

CAC Executive Meeting Minutes

Thursday, October 25, 2012 @ 6:30 pm

Room 2249, Eugene Brucker Ed Center, 4100 Normal St., San Diego, CA 92103

Meeting called to order at 6:31pm.

In attendance: Christy Scadden, Moira Allbritton, Teresa Michel, Mina Kern, and Joyce Clark. Absent: Mary Conroy (excused) Guests: Susan Fanno. Quorum established.

OLD BUSINESS

ACTION ITEM

Approve September 2012 Executive Board Meeting Minutes

Motion to approve: Joyce Clark. Second: Mina Kern. 4 yes. 0 no. MOTION carries.

DEBRIEF OCTOBER GENERAL MEETING

-members liked schedule with CAC business at the beginning of the general meetings.

-clear "road map" on A-G is not clear.

ACTION ITEM

Transportation Letter highlighting ongoing concerns concerning Special Education. Input from general members included. Letter will be finalized (sent out to general members again) then sent to transportation department before the next general meeting. Motion to send letter: Moira Allbritton. Second: Mina Kern. 4 yes. 0 no. MOTION carries.

MEMBER DUTIES & COMMITTEES

Committee Chairs to summarize committee expectations so general members can sign up to serve on committees.

Explanation emailed to members before the Nov. general meeting.

Every member of CAC is expected to serve on a committee.

NEW BUSINESS

Review agenda for general October meeting

Transition Plans & Services.

Transition committee to meeting from 6-6:45pm

Chair Report:

Exec Director of Sp. Ed. Mtg with Chair:

Debrief: Add A-G as monthly follow up topic. Sped dept has a new form to track responses to parents from public input questions. (chair will share progress at exec meetings). Bay View Terrace Issues being followed up by Sped staff.

Transportation: Discussed CACs ongoing concerns. Sped & transportation meet monthly. November meeting:

Transition Plans & Services presentation to include overview of site training/PD, Current update, Resources. CAC general membership will review presentation prior to meeting for input.

From the District (for report at Nov. Meeting): **Changes form SCIA** (Special Circumstance Instructional Assistance) to Supplemental Support Request. Sped dept is separating student vs. site need and working with sites. **Mental Health:** Mental Health Intervention Team. Works collaboratively with Behavior Support Resources (BSR). District will report out on PD and bring organizational chart & contact list to meetings.

ROUN TABLE DISCUSSION & GENERAL CONCERNS

Transition Plans & Services: How are they measuring effectiveness from sites?

Complaints: What is the number of filings for complaints to date?

Learning Ctr & Literacy Support: Need update on this with changes from last year. What are the job responsibilities of the support teachers? What is their plan for visiting every site? What quality assurance do we have? (reference letter sent to families for follow up). Add this to agenda for Exec Dir. Mtgs.

DHH committee: ASL not an option for "world language" at every high school. Professional Learning Committee was formed. Parent classes to be offered. November 15 Resource Fair.

Resource Teachers: Carrying a higher caseload across multiple sites. Are IEPs in compliance?

CMA: Not all students that took the CMA last year (5th gr specifically) have received their test scores.

ADJOURN at 7:58 pm.

Motion to adjourn: Moira Allbritton Second: Mina Kern.