

## CAC Executive Meeting Minutes

Thursday, April 25, 2013 @ 6:30 pm

Room 2249, Eugene Brucker Ed Center, 4100 Normal St., San Diego, CA 92103

Meeting called to order at 6:32pm.

In attendance: Christy Scadden, Mina Kern, Teresa Michel, Mary Conroy, Moira Allbritton\*. \*Late and not included in vote. Guests: Michelle Crisci, Susan Fanno. Quorum established.

### OLD BUSINESS

#### ACTION ITEM

Approve March 2013 Executive Board Meeting Minutes

Motion to approve: Mary Conroy. Second: Mina Kern. 4 yes. 0 no. MOTION carries.\*

#### DEBRIEF April GENERAL MEETING

Debbie Foster answered provided budget questions from CAC in powerpoint. Answers still unclear: ADA generated by ALL students with IEPs. Member asked if the break down of savings in transportation (only) when learning centers closed could be shared. Math presentation (Sherry Lawson) will be rescheduled for Fall 2013.

#### AGENDA FOR APRIL MEETING:

Above and Beyond Awards. We will acknowledge all nominees and then highlight winners. Potluck/refreshments served. CAC Business and district announcements will start after a short break.

### NEW BUSINESS

#### **Committee Reports:**

Above & Beyond: Mary Conroy, Moira Allbritton and Jody Bondurant-Strong met to review 14 nominations and vote on winners. Committee chair, Mary Conroy, will contact other Above and Beyond Committee members about other opportunities for involvement and then report to CAC Chair on progress of planning event.

Bylaws: Bylaw Committee met. Committee chair (Moira Allbritton) will present recommendations to general membership at the May meeting. Changes will be emailed to all members for the following areas: 6.15, 7.08, 8.07, 9.03, 10.01, 6.07, 9.04.

#### Membership:

*Renewal membership:* For Joyce Clark. Moira Allbritton motion, Mary conroy 2<sup>nd</sup>. 4 yes, 0 no. MOTION carries.

*Resignation:* Terry Pesta resigned his membership.

#### **Chair Report:**

##### District Leadership Team (DLT) Meeting (April 18)

DLT defined as: District Leaders, 6 Area Sups, representative principals (approx 50-60 ppl). Mtg discussions included the make up of the other levels (specifically the middle level: Area Coordinating Teams). Existing definition is: Area Sup, Elem/Mid/High Principals, Area Specialists (Sped, counselor, cluster reps, etc) (approx 40 ppl). School Coordination Level (not discussed) is currently defined as: "Eventually each school will develop their own school leadership improvement team". CAC Chair Observations/Interaction: District level (parent advisory leaders) CAC, DAC, DELAC, GATE DAC should participate at the DLT level. District needs to ensure parents & staff (representing all students) are at each level. Currently CAC is not represented on SSCs, where DAC, DELAC and (many times) GATE DAC are. (An issue long identified by CAC).

#### LEA Plan

Parent Advisory Leaders met with Ron Rode. 1) what is completed, 2) what did not get implemented, 3) why did they eliminate portions of the plan, 4) data particularly for Learning Upgrade (not usage data, but test scores/bench marks correlated to usage) and 5) the accounting of the Program Improvement Year 3 money. We were given an updated document with some inaccurate status on progress/completion of things. Sonia Picos to share updates with chair on LEA Plan areas related to students w/IEPs.

Chair will make appointment of Kristen Gohlke to secretary for 2013-14 at May General Mtg.

**(Chair Report Continued) Talking points from Chair Mtg with Sonia Picos:**

Complaints: District will share a report on complaints and themes for this school year at next Exec Board mtg.

Cluster Autonomy Agreements: What is the impact on students with IEPs?

Staffing/hiring: Compliance a concern from community. District to report update at next general mtg.

TRACE/Transitions Plans & Services: SPED dept to share changes and survey results. Committee mtg to be scheduled.

Math and Literacy presentations: Discussed planning for fall.

Calendar mtg dates for general CAC meetings: In process.

Clusters: Standing agenda item at BOE. Involvement of Advisory Committees with clusters.

Annual Budget (& Service Plan): Sonia will report to CAC general membership in June.

Local Plan: Joe and Sonia looking at schedule and needs.

## **ROUND TABLE DISCUSSION**

**Scott Barnett, BOE Member: Special Ed Audit.**

Members reviewed reason we could not participate (in approved motion from general mtg). Scott offered solutions including: 1) CAC to participate as we requested (CAC members could volunteer to attend meeting to review RFPs and give recommendations to chair & other identified members. Chair/members will then represent CAC at district meetings in the process). 2) Review CAC questions/input regarding scope of audit before it proceeds. 3) Provide a timeline for CAC. Scott to follow up with Chair via email.

**Motion to adjourn Moira Allbritton. 2nd Mina Kern.**

**ADJOURN** at 8:40 pm.