



Shelia Jackson
President

Richard Barrera
Vice President

John de Beck
Trustee

John Lee Evans
Trustee

Katherine Nakamura
Trustee

AUDIT AND FINANCE COMMITTEE
Education Center Conference Room 2249
April 8, 2010
MINUTES

Members Present: McAllister, Wright (via conference call), Stein, Barrera, Evans
Staff Present: Salkeld, Niehaus, Duran, Rhinerson, Kowba, Bresee, Stover, Shackelford
Public: Emily Alpert (Voice of San Diego), Sally Smith (parent)

1. Meeting called to order (McAllister)	Chair McAllister called the meeting to order at 9:04 a.m.
2. PUBLIC COMMENT	None.
3. Approval of Minutes	MOTION: Approve Minutes of Regular Meeting December 10, 2009; approved unanimously.
4. Committee Charter (McAllister)	Committee members reviewed the current version of the Charter and made updates. ACTION: The final version on the Charter will be presented at the June meeting for approval.
5. Report of Internal Audit Findings (Niehaus/Duran)	Niehaus presented a detailed report from the office of Audits and Investigations outlining the status of audits performed for the period January 15, 2009 through March 31, 2010. The audits included Time and Labor, ASB funds, Purchase Card transactions, Information Systems, and Child Development Centers.
6. Discussion of Foundation Funded Teachers (Rhinerson)	Rhinerson advised an informal ad hoc committee was convened that developed a list of simple and concise guidelines to assist schools using foundation funded teachers. The draft guidelines will be presented to the foundations for review and response. ACTION: McAllister asked for feedback on the guidelines from the foundations. Status update at the June meeting.
7. Roundtable	Kowba introduced new staff members Jenny Salkeld, Phil Stover, and Ami Shackelford.
Adjournment	10:40 a.m.

The next meeting of the Audit and Finance Committee will be held June 24, 2010, 2:00 p.m. in Room 2249.

MAH