

**CAC**  
**Community Advisory Committee**  

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**For Special Education**  
**Advising the Board of Education**  
**for San Diego Unified School District**

**OPEN FORUM: Request to Address Committee**

The CAC invites all interested individuals to present information to the committee. If you wish to address the committee you may do so during the "Open Forum" portion of the meeting.

We are providing this form to assist with your presentation. Completion of the form is not required; however it helps the committee to accurately document your comments and assists with any necessary follow-up. If you need assistance to complete this form please let us know. Participants will be selected in the order the requests are received. Each presenter will be given two (2) minutes unless the presiding Chairperson permits an extension. There is often a limited time for 'open forum', and this form may help you to organize your comments and keep them brief.

Please let any CAC member know if you would like assistance completing this form or presenting your information verbally to the committee (if you do not feel comfortable speaking, you may request that someone read it for you). We can also present your information if you wish to remain anonymous, in which case you can leave the contact information section of this form blank.

When it is your turn to speak, your name will be called. Please stand and give your name prior to beginning. We are interested in hearing from you and appreciate your input.

**(Please print clearly)**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Topic of Presentation:** \_\_\_\_\_

**Brief Summary of Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

*(Please use the back of this form if you need more space)*

I will present this information.  Please have someone read this information for me.

**Response requested from SDUSD**

I request to have the district response copied to the CAC \_\_\_\_\_

Signature