

Career Technical Education Advisory Committee
Summer Retreat Minutes
Junior Achievement
4756 Mission Gorge Place BT Training Room
San Diego, CA 92120
8:00am-11:30am | August 16, 2016

Present: J.Borkum,D.Darley,A.Love,T.McKearney, S.Pagano, J.Pernicano,D.Silva,S.Steppe Guest:Tina Ngo Bartel

Item	Discussion	Action
A. Tour (30 Minutes)	Led by: Jacqui Pernicano A.1. Tour – Jackie to lead BizTown & Finance Park: <ul style="list-style-type: none"> • BizTown is for 5th graders - 4 weeks of prior curriculum - every student has a job when they get here. Have a check book, savings, debit card. 23 Businesses represented. • Finance Park - 10th grade - Financial Literacy - personal budget determine occupation before they get here. Every student in SDUSD's History course will attend this facility. 	
B. General Business (20 Minutes)	Led by Terry McKearney B.1. Board Presentation from July 12 th shared B.2. Roll Call-members and guests introduced themselves and affiliation. B.3. Ed Code – 8070 Bylaws <ul style="list-style-type: none"> • Need someone to lead the bylaw sub-committee • Review and see if changes need to be made. Suggestion to take a look at membership numbers and representation and add electronic vote. B.4. Brown Act - Robert's Rule of Order B.5. Review – specific industry sector advisory minutes <ul style="list-style-type: none"> • Curriculum Maps -advisory members will work with their Program Specialists on helping with curriculum advisory meetings - will email the list to advisory members • Work based Learning - no report • Industry Partners – no report 	B.3. Someone needs to lead the bylaw sub-committee B.5. Email Curriculum Advisory Meetings to advisory members

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	<ul style="list-style-type: none"> • Equipment supplies (capital outlay) –over \$5,000 have to be approved. • Additional supports in the CCTE office - Ralph West - coming back on board to help support the new teachers coming on board –11 new teachers this year will be hired. Ellie Vandiver will be coming back to the district teaching the BI - internship component at UC High and will also represent the office and support the PLTW programs at the school sites - Launch to HS. 	
C. Funding Report and Review (15 minutes)	<p>Led by Al Love and Dean Darley</p> <p>C.1. Budget Overview – one sheet description – breaks down the value – purpose, Career Technical Education Advisory Committee (CTEAC) obligations: Budget overview presented</p> <ul style="list-style-type: none"> • California Careers Pathways Trust Grant • Career Technical Education Incentive Grant • Perkins • LCAP-District is behaving like our CTE funds are restrictive. Honored the old model 	
D. Essential Skills (20 minutes)	<p>Led by Tina Ngo Bartel/Sarah Pagano - Workforce Partnership</p> <p>D.1. Presentation on Essential Skills</p> <ul style="list-style-type: none"> • 5 priority sectors - created the posters - research - shows the essential skills are what workers are looking for. <p>ACT WorkKeys - reading, reading for problem solving and mathematics. It can access where student are at based on industry sector. Online based test. Different levels allow you to apply to certain jobs. (bronze, silver & bronze) WFP response to creating an identifier</p>	

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	<ul style="list-style-type: none"> • Connect 2 Careers-paid internships - Starbucks and Chipotle - multiple programs to help promote - existing employers • Industry Expos - adult side - non -traditional recruitment which can be done for students as well. Hiring Bus Tours - visit facilities, go on recruiting trips, • Workforce Conference - Youth Summit - April 13th - location TBD - relating to Essential Skills <p>Break – 10 minutes</p>	
<p>E. CTEAC Focus on Work Based Learning (35 minutes)</p>	<p>Led by Al Love</p> <p>E.1. KWL Team Activity – Gallery Walk in pairs– Work Base Learning Continuum –Data from Work Based Learning, WBL Continuum, and CCTE Program Specialist presented.</p> <p>E.2. Reflection – See Presentations</p> <ul style="list-style-type: none"> • Determine where individuals are on the WBL Continuum • Where would you like to head? • How do we get there – what supports do you need? 	
<p>F. Membership and Support - Debrief/Adjourn (15 Minutes)</p>	<p>Led by Terry McKearney</p> <p>F.1. Review of action items</p> <ul style="list-style-type: none"> • fill out WBL sheet and bring to the next meeting, bylaws review at the next meeting • VR refocus - put an ask out - difference being we now can use our CTE Incentive funding <p>F.2. Recruitment –</p> <ul style="list-style-type: none"> • Identify new members in Arts Media & Entertainment, Patient Care & Business and Finance – who do you know? <p>F.3. 2016-2017 CTEAC Meeting Dates</p> <ul style="list-style-type: none"> • October 5, December 7, February 1, May 3 	<p>F.1. Fill out WBL sheet and bring to the next meeting,</p> <p>F.1.Bylaws review at the next meeting</p>