

02.06.13 | CTE Advisory Committee Meeting



San Diego Unified School District
Office of College, Career & Technical Education
Preparing students for their future—college & career ready.



Wednesday, February 06, 2013
3:00 PM

Point Loma High School
Cinematic Arts building, room 901
2335 Chatsworth Blvd.
San Diego, CA 92106

Agenda:

Item	Subject	Procedural Information	Presenter	Attachments	Type
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A. Public Input (30 Minutes Maximum)

A.1.	Call for Public Input (GC-1)	Speaking Requests: None as of February 1, 2013	Chair Time Certain 3:00 p.m.		
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B. Opening (15 Minutes)

B.1.	Call to Order, Roll Call, Establish Quorum (GC-2)	Topics: CTE AC is an Advisory Committee of the SDUSD BOE Public Meeting Roberts Rules of Order CTE AC Bylaws: Posted online Purpose of Committee: Posted online Roll Call, Establish Quorum	Chair		
B.2.	Presentation of Student Work (OE-2)/School Tour (OE-9)	Topics: Point Loma Cinematic Arts building	Palmiotto		Info

C. Information Reports (10 Minutes)

C.1.	Director's report (OE-4; OE-11)	<u>Topics:</u> District reports	Loescher	<u>Report Detail</u>	Info
C.2.	Committee Member Information Reports	Topics: Roundtable	CTEAC Members		Info

D. Adopt Agenda (5 Minutes)

D.1.	Adopt Agenda (GC-2)	<p><u>Topics:</u></p> <p>Review of agenda</p> <p>Adopt agenda</p> <p><i>Motion:</i></p> <p><i>Second:</i></p> <p><i>Vote:</i></p>	All		Action
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E. Consent Agenda (5 Minutes)

E.1.	Approval of Minutes (GC-2)	<p><u>Topics:</u></p> <p>Approval of meeting minutes of December 5, 2012</p> <p><i>Motion:</i></p> <p><i>Second:</i></p> <p><i>Vote:</i></p>	All	<u>CTEAC Minutes</u>	Action
E.2.	Facilities Status Report (OE-9)	<p><u>Topics:</u></p> <p>A regular monitor report on the status of major capital improvement projects being constructed in partnership with Facilities Planning and Construction.</p>	Reynolds	<u>Report Detail</u>	Info
E.3.	Curriculum Status Report (GSA 2.5; OE-2)	<p><u>Topics:</u></p> <p>The regular report on of the status monitor of curriculum overseen by CCTE.</p>	Loescher/ Hawksworth	<u>Report Detail</u>	Info
E.4.	Establishment of a CTEAC Governance Manual (GC-5)	<p><u>Topics:</u></p> <p>Based upon CTEAC retreat meeting and feedback from membership and staff, the CTEAC is to establish a governance manual for sound practice, understanding, and longevity of the committee.</p> <p><i>Motion:</i></p> <p><i>Second:</i></p> <p><i>Vote:</i></p>	Loescher/ Hawksworth	<u>Report Detail</u>	Action
E.5.	Modification of By Laws of the CTEAC (GC-5)	<p><u>Topics:</u></p> <p>Based upon CTEAC retreat meeting and feedback from membership and staff, recommendations for the modification of the CTEAC Bylaws</p> <p><i>Motion:</i></p> <p><i>Second:</i></p> <p><i>Vote:</i></p> <p><i>Passing this item automatically proceed the meeting to item F.4.</i></p>	Loescher/ Hawksworth	<u>Report Detail</u>	Action

E.6.	Establishment of baseline work calendar for 2013-2015 (GC-6)	<p><u>Topics:</u></p> <p>Based upon CTEAC retreat meeting and feedback from membership and staff, recommendations for the work calendar for CTEAC Bylaws</p> <p><i>Motion:</i> <i>Second:</i> <i>Vote:</i></p>	Loescher/ Hawksworth	<u>Report Detail</u>	Action
E.7.	Establishment of request for the CTEAC to make a report to the Board of Education (OE-4; OE-11)	<p><u>Topics:</u></p> <p>Based upon CTEAC retreat meeting and feedback from membership and staff, recommendations for CTEAC to present to the Board of Education once a year.</p> <p><i>Motion:</i> <i>Second:</i> <i>Vote:</i></p>	Loescher/ Hawksworth	<u>Report Detail</u>	Action

F. New Business

F.1.	Annual Review of GSA2.5 (GSA 2.5; OE-4)	<p><u>Topics:</u></p> <p>The annual review of GSA 2.5 for comments and suggestions.</p>	McConville	<u>Report Detail</u> <u>Attachments</u>	Info
F.2.	Professional Development Planning (OE-5.11-13)	<p><u>Topics:</u></p> <p>Discussion on the topic of professional development planning and best practices for the 2013-2014 school year.</p>	West	<u>Report Detail</u>	Info
F.3.	Career Readiness (GSA-1; GSA 2.5)	<p><u>Topics:</u></p> <p>A motion to open a "Career Readiness" sub-committee to develop suggested actions to be discussed at the April meeting of the CTEAC.</p> <p><i>Motion:</i> <i>Second:</i> <i>Vote:</i></p>	CTEAC	<u>Report Detail</u>	Commit
F.4.	Officers of the CTEAC	<p>Topic:</p> <p>Passage of item E.5. requires the appointment of an Vice-Chairperson and a Governance Officer. Nominations are now open. Balloting is to be used</p> <p><i>Position: Vice-Chairperson</i> <i>Name (s):</i> <i>Motion:</i> <i>Second:</i> <i>Vote:</i></p>	McDonnell	<u>Report Detail</u>	Action

		<i>Position: Governance Officer</i> <i>Name (s):</i> <i>Motion:</i> <i>Second:</i> <i>Vote:</i>			
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G. Debrief/Adjourn (Minutes)

G.1.	Review of action items	<u>Topics:</u> Review all action items	McDonnell		Info
G.2.	Next meeting dates	<u>Topics:</u> Regular meeting dates Sub-committee meeting dates Ad Hoc committee meeting dates	McDonnell		Info
G.3.	Adjourn		Hawkesworth		Action

Committee Members:

- E. Arroyo: Member
- T. Blair: Member
- A. Byzak: Member
- L. Collins: Member
- D. Cordero: Member
- C. Cota: Member
- B. Esho: Member
- S. Hawkesworth: Business Chair
- S. Todd: Member
- S. T. Loescher: Education Chair
- T. McKearny: Member
- E. Powers: Member
- C. Sandoval: Member
- R. Smith: Member (non voting)
- B. Westermo: Member
- A. Wildrick: Member

Attendees:

- M. Bostwick: CCTE Operations Manager
- L. Larson: CCTE Online Learning Project Specialist
- L. McConville: CCTE Program Manager
- L. McDonnell: CCTE Case Manager
- M. Reynolds: CCTE Program Specialist
- R. West: CCTE Program Manager