



Board of Education

San Diego Unified School District

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AUDIT AND FINANCE COMMITTEE
Education Center Conference Room 2249
August 8, 2007
SPECIAL MEETING MINUTES

Members Present: McAllister, Jackson, Nakamura, Stein, Wright
Staff Present: Kowba, Leighton, Pickering, Rayburn, Palkowitz, Phillpott,

Meeting called to order	Chair McAllister called the meeting to order at 8:30 a.m.
1. Discussion and Review of District Budget Development Process and Reports	<p>Nakamura and Jackson explained the timelines of events leading up to the adoption of the District 2007-2008 Budget. The Board did not approve the Budget report at the June 26th Board meeting due, in part, to the fact that the Board and Public had received the full budget documents 48 hours before the Board meeting. The budget was subsequently approved at a special June 27th Board meeting.</p> <p>At the August 7th BOE meeting the Board unanimously directed the Superintendent to revise the Budget Development Process and public documents and to produce them in a timely manner. The Board also agreed to request the Audit and Finance Committee review the budget reports and make recommendations on what elements the documents should include for transparency and full disclosure to the public.</p> <p>Nakamura collected budget documents from school districts in California and across the country for review. She compiled common budget elements on a spread sheet for the Committee's review.</p> <p>Wright stated there needs to be differentiation between the "budgets" as a living process versus the annual document. Stein inquired as to whether the Board and Superintendent have established a common vision and priorities for resources. Jackson stated that she would request that this discussion take place between the Board and Superintendent as soon as possible. Mc Allister suggested that the district issue an RFP to find someone to help produce the budget documents.</p> <p>The Committee agreed to meet again in two weeks to further review the information and make recommendations.</p>
2. Next Meeting	The next meeting of the Audit and Finance Committee Task Force to review the Budget development and process will take place on Wednesday, August 29, 2007 at 3:00 PM, Room 2249 in the Education Center.
3. Adjournment	The meeting adjourned at 10:00 a.m.

rfp