

CAC

Community Advisory Committee For Special Education

Advising the Board of Education
San Diego Unified School District

General Membership Meeting Minutes

Date: June 5, 2014
Time: 6:00 – 8:00 pm
Location: Ballard Center, 2375 Congress Street, San Diego, CA 92110

WELCOME & INTRODUCTIONS:

Meeting called to order at the Chairperson, Christy Scadden, welcomed attendees and introduced CAC members, district staff and administrators, and acknowledged parents. The Chair reviewed the agenda, meeting format and structure, membership procedures and process for providing public comment.

PUBLIC INPUT:

The CAC invites the public to address the Committee and District about topics of interest or concern regarding students with IEPs in SDUSD. We provide a form to document comments and facilitate CAC follow-up with the district on matters that impact students. Due to confidentiality, personal concerns will be addressed privately with designated district staff. District will make an effort to respond to general questions as appropriate and time allows.

Copies of public forum comments and questions for the meeting can be obtained from the secretary or Chair.

ROLL CALL/MEMBER ATTENDANCE:

Present: Moira Albritton, Terrence Bobryk-Ozaki, Joyce Clark, Maria Corral, Michelle Crisci, Raylene Dickinson, Susan Fanno, Connie Gearhart, Megan Glynn, Kristin Gohlke, Ellen Herroon, , Mina Kern, Nancy Kirkman, Theresa Loescher, Teresa Michel, Maggie Offerman, Maria Riedel, Leticia Ruiz-Mylenek, Christy Scadden

Absent: William Cary, Julia Childs –Andrews , Caroline Kelner, Brook Markley

Ex-Officio:

Sonia Picos – Executive Director of Special Education.

Dr. Fulcher- Chief Student Services Officer

Quorum established

Approval of May minutes: Moira motions to approve, Michelle seconds the motion. Discussion: add “April minutes approval” that was accidentally left out of minutes. Moira motions to approve with correction, Joyce seconds motion. 15 Approve, 0 oppose, 0 abstain. Motion carries.

COMMITTEE BUSINESS:

CHAIR REPORT:

TRACKING for Students With Disabilities:

Committee followed up on the concern with Crawford 9th graders (no Students With Disabilities taking A-G compliant English Language Arts classes and only 39 students total). Shirley Wilson, Area Superintendent, was following up on it (no report further). Committee discussed inconsistencies across all secondary schools using different forms and information. Committee discussed and Special Education agreed to develop a working framework of what the departments plan will include.

The template will be provided to CAC and include:

1. Proactive message citing Policies and Procedures, Best Practices, Resources and Professional Development opportunities.
2. Diploma Worksheets (Option 1 & 2) to include course numbers for A-G approved classes (students stay on track and teams/families are informed).
3. District to use current systems to monitor tracking and send alerts to Area Superintendents (Powerschool)
4. Messaging about how students identified GATE will be in the appropriate GATE class (unless IEP decision otherwise).

TRANSITION

Mina Kern and Christy Scadden met with Jody Bondurant-Strong and Christina Alacia. (Christina completed training and is now a state-trainer on transition). They shared a new plan, trainings and professional development around transition plans (to begin this summer for Project Resource Teachers and Managers).

Main focus will be:

- o Train Administrators
- o Empower parents (trainings, resources)

Compliance Measure of Indicator 13 at typical high schools will be completed on June 30th. Any partial measurement will be given to chair by June 30th for possible inclusion in Board Of Education report. Each school will get feedback on compliance of ITPs and guidelines for expectations/compliance.

MEETING WITH SONIA PICOS:

Discussed the following:

STARS: Continuum of Services and possible revised locations

COMMON CORE and SPECIAL EDUCATION: Universal Design for Learning (UDL).

-CAC shared “Common Core Resources for Special Education” link.

<http://www.cde.ca.gov/sp/se/cc/>

-Sonia presented on UDL to Instructional Cabinet last week.

CHANGES/FOCUS FOR NEXT YEAR IN SPECIAL EDUCATION DEPARTMENT

-Coaching and instruction with Project Resources Teachers will be a focus

-Special Education Professional Development will be aligned with district wide “learning cycles” and will change every 9 weeks.

Review/Discuss content for CAC Semi-Annual Board Of Education Report:

-Content: No presentation yet. Christy would like to get ideas from CAC to report to BOE. Due on June 6.

-Review transition plan and ITP-same concerns. End of year 3 and haven’t seen indications of compliance. CAC continues to be concerned.

-SEEC: CAC formed ad hoc committee to examine claims that have been reported by CAC membership. Our work has really just begun. Some of the concerns include: Referral, assessment process, panel style screening, compliance time line, shortage of assessors, program location, unqualified substitutes, lack of translation, broken web page link, parent training. These are some of the areas we are following up on.

-Access: curriculum (Common Core Standards and UDL) universal access for all, universal design, equal opportunity, the importance of access for all students.

-Graduation rates: decline within students with disabilities-concerns.

-Tracking: address that this is repeat topic. Update our request for records request. 5 areas of findings: Classes heavy with multiple student groups, English language learners, students with disabilities, identify classes with little or no student groups represented...

-Request for action are items that we have already covered at CAC meetings.

-Parent access: includes (recap of earlier info) neighborhood schools, site plan for student achievement...

-Parent trainings and resources. We now have a parent service event calendar. This information is populated onto the district calendar. Working with the department next year to have meaningful training for parents.

Christy asked if there were any additions:

Add: concerns about retaliations of teachers against parents-of what was discussed during public forum. . What is the training for teachers-safety/discipline measures? Full disclosure. Barriers for the process? Best practices.

Concerns about ESY being meaningful.

Committee Reports:

SEEC Update: Action-Ad hoc committee. Need to vote on recommend to have a CAC town hall meeting during ESY to offer SEEC families to give meaningful input as concerns are being explored and to engage SEEC parents. Motion: Terry, Second Megan. Discussion: Clarify location, purpose etc

Vote: Favor: 14, No: 0 Abstain 0 Motion carries

Membership: Membership Recommendations: Susan Fanno: Application revision: See handout. Eliminate 3rd page of personal info about student. Joyce: complaint of selection process to keep diversity. Suggest that we include the specific disability. Diversity is required in bylaws-the composition of membership is stated in our bylaws. Moira: discussed to add optional next to questions about disability. Add a statement that the info is for a purpose to be fully represented. Maggie: not to turn people down, but to do more outreach to include more disabilities.

It was suggested that we look at the bylaws about the suggested revision. HIIPA issues: Terry? Christy: Motion: Add qualifying disability "optional" under school of attendance. Moira makes motion to approve, Maggie. Second. No additional discussion 16 approve. 0 no, 0 abstain. Motion carries

Bylaw Committee: No Report

Outreach Committee: No Report

Incoming Chair-Mina Kern. August 28th executive board meeting. Has a list of 9 issues already. Has calendar of speakers almost filled in. Will be setting up town hall meeting for SEEC.

SPECIAL EDUCATION PROGRAMS REPORT:

Sonia Picos- Executive Director of Special Education

- Finishing school year. Gearing up for next year.
- STARS: Change of location for STARS for the Elementary Program. No closures. Add Moderate severe-Moving from Holms to Wetherford Elementary. No other changes. STARS will remain where they are: Middle School-Taft and High School is Claremont and Mission Bay.
- Instructional Cabinet: Planning for principals professional development. Planning meeting tomorrow. Proactive. Sonia was asked by her chief of staff to plan a presentation on Universal Learning on the instructional cabinet. Opportunity for us to share the department's knowledge on why Universal Design benefits all students, not just students with disabilities.
- Department update: Work and collaboration with SEEC. Christy covered the topic in chair report. Adding to assessment team. Some working in summer.
- Review of high school courses-need one sheet to refer to of courses to take for A-G. Need to compile.
- Professional Development for parents: goal to have one team to create Professional Development for district. It will go through one committee to align with department goals and district goals.
- Was scheduled to present on Universal Design-cancelled. But rescheduled for next Friday.
- UDL institute. There is a team that will attend. Get updates and bring back to the department. Not just for special education, but for all other departments.
- LCAP should be wrapping up soon-due very soon.
- Transition: paying attention to compliance but ensuring quality service.
- Due process-as of July 1st, 92 cases filed. In the month of May 12 and June = 1.
- Conversations about early retirement: 480 took retirement. Questions about Special Ed: Sonia has been working with Human Resources. Some contracts being offered.

- Extended School Year: Begins June 23rd – August 1st-High School. Elementary/Middle Schools start July 24-August 20th.

Question: Dissolution panel. Need more parents on the panel. August 7 & 8 training. August 11, 12, 13 training for mediators. Jody will be there. Ombudsperson and activity during the year: update starting in fall.

-Annual Budget and Service Plan-every SELPA and Local plans must do. Very detailed. Covered in the plan: expenditures (instructional which covers special education services), support services, site services, counseling, general administration, plant maintenance and operations. Amounts are detailed for anyone who wants to see. Annual service plan is a report that is reported by school and how much spent by school. This will go to the Board Of Education. Annual service plan went to CAC on May 20, 2014.

Announcements:

-June 26th 6:00 Exceptional Athletes: Moira

- Megan had comments about ESY about preparation for classroom for students. Not prepared. What is the lead time? Many factors feed into the ESY preparation. Sonia suggested filling out a form with specific questions. A few hours is all the teachers have. Some school sites have manuals. Some principals are more organized. Talk about ESY next year.

-Megan. No call about tonight's meeting. Site says there are two meetings.

Joyce motion to adjourn, Michelle second motion.

Adjourn at 8:40 p.m.