



AUDIT AND FINANCE COMMITTEE

Agenda

March 9, 2011

2:00 P.M.

Education Center, Room 2249

- 1. Call Meeting to Order and Introduce New Board Member, Scott Barnett (McAllister)**
- 2. Public Comment**
- 3. Approval of Minutes – (McAllister) (Motion)**
Regular Meeting December 9, 2010
- 4. 2009-10 Proposition S Financial and Performance Audits (Dulgeroff)**
The Prop S Financial and Performance Audits will be presented to the Board of Education on Tuesday, March 29, 2011. Trustee Barnett has requested the Audit and Finance Committee's feedback prior to approval.
- 5. External Audit Request for Proposal (RFP) (Hanby)**
Review of the status of the current agreement with the Christy White Accountancy Corporation; discussion on the establishment of an agreement for the 2011-12 Fiscal Year audit and beyond.
- 6. Internal Audit Roles and Responsibilities (Internal Audit Work Group)**
The members of the Internal Audit Work Group – Barnett, Wright, Salkeld, Carr, Allison – will discuss and highlight a few key items from the February 17, 2011 Internal Audit Work Group meeting.
- 7. Payroll Overtime Checklist for Timekeepers (Little)**
Carried over from the December 9, 2010 meeting: Review of checklist discussed at 10/22/10 meeting.
- 8. Roundtable**

Next regular meeting date: June 2011, TBD