



Board of Education

San Diego Unified School District

EUGENE BRUCKER EDUCATION CENTER
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AUDIT AND FINANCE COMMITTEE
Education Center Conference Room 2226
December 8, 2006
MINUTES

Members Present: McAllister, Stein, Nakamura

Members Absent: Wright, Jackson

Staff Present: Kowba, Smith, Leighton, Betancourt, Buckley, Niehaus, Macalos, Mills, Phillipott, McClure, Henton, Saddlemire

Meeting called to order	Chair McAllister called the meeting to order at 2:23 p.m.
1. Approval of October 9, 2006 minutes	Motion to approve edited minutes by Nakamura, seconded by Stein, approved unanimously.
2. Review of the 2005-06 External Audit (Kowba)	<p>Saddlemire presented the status report of the audit which resulted in an unqualified opinion. She advised the District's reserve level has increased slightly to the minimum required 2%. The State average is 6-7%. The status of the audit findings also showed 7 repeat findings from the prior year.</p> <p>Saddlemire presented a sheet outlining the required communications to the committee. She advised the District is utilizing an old opinion from 1991 as to which Revenue Limit Calculation is used. As a result, the District balance differs significantly from the auditors. Kowba advised he is committed to finding a resolution to this issue.</p> <p>McAllister reviewed the audit, Stein made a motion to accept the audit findings, Nakamura seconded the motion, and the committee approved the audit unanimously. The committee assisted in writing the letter from McAllister to the Board of Education making recommendations from the committee.</p>
3. Roundtable	Niehaus presented an update on the ethics hotline. She advised there were 75 calls made to the hotline however only 40 resulted in a report and a majority of the reports were anonymous.
4. Next Meeting Date	TBD – Sometime in March.
Adjournment	3:10 p.m.

Minutes respectfully submitted by Melissa Mabe, Assistant to the Board of Education