / describe*)

\_\_\_\_\_  
\_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby submit my application for membership and certify that this information is correct and complete.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_