



SAN DIEGO UNIFIED SCHOOL DISTRICT  
Proposition Z School Bond  
Charter School Facility Committee

**Prop. Z Charter School Facility Committee**

**TIME and DATE:** 10:30 AM, Monday, December 15, 2014  
**PLACE:** Physical Plant and Operations, Training Rooms A & B, 4860 Ruffner St, San Diego, 92111

**DRAFT MINUTES**

**Committee Members:** Bixby, Durfee, Harris, Parsons, Premack (*Chair*), Sciarretta, One Vacancy (*Vice-Chair*)

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Call to Order: ( <i>PREMACK</i> ).	Meeting was called to order by Chair <i>PREMACK</i> at 10:35 AM.
Roll Call: ( <i>DUKE</i> ) (Action).	<p>Committee members present: <i>BIXBY, DURFEE, HARRIS, PARSONS, PREMACK, SCIARRETTA</i>.</p> <p>SDUSD Staff present: <i>DULGEROFF, HARRINGTON, HARRIS, PETERSON, RILEY, RODRIGUEZ, WRESCHINSKY</i>.</p> <p>Charter community and members of the public: <i>J. ROBERTSON, Altus; P. BEAUMONT, Museum School; K. MARSOLAIS, Preuss; W. RANCK-BUHR, SDCCS; N. WATSON, CCSA</i>.</p>
<p><b>Public Testimony:</b> <i>[No action or discussion may occur regarding public comment on matters not on the agenda. Items may be referred to staff for placement on a future agenda. Public testimony is limited to three (3) minutes per person.]</i></p> <p><i>Public testimony requests are to be given to the support coordinator prior to the start of the meeting.</i></p> <p><i>RANK-BUHR of San Diego Cooperative addressed the Committee on Agenda Item #4 in support of charter site Director(s) addressing the Committee on upcoming Project Proposals and their school’s capacity to take on the project.</i></p>	
<p>1. Review and Approval of 11/17/14 Minutes. (Exhibit)(<i>PREMACK</i>) (Action) Exhibit 1.0 CSFC DRAFT Meeting Minutes 11/17/14.</p>	<p>Motion to approve by <i>BIXBY</i>. Seconded by <i>SCIARRETTA</i>. Approved by all present with <i>DURFEE</i> abstaining.</p>
<p>2. Project(s) Update. (<i>RODRIGUEZ</i>)(Discussion)</p>	<p><i>RODRIGUEZ</i> indicated four (4) Project Proposals have been submitted with additional expected by the deadline of 12/18/14 for a total of eight (8)—fewer than the Committee had anticipated would be able to meet the deadline.</p>
<p>3. Fund Management discussion of how project costs (for planning, design, acquisition, construction, etc.) are spread over time and how this relates to bond funds cash flow. (<i>DULGEROFF/RODRIGUEZ</i>)(Discussion)</p>	<p>Staff provided a handout illustrating how a sampling of projects would be phased simultaneously over time (<i>Handout 3.0</i>). <i>RODRIGUEZ</i> cautioned the Committee to keep in mind this is just a sample to show how cash/projects <i>could</i> flow and reality is dependent on the Bond market and funding.</p>
<p>4. Format of Project Proposal presentations and Development of the Criteria, Process and Procedure for ranking proposals. (<i>PREMACK</i>)(Discussion/Action)</p>	<p><i>RODRIGUEZ</i> provided and gave an overview of a handout (<i>Handout 4.0</i>) to illustrate the basic format for upcoming Project Presentations.</p> <p>Committee will hear five (5) presentations on 1/21/15 and three (3) on 1/22/15, using the final portion of the second day to discuss, evaluate, and do a ‘rough’ initial evaluation of the Projects.</p> <p>Staff will develop a rating/review sheet to aid the Committee in their evaluations. Project Proposal materials will be posted to</p>

	<p><a href="mailto:aero@sandi.net">aero@sandi.net</a> by 1/9/15 and the Committee will be notified when this has been done so members can review prior to 1/21/15.</p> <p>Document size prohibits the distribution of hard copies of the project files and Committee members are reminded to bring laptops to the January meetings.</p> <p>Motion by <i>HARRIS</i> to provide a list at the end of day two of Projects to be recommended to the Board of Education. The committee will also give staff direction on what the Committee needs for 2/2/15.</p> <p>Seconded by <i>BIXBY</i>.</p> <p>Unanimously approved by all present.</p>
<p>5. Set 2015 Meeting(s) Calendar. (Exhibit)(<i>DUKE/PREACK</i>)(Action) Exhibit 5.0 2015 CSFC Meeting(s) Schedule.</p>	<p>Discussion of meeting schedule for upcoming (2015) year with the Committee recommending numerous changes/meeting deletions. The revised schedule will be posted on the Committee web page and provided at the next regularly scheduled CSFC meeting on 2/2/15.</p>
<p>6. Committee Vacancy. Election of Vice-Chair. (<i>PREACK</i>)(Action)</p>	<p>Motion by <i>BIXBY</i> to fill Committee vacancy created by the resignation of <i>MCEL RATH</i> at the February 2 meeting.</p> <p>Seconded by <i>PARSONS</i>.</p> <p>Unanimously approved by all present.</p>
<p>7. Announcements, agenda items for next meeting. (<i>PREACK</i>)(Action)</p>	<p>Meeting adjourned at 12:23 PM by Chair <i>PREACK</i>.</p>
<p><i>All meetings are held in the PPO Training Room(s) A and B, 4860 Ruffner St, San Diego, 92111 unless otherwise indicated.</i></p> <p><b>NEXT MEETING: Wednesday, January 21, from 10:30 AM – 4:30 PM for the purpose of reviewing Project Application submissions.</b></p> <p><b>Note: there will also be a meeting on Thursday, January 22, From 9:00 AM – 3:00 PM to continue the review.</b></p> <p><b>Both meetings will be held in PPO Training Room(s) A and B, 4860 Ruffner Street, San Diego, 92111.</b></p>	

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