

**CAC Executive Committee Meeting  
Draft Minutes  
February 23, 2012**

The meeting was called to order at 6:35 p.m. with Teresa Michel, Mina Kern, Mary Conroy, Bill Cary, and Moira Allbritton present.

Joyce Clark had a work-related absence; Dorene Dias-Pesta is on a Leave of Absence. District employee Sonia Picos was also present.

Annual Service Plan is due to the state by March 31; the Board will act upon it on March 27. Finance numbers are absent. It is essentially a resubmission of the 2010-2011 ASP as CDE asked for specific updates regarding serving students with disabilities who are incarcerated.

The CC requested electronic copies for distribution to the membership on/before March 1.

Summary of nearly 40-minutes of discussion and review of input from EC: Some clear discrepancies (e.g., schools not identified). ASP not defining quality of programs. Great variability across like-campus persists. Largely paper compliance/academic exercise, not a meaningful plan for student services. Impossible to approve without a final copy.

Business resumed at 7:20 p.m. Mary Conroy moved, with Mina Kern seconding, approval of January's EC minutes. Motion carried.

The EC debriefed the February general membership meeting. The response was generally positive to both the Transportation and School Choice presentations. It was suggested that we consider moving this topic to December 2012 meeting to really afford families time to consider choices.

The EC discussed the childcare issue that arose at this meeting (when a parent was required to leave the meeting due to child's disability. Clearly, we need more inclusive practices. Having trained childcare providers for CAC meetings is essential.

Subcommittee assignments were solidified:

Bill and Mina to lead membership

Dorene to lead outreach

Mary to lead bylaw review

Joyce and/or Teresa to lead Nominating Committee.

The CC was reminded to refer question of bylaws to General Counsel.

New applications:

It was unclear on whether one applicant met criteria; additionally, the form was not signed. Therefore, CC will obtain signature at next opportunity and resubmit.

Mary Conroy moved, with Bill Cary seconding, to request Board of Education appointment to the CAC for Maria Riedel as the Parent of a student with exceptional needs.

Motion carried, 5-0.

Mary Conroy moved, with Teresa Michel seconding, to request Board of Education appointment to the CAC for Emiko Elizalde as the Parent of a student with exceptional needs. Motion carried, 5-0.

Bill Cary moved, with Mary Conroy seconding, to request Board of Education appointment to the CAC for Leticia Ruiz-Mylenek as the Parent of a student with exceptional needs. Motion carried, 5-0.

Mary Conroy moved, with Mina Kern seconding, to request re-appointment of Bill Cary to the CAC as the Parent of a student with exceptional needs. Motion carried, 4-0-1 (with Mr. Cary abstaining).

The CC reported a meeting with Trustee Barnet. She was directed to invite Board members to future general membership meetings.

She expressed frustration with the LEA Plan workgroup recruitment process (in which the deadline for submitting names of interested parties coincided with first meetings -- leaving community participation lagging). EC members noted that after-school meetings, designed to capture teachers, were often inconvenient for parents. Additionally, notice of meetings trended to last-minute. CC was directed to forward the issues to Dr. Fulcher.

Mina Kern agreed to provide a report on DHH Committee at March general membership meeting.

Mary Conroy will outreach some members who have accumulated absences that imperil membership in good standing. CC will continue to remind members who need to reapply for continued membership.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,  
Moirra Allbritton  
Committee Chair  
March 22, 2012