



**MEETING DATE:**

April 10, 2013, 3:00 p.m.

**AGENDA ITEM:**

E.7. Program Manager, Instructional and  
 Community Development, Report

**SUBJECT:** An overview report from the Program Manager, Instructional and Community Development on support for career technical education teachers in the district.

<b>GSA 5.11, 5.12, 5.13</b>	CCTE Director		CTEAC	
5.11: Provide focused support to develop, mentor and retain new teachers.  5.12: Ensure that all staff members are qualified and trained to perform responsibilities.  5.13: Maintain an organizational culture that positively impacts the ability of employees to responsibly perform their jobs and allows them to work in an environment of professional support and courtesy.	Recommended	Not Recommended	Recommended	Not Recommended
	X			

**Reasonable Interpretation:**

Teachers working under the auspices of the Office of College, Career & Technical Education will:

- Complete the online 'Orientation to CTE' course before beginning a teaching assignment;
- Participate in subject area-specific, recurring professional development;
- Be apprised throughout the academic year of SDUSD and approved non-SDUSD professional development opportunities;
- Attend mandatory trainings leading to certification or recertification as required by the issuing agency (e.g., National Automotive Technicians Education Foundation, Project Lead the Way);
- Meet Commission on Teacher Credentialing (CTC) credential requirements;
- Meet CCTE hiring requirements;
- Be in compliance with CTC and SDUSD English Learner Authorization requirement;
- Be recruited during the year through an "all industry sectors" post. Qualified applicants will be encouraged to become SDUSD CCTE Visiting Teachers;
- Receive ongoing scheduled and unscheduled classroom visits from CCTE personnel;
- Be given multiple opportunities to inform members of the CCTE management team of ways to improve CCTE support of student success.

**Monitoring Method:** Voice of Client data collection via email; written records of teachers' participation at professional development opportunities; credential documents on file with CCTE; personal interviews

**Monitoring Frequency:** Monthly; as needed