

**CAC Executive Meeting Minutes**

Wednesday, January 30 @ 6:30 pm

Room 2249, Eugene Brucker Ed Center, 4100 Normal St., San Diego, CA 92103

Meeting called to order at 6:37pm.

In attendance: Christy Scadden, Moira Allbritton, Mina Kern, Teresa Michel, Mary Conroy.

Absent: Joyce Clark. Guests: Caroline Kelner, Michelle Crisci, Leticia Ruiz-Mylenck, Susan Fanno. Quorum established.

**OLD BUSINESS**

ACTION ITEM

Approve November 2012 Executive Board Meeting Minutes

Motion to approve: Mary Conroy. Second: Mina Kern. 4 yes. 0 no. MOTION carries.

DEBRIEF January GENERAL MEETING

Choice Presentation: great attendance for this. (next time) cover information on choice for students with IEPs. These topics were only covered in the Q&A.

Special Education Early Childhood (SEEC) Presentation: Reconsider for next year. Overview maybe too general. Perhaps cover transition from SEEC only.

AGENDA FOR FEBRUARY MEETING: Presentations will be: Mental Health, Specialized Settings and Behavior Support.

**NEW BUSINESS**

MEMBERSHIP:

New nomination (Cassidy Boelk) for membership. Motion to approve: Mina Kern. Second: Mary Conroy. 4 yes. 0 no. MOTION carries.

Motion to approve Leave of Absence for Feb. & March for Belqui Anders. Mary Conroy. Second: Moira Allbritton. 3 yes. 1 no. MOTION carries.

Teresa Michel to review membership attendance for expired terms & recommend termination due to absences (per bylaws).

**Chair Report:**

CAC Presentation Schedule:

FEBRUARY	Mental Health & BSR (Janice VanArxs, Shirley Culver, Aimee Sage); Disproportionality.
MARCH	Budget
APRIL	Math (Sherri Lawson), Literacy
MAY	Above & Beyond

Translation Dept (Spec Ed): complaint about translation during CAC meeting. Concern brought to Alfonso and Sonia Picos.

Transition AdHoc Meeting: March 20, 6:30-8pm (location TBD). Ongoing concerns with strategy/plan for compliance.

A-G Meeting: Jan 28 (problem with identical & parallel 7000 classes. Applied classes remain the same. Sonia to report on elimination of them at next general meeting).

Literacy Support – discussed CAC’s ongoing concern with Sonia Picos.

REMINDER: Hold committee meetings (membership, outreach, bylaws) by February meeting.

Chair Appoints Teresa Michel as Chair of Nominating Committee. Committee member: Michelle Crisci. Nominations will be at March (General Mtg) for 2013-14 term.

TRANSITION PLANS & SERVICES Survey: Committee developed 14 draft questions for a survey to be sent out to parents of students with IEPs grade/age 8<sup>th</sup> grade through 22. Final questions to be sent to Exec Dir. of Sped. for electronic survey.

**ROUND TABLE DISCUSSION & GENERAL CONCERNS**

-Members want update and response on transportation letter from district.

-Handouts and powerpoints should we translated at CAC general meetings.

-Concerns around Literacy Support Teachers: Assessments; Progress Monitoring; Lack of Services to students; Are areas of need for students with disabilities written into their IEP; Parents aren’t part of assessment results & planning.

-SEEC Spanish Group: Great staff. Lack of adequate space. Transported equipment feels like lack of ownership for class.

**ADJOURN** at 8:25 pm.