

CAC Executive Meeting Minutes

Thursday, August 22, 2013 @ 6:30 pm

Room 2249, Eugene Brucker Ed Center, 4100 Normal St., San Diego, CA 92103

Meeting called to order at 6:37pm.

In attendance: Christy Scadden, Mina Kern, Teresa Michel, Susan Fanno*, Kristen Gohlke. Absent: Caroline Kelner.

Quorum established.

Guests: Raylene Dickinsen, Gay Grossman, Terrance Bobryk-Ozaki, William Cary, Julia Child Andrews.

Reviewed roll of CAC Members.

OLD BUSINESS

ACTION ITEM

Approve May 2013 Executive Board Meeting Minutes.

Motion to approve: Mina Kern. Second: Kristen Gohlke 4 yes. 0 no. 0 abstain. MOTION carries.*

(*late members not participating in this vote).

NEW BUSINESS

CHAIR REPORT

2013-14 Meeting Dates Reviewed (additional changes coming for June meeting). District Key Contact List and Org Chart shared with group (final copies will be available at general mtg). Special Education will have representation on both Superintendent Cabinets (Operational and Instructional) with Dr. Fulcher and Sonia Picos serving. "TRACE" is still looking for a new name—suggestions welcome. Member Application received: membership chair will confirm dates of applicant, category availability confirmed. CAC to present to BOE on Oct. 22 (presentation due on Oct 9). District wants to increase Parent Trainings. Opportunity Study: recommendations will be presented in Fall—CAC request prior notice for when it goes to BOE. Special Ed presentation for New Principal Trainings shared.

Committees & Updates: Superintendent Focus Group (William Cary and Caroline Kelner representing CAC) Police & CCS discussed policy-news coverage. Issues presented were: Inter-agency alignment of CA penal code, SDPD for intake of Child Abuse allegations, Clarification of "cyber bullying", Inter-agency alignment and definition of "child abuse" and "adult bullying", Creation of child abuse flow chart. Parent Advisory Leaders (Christy Scadden & Exec Board Member) Areas of Concern: Advisory Committees ability to communicate with their parent groups via email; Site/Clusters/Areas advocating for the needs of all students-no CAC representation on site SSCs, Single Site Plans for Student Achievement should reflect smart goals for Students with Disabilities, English Learners, Gifted and Talented; Need for advisory committees to coordinate meeting calendars to avoid conflicts and increase attendance options for parents. Cluster Summit (status unknown).

REVIEW PROPOSED GENERAL MTG AGENDA: SEPTEMBER

CAC Business, Executive Director of Special Ed. Report, Presentation (Meet & Greet District Staff/Organization). Early dismissal to accommodate parent & staff interaction.

PLANNING MEETING:

Committee agreed to continuing CAC Business at the beginning of the meeting for the coming year (as appropriate).

Discussed importance of members being on time to ensure quorum for vote.

Draft 2013-14 Meeting Themes/Speakers:

September – Meet & Greet with District Staff (new org chart)

October – Math & Literacy (Common Core/A-G/Instruction relating to Special Education)

November – Transportation (including updates from 2012-13 meetings/work)

December – Superintendent (with dessert reception)

January – Parent Panel (SEEC-HS Transition Parents, teacher, principal, staff/ Choice (relating to Special Ed)

February – Due Process (process for parents, new laws? Procedures)

March – Transition & Beyond (Post High School for 18-22)

April – Budget/Technology (examples/capabilities of tech at sites & training)

May – Awards

June – CAC Business

Other items discussed for CAC follow up:

Site Emergency Plans (specific to Students with Disabilities)

Communication (getting the word out about CAC: cluster links, new facebook, mtg dates in fri notes, at IEPs)
Evaluation Cards (to every parent after IEP? What is follow up? How is info used?)
Common Core and Special Education (ongoing updates)
Extended School Year (ESY) – feed back from program (parents & staff)
IEP 101 - Parent training and resources for parents
CAC Website – bylaws under own link, open to summary or general meeting dates
Awards – Committee to look at options/changes for Above & Beyond Awards and process

Motion to adjourn Mina Kern. 2nd Susan Fanno.

ADJOURN at 8:36 pm.